

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO NEGOTIATE FOR AWARD
OF A SOLE SOURCE CONTRACT

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| SUBJECT | Annual Labworks LIMS Assist Software Support Plan Renewal | DATE POSTED | MC _____ |
| PROCUREMENT REPRESENTATIVE | Charles Bentley | DATE CONTRACT SHALL BE AWARDED | October 20, 2020 |
| DEPARTMENT | Utilities | CONSEQUENCES IF DEFERRED | Violation of National Environmental Laboratory Accreditation Program (NELAP) requirements |
| SOLICITATION | R075377 | AUTHORIZED BY | Jacob Erickson, Procurement Official |

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to negotiate a sole source contract with a value of \$33,936.00 with Labworks, LLC for the provision of Labworks Laboratory Information Management System (LIMS) Assist Support Plan renewal.

ENABLING/REGULATING AUTHORITY

Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure Labworks LIMS Assist Support Plan renewal from Labworks, LLC without conducting a competitive solicitation process for the following reason:

Labworks, LLC is the developer and sole distributor of Labworks software, licenses, and support.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at purchasing@mymanatee.org no later than October 19, 2020.

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| ATTACHMENTS (List in order of attached) | | FUNDING SOURCE (Acct Number & Name) | 4010010200-546005 Water/Sewer-WW Laboratory <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds |
| PROJECTED COST | \$33,936.00 | AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement) | |