

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	Hansen Banner, LLC/ Banner Software Annual Maintenance	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, Procurement Team Leader	DATE CONTRACT SHALL BE AWARDED	June 7, 2022
DEPARTMENT	Utilities	REQUISITION NO.	R079327
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$195,144.33 to Hansen Banner, LLC for the provision of Banner software annual maintenance.

ENABLING/REGULATING AUTHORITY

Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure Banner software annual maintenance from Hansen Banner, LLC without conducting a competitive solicitation process for the following reasons:

- The County has been utilizing Banner software for its Utility Customer Information System (CIS) since 2007.
- Banner software requires annual maintenance.
- Hansen Banner, LLC has proprietary rights to Banner software and Banner software maintenance.
- Hansen Banner, LLC is the sole supplier of Banner software and Banner software maintenance.
- There is no alternative to buying the Banner software maintenance from Hansen Banner, LLC.

Any company that believes it can provide these goods/services must submit detailed information about its goods/services to the Manatee County Procurement Division at purchasing@mymanatee.org no later than June 6, 2022 for evaluation and consideration.