

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	OCLC, Inc./Library Cataloging and Metadata Subscription Renewal Services	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Charles Bentley, Senior Buyer	DATE CONTRACT SHALL BE AWARDED	January 7, 2022
DEPARTMENT	Neighborhood Services	REQUISITION NO.	TA003963
AUTHORIZED BY	Brooke Baker, CPPB, Procurement Team Leader	SIGNATURE DATE	

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$40,566.13 to OCLC, Inc. for the provision of library cataloging and metadata subscription renewal services for fiscal year 2022.

ENABLING/REGULATING AUTHORITY

Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure library cataloging and metadata subscription renewal services from OCLC, Inc. without conducting a competitive solicitation process for the following reasons:

The County has been using OCLC, Inc. since 2010 for technical library services that include bibliographic records, library holdings, loan management services, and content management services. Research shows that there is not another company that offers the same services that OCLC, Inc. does. Procuring the annual subscription renewal from OCLC, Inc. will ensure compatibility with the County's existing library systems and services.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than January 6, 2022, for evaluation and consideration.