

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SOLICITATION NO./TITLE	RFP No. 22-TA004017BLS / Emergency Medical Services (EMS) Billing	DATE POSTED	MC _____ DS _____	CC _____ PERISCOPE_ _____
PROCUREMENT REPRESENTATIVE	Bonnie Sietman Team Leader - Services	PROJECTED AWARD DATE	June 2022	
DEPARTMENT/DIVISION	Public Safety - EMS	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award an agreement with Digitech EMS Billing LLC for the provision of emergency medical services billing.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

Contractor shall be responsible for the billing, processing, and collection of Emergency Medical Services (EMS) Billing fees for Manatee County with an emphasis on an accelerated turnaround between services provided and payment received. Services to include data processing, management information reporting, electronic storage of records, electronic and paper billing, claims filing and invoicing, responding to all billing/insurance related inquiries, postage, printed materials, communication costs, and required computer hardware and software necessary to effectively provide services.

The solicitation was advertised on the Manatee County website, and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Change Healthcare Technology Enabled Services, LLC - Alpharetta, GA
2. Digitech EMS Billing LLC - Chappaqua, NY

The following firm was deemed non-responsible:

1. EMS Management & Consultants, Inc. located in Winston Salem, NC

EVALUATION COMMITTEE MEMBERS:

Bonnie Sietman - Team Leader – Services, Procurement Division, non-voting
 Mary Allred - Senior Billing Specialist, Public Safety Department
 Raquel Bothast - Senior Fiscal Services Manager, Public Safety Department
 Mark A. Jones - Assistant EMS Chief, Public Safety Department

EVALUATION SUMMARY:

The Evaluation Committee convened on April 25, 2022 and conducted technical evaluations of the responsible, responsive, proposals received. Upon completion of technical evaluations, the Evaluation Committee unanimously elected to move forward with Digitech EMS Billing LLC.

RECOMMENDATION:

The Evaluation Committee recommends award to the following firm:

Digitech EMS Billing LLC

<p>ATTACHMENTS (List in order of attached)</p>	<p>None</p>	<p>NAME AND NUMBER OF FUNDING SOURCE</p>	<p>0010007102-534000</p>
<p>COST</p>	<p>\$475,000.00 Annual Estimate</p>	<p>FUNDS VERIFIED</p>	<p>Yes</p>