

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>SOLICITATION NO./TITLE</b>	18-R069831AEJ / Consulting Services for Impact Fee Update and Mobility Plan	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BCC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Jacob Erickson, Procurement Team Leader	<b>PROJECTED AWARD DATE</b>	June 14, 2019	
<b>DEPARTMENT/DIVISION</b>	County Administration	<b>AUTHORIZED BY DATE</b>	Theresa Webb, Procurement Official	

**NOTICE OF INTENT TO AWARD**

The Manatee County Procurement Division provides notice of its intent to award a contract with Tindale-Oliver and Associates, Inc., DBA Tindale Oliver for the provision of consulting services for impact fee update and mobility plan.

**ENABLING/REGULATING AUTHORITY**

Manatee County Procurement Ordinance, Sec 2-26.

**BACKGROUND/EVALUATION**

The selected Consultant will provide consulting services for an impact fee update and mobility plan. The Consultant will compile and analyze the technical data, including changes in population, demographics, and other relevant factors required to legally support a new impact fee schedule. In addition, the Consultant will prepare a mobility plan for unincorporated Manatee County, reflecting project and plan coordination within County departments, cities, the MPO and FDOT.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

1. Kimley-Horn and Associates, Inc., Sarasota, FL
2. Raftelis Financial Consultants, Inc., Casselberry, FL
3. Tindale-Oliver and Associates, Inc. dba Tindale Oliver, Tampa, FL
4. Tischler Bise, Inc., Bethesda, MD

**EVALUATION COMMITTEE MEMBERS:**  
 Jacob Erickson Procurement Division, non-voting      Clarke Davis - Interim Deputy Director, Traffic Management  
 John Osborne - Deputy County Administrator  
 Jan Brewer - Director, Financial Management

**EVALUATION SUMMARY:**  
 The Evaluation Committee first convened on February 19, 2019 and conducted technical evaluations of the responsible, responsive, proposals received. The Evaluation Committee determined to proceed with interviews with the top three (3) ranked firms. On March 11, 2019, interviews were conducted. The Evaluation Committee then reconvened on March 13, 2019 to conduct the final technical evaluation of the three highest ranked firms and the Committee recommended entering into negotiations with Tindale Oliver.

**RECOMMENDATION**

The Evaluation Committee unanimously recommends award to the following firm(s):

Tindale-Oliver and Associates, Inc., dba Tindale Oliver

<p><b>ATTACHMENTS</b> (List in order of attached)</p>		<p><b>NAME AND NUMBER OF FUNDING SOURCE</b></p>	<p>110-006700 – Impact Fee Administration 107-0020703 – Transportation Planning</p>
<p><b>COST</b></p>	<p>\$403,474.00</p>	<p><b>FUNDS VERIFIED</b></p>	<p>Yes</p>