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Solicitation Addendum

Addendum No.: 1
Solicitation No.: 19-R072236SAM
Project No.: N/A
Solicitation Title: Professional Structural Engineering Services
Addendum Date: October 7, 2019
Procurement Contact: Sherri Meier

RFQ No. 19-R072236SAM is amended as set forth herein. Responses to questions posed by prospective proposers are provided below. This addendum is hereby incorporated in and made a part of RFQ No. 19-072236SAM.

CHANGE TO:

SECTION A, INFORMATION TO PROPOSERS, ITEM A.35 ACCESSIBILITY

The County is committed to making its documents and information technologies accessible to individuals with disabilities by meeting the requirements of Section 504 of the Rehabilitation Act and best practices (W3C WCAG 2). For assistance with accessibility regarding this solicitation, contact the Manatee County Procurement Division via email at purchasing@mymanatee.org or by phone at 941-748-4501, X3014.

Successful Proposer shall ensure all its electronic information, documents, applications, reports, and deliverables required under the Agreement are in a format that meets the requirements of Section 504 of the Rehabilitation Act and best practices (W3C WCAG 2).

Where not fully compliant with these requirements and best practices, successful Proposer shall provide clear points of contact for each document and information technology to direct users in how to obtain alternate formats. Further, successful Proposer shall develop accommodation strategies for those non-compliant resources and implement strategies to resolve the discrepancies.

CHANGE TO:

ATTACHMENT A, SCOPE OF SERVICES, ACCESSIBILITY FIRST PARAGRAPH

Consultant shall ensure all of its electronic information, documents, applications, reports, and deliverables required under the Agreement are in a format that meets the requirements of Section 504 of the Rehabilitation Act and best practices (W3C WCAG2).

CHANGE TO:

ATTACHMENT A, SCOPE OF SERVICES, GENERAL REQUIREMENTS

C. The Consultant shall also provide additional service specialties which shall include, but are not limited to:

- ~~1. Surveying~~
- ~~2. Value Engineering~~
3. Cost estimating
- ~~4. Investigation of existing mechanical, electrical and plumbing systems~~
- ~~5. Development or rehabilitation of existing systems~~
- ~~6. Energy and environmental consulting services~~
- ~~7. Fire protection~~
- ~~8. Life safety system engineering~~
9. Forensic testing
10. Legal testimony, investigation, and expert witness when necessary

DELETE:

SECTION D, FORMS, FORM 9 INDEMNITY AND HOLD HARMLESS

Form 9, Indemnity and Hold Harmless is deleted from this RFQ.

CHANGE TO:

ATTACHMENT B, PROPOSAL RESPONSE, B.02 RESPONSE FORMAT, TAB 3 FORMS

Provide the completed and executed Forms listed below in Tab 3.

Form 1, Acknowledgement of Addenda

Form 2, Response Signature Form

Form 3, Public Contracting and Environmental Crimes Certification

Form 4, Conflict of Interest Disclosure

Form 5, Non-Collusion Affidavit

Form 6, Truth in Negotiation Certification

Form 7, Scrutinized Company Certification

Form 8, Insurance Statement

~~Form 9, Indemnity and Hold Harmless~~

QUESTIONS AND RESPONSES:

Q1. Request for Qualifications, Section A, Instructions to Proposers, Page 13, A.30 E-Verify- It is our understanding that E-Verify only allows for new hires to be E-verified, not existing employees, or exempt employees hired before November 6, 1986, unless it is a federal contract with the FAR E-Verify clause. Is this a federal contract with a FAR E-Verify clause?

R1. By submission of a proposal in response to this this RFQ, the successful Proposer commits that all of its employees and subcontractors are eligible to work in the United States.

Q2. Request for Qualifications, Section A, Instructions to Proposers, Page 37, Form 9, Indemnity and Hold Harmless- Our insurance carrier brought to our attention that the statement on form 9 appears not to conform with FL statutes. Attached is "FL Indemnification Law" page. Can you clarify?

R2. Form 9 has been deleted from this RFQ.

Q3. Under Attachment A, Scope of Services, General Requirements C. additional service specialties listed below, are not related to structural engineering. Is it Manatee County's intent to have this section as part of the structural engineering RFQ?

- 1. Surveying**
- 2. Value engineering**
- 3. Cost estimating**
- 4. Investigation of existing mechanical, electrical and plumbing systems**
- 5. Development or rehabilitation of existing systems**
- 6. Energy and environmental consulting services**
- 7. Fire protection**
- 8. Life safety system engineering**
- 9. Forensic testing**
- 10. Legal testimony, investigation, and expert witness when necessary**

R3. Cost estimating, Forensic testing and Legal Testimony, investigation, and expert witness when necessary are required additional services. Contractor can add subconsultants to their contract, if necessary. The other items in this section have been removed above in this Addendum No. 1.

Q4. For the RFQ phase, are we to offer documents in compliance with Section 504 of the Rehabilitation Act, and if selected by Manatee County, are we then required to offer documents in compliance to Section 508 of the Rehabilitation Act? The following sections list both Section 508 and 504 of the Rehabilitation Act. Are we to comply with both sections?

R4. The electronic information, documents, applications, reports, and deliverables should meet the requirements of Section 504 of the Rehabilitation Act and Best practices (S3CSCAG2).

Q5. Can you provide more detail concerning Section 504 and 508 conformance standards and requirements for our RFQ submittal? Does Manatee County have a preferred accessibility conformance testing vendor or testing program that the County uses? If so, can you provide contact information for that vendor or testing program?

R5. See changes made above to Article A.35 regarding Accessibility requirements and responsibilities. The County does not have a preferred vendor or testing program for compliance.

Q6. In what area is the majority of engineering services anticipated at this time? New construction, renovation/addition, repair of existing and what type of structures?

R6. New Construction and renovation or repair of existing Public Facilities.

Q7. The RFQ mentions additional services such as survey, value engineering, cost estimating, fire protection, etc. What percentage of work will include these types of services and how is the County weighing these services for this RFQ?

R7. See response to question 3 above.

Q8. Who are the incumbents for this RFQ?

R8. The current incumbents are Hees and Associates, Inc., Karins Engineering Group, Inc., and Stirling & Wilbur Engineering Group.

Q9. What is the typical design budget foreseen for the different types of projects?

R9. Contract values vary by project size, types of services and complexity.

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added or changed. All other terms and conditions remain as stated in the RFQ.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

AUTHORIZED FOR RELEASE Chris Daley