

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

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|-----------------------------------|---|---------------------------------------|-------------------|
| SUBJECT/TITLE | Janitorial Services for the Historic Courthouse | DATE POSTED | MC Website _____ |
| PROCUREMENT REPRESENTATIVE | Bonnie Sietman | DATE CONTRACT SHALL BE AWARDED | September 7, 2021 |
| DEPARTMENT | Property Management Department | REQUISITION NO. | 22-N004514BLS |
| AUTHORIZED BY | Procurement Official | SIGNATURE DATE | |

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$32,987.50 with LOM Janitorial Services, Inc. for the provision of janitorial cleaning services for the Historic Courthouse.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure janitorial cleaning services for the Historic Courthouse from LOM Janitorial Services, Inc. without conducting a competitive solicitation process for the following reason(s):

- LOM Janitorial Services is the current service provider for janitorial cleaning services at the Historic Courthouse;
- LOM Janitorial Services has provided a competitive quotation, all background documentation and certificate of insurance;
- Staff has met or exceeded expectations with no security breaches or safety issues during the last twelve (12) month period;
- Staff understand the importance of the service requirements at the Historic Courthouse and the Security Policy and Procedures entering and exiting designated doors, not allowing unauthorized personnel into the facility and the responsibility associated with their individual swipe/security cards.
- Given the extensive experience and institutional knowledge LOM Janitorial Services has, LOM Janitorial Services best aligns with the County’s current goals and objectives for janitorial cleaning services for the Historic Courthouse.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than September 7, 2021 for evaluation and consideration.