

MANATEE COUNTY GOVERNMENT
INTENT TO AWARD

RFP NO/TITLE	20-R075104BB / Time & Attendance and Leave Management System	DATE POSTED	MC _____ DS _____	CC _____ BS _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, Procurement Team Leader	PROJECTED AWARD DATE	January 2021	
DEPARTMENT/DIVISION	Human Resources	AUTHORIZED BY	Jacob Erickson, Procurement Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract to Kronos SaaShr, Inc. for the provision of a Time & Attendance and Leave Management System.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The Manatee County Procurement Division solicited RFP No. 20-R075104BB for the selection of a technology solution partner that will provide the County with a cloud-based technology platform that includes Time & Attendance and Leave Management functions.

The solicitation was advertised on the Manatee County website and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to their members.

Responses were received from the following firms:

1. ADP, Inc.
2. CentralSquare Technologies, LLC
3. Kronos SaaShr, Inc.
4. NOVAtime Technology, Inc.
5. The Stores Consulting Group, LLC and GaiaDigits, Inc.
6. TimeClock Plus, LLC
7. WorkForce Software, LLC

The following firms were deemed non-responsive/non-responsible:

1. ADP, Inc.
2. The Stores Consulting Group, LLC and GaiaDigits, Inc.

EVALUATION COMMITTEE MEMBERS:

The following individuals served as Members of the Evaluation Committee:

1. Brooke Baker - Procurement Team Leader, Procurement Division, Non-Voting
2. Ashley Burton - HR Manager, Human Resources Department

3. Julie Bassett - HR Manager, Human Resources Department
4. Lisa Wooten - HR Manager, Clerk of Court
5. Pamela Cox - IT Technical Lead, Information Technology Department
6. Touhue Vang - HRIS Analyst, Human Resources Department

EVALUATION SUMMARY:

The Evaluation Committee first convened on October 29, 2020 to conduct technical evaluations of the responsible, responsive proposals received. The Evaluation Committee reconvened on November 3, 2020 to complete the technical evaluations which resulted in a unanimous vote to shortlist the following three firms:

1. Kronos SaaShr, Inc.
2. TimeClock Plus, LLC
3. WorkForce Software, LLC

The three shortlisted firms presented to the Evaluation Committee on the following dates:

1. Kronos SaaShr, Inc., November 16, 2020
2. TimeClock Plus, LLC, November 18, 2020
3. WorkForce Software, LLC, November 23, 2020

On December 1, 2020, the Evaluation Committee met for the final technical evaluations which resulted in a unanimous vote to award the contract to Kronos SaaShr, Inc.

RECOMMENDATION:

The Evaluation Committee unanimously recommends award to Kronos SaaShr, Inc.

ATTACHMENTS	N/A	NAME/NUMBER OF FUNDING SOURCE	Software / 0010003700-552005
ESTIMATED ANNUAL COST	\$180,000.00	FUNDS VERIFIED	Yes