

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	XpressPort and XpressLink Equipment Cart Systems	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Stacia Branco	DATE CONTRACT SHALL BE AWARDED	June 1, 2023
DEPARTMENT	Bradenton Area Convention and Visitors Bureau	REQUISITION NO.	R082035
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$53,869.03 with Mity Lite, Inc. for the provision of XpressPort and XpressLink equipment cart systems.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure XpressPort and XpressLink equipment cart systems from Mity Lite, Inc. without conducting a competitive solicitation process for the following reason(s):

The County's Bradenton Area Convention and Visitors Bureau (CVB) needs to replenish their current stock of "classroom" style Reveal tables for instructional training. The XpressPort and XpressLink equipment cart system have exceeded the needs of CVB by meeting industry standards for storage and weight concerns for stacking and transporting large amounts of tables. The tables are customized to CVB for conformity of appearance without the need and cost for linens or table covers. Research has shown no other suppliers can provide similar durability and storage options within the same price range.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than May 31, 2023 for evaluation and consideration.