

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

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| SUBJECT/TITLE | RAM Consulting Services Inc./RAISE Grant application preparation assistance | DATE POSTED | MC Website _____ |
| PROCUREMENT REPRESENTATIVE | Shawn Page, Procurement Agent | DATE CONTRACT SHALL BE AWARDED | July 9, 2021 |
| DEPARTMENT/DIVISION | Parks and Natural Resources Department | REQUISITION NO. | R077088 |
| AUTHORIZED BY | Jacob Erickson, Procurement Official | SIGNATURE DATE | |

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$35,000.00 to RAM Consulting Services Inc. for the provision of RAISE Grant application preparation assistance.

ENABLING/REGULATING AUTHORITY

Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure services for RAISE Grant application preparation assistance from RAM Consulting Services Inc. without conducting a competitive solicitation process for the following reasons:

- The Parks and Natural Resources Department has been utilizing RAM Consulting Services Inc. for grant application services since 2020, giving the company institutional knowledge of the required services and County practices.
- Procuring RAISE Grant application preparation assistance will ensure the writer is directly familiar with the 2020 federal grant application cycle and familiar with the terms, conditions, and priority scoring attributes in the federal RAISE grant applications.
- RAM Consulting Services Inc. has provided the County with quality precise work, high levels of communication and expertise in the grant application process.
- A competitive solicitation process cannot reasonably be used, or, if used, will result in significantly higher administrative costs with an unknown outcome.
- Based upon these and other factors, the County plans to procure RAISE grant application preparation assistance from RAM Consulting Services Inc.

Any company that believes it can provide these services, must submit detailed information about its services to the Manatee County Procurement Division at purchasing@mymanatee.org no later than 7/8/2021 for evaluation and consideration.