

**ATTACHMENT A
SCOPE OF WORK
ITQ NUMBER 18-R069785AEJ**

A. BACKGROUND INFORMATION

Manatee County has a wide variety of storm water ponds which include 136 locations totaling 174 acres. These locations are more extensive than normal commercial enterprises in the area. These storm ponds require regular maintenance to keep them free of nuisance and/or exotic plants and other debris that impedes the flow of storm water run-off. The County's current contracted supplier for these types of services is Aquagenix. The contract term will expire on September 30, 2018. Over the past few years, the County has spent approximately \$150,000.00 annually for storm water pond maintenance.

B. SCOPE

Successful Bidder (hereinafter in this Scope referred to as Contractor) shall furnish all equipment, tools, labor, materials, licensing, transportation, and other components necessary to provide Storm Water Pond Maintenance Services that will meet the requirements of the County.

The primary goal of Contractor's work under this Agreement is the timely and quality maintenance of County owned storm water ponds.

C. GENERAL REQUIREMENTS

Contractor shall perform the following requirements:

1. Eradication of nuisance, exotic and designated undesirable plant species found growing within the designated storm water pond as follows:
 - (i) All Florida Exotic Pest Plant Council (EPPC) Category I and II species will be targeted unless directed otherwise.
 - (ii) Chemical treatment by foliar application. Biomass removal is not required, kill in place methodology is the standard method.
 - (iii) Treat dollar weed, all species of primrose (*Ludwigia* spp.), new populations of cattail over the entire pond, paragrass, Carolina Willow (under 10 ft in height, kill in place).

NOTE: The County is primarily interested in the water flow into and out of the ponds. Therefore, Contractor shall ensure that ALL vegetation of any type or species, is targeted for 100% kill for a distance not less than five feet and not more than ten feet from any inlet or outlet structure. This includes: skimmers, headwalls, and mitered end treatments to provide a clear an open area on all sides of the structure in order for the water to move out of, or into the pond freely.

2. Ensure native vegetation is not sprayed during the provision of services that native vegetation is not impacted.
3. Perform trash pickup as part of the maintenance event. Contractor shall remove all human made trash visible, both floating and submerged, from the body of water that can be reached from the shore line and remove larger tree branches which may cause flow issues.
4. Dispose of all collected trash at authorized County waste collection sites.

5. Contractor shall submit daily data sheets of all work completed
6. Contractor shall submit an itemized invoice for payment upon completion of entire schedule.
7. The Contractor shall perform the work with its own employees under its immediate supervision and shall not subcontract any portion of the work, without prior written approval by the County.

D. TECHNICAL REQUIREMENTS

Contractor's services shall include but not be limited to the following:

1. The maintenance of 136 locations, totaling 174 acres of storm water ponds.
2. Perform the work at scheduled intervals (five events per year). Work shall not be performed randomly or without notification by the County.
3. Within 30 days of receipt of the release order from the County, Contractor shall begin the maintenance cycle and work until completion of the cycle. Failure to begin work within 30 days of receipt of the release order may result in the County terminating the release order and engaging other contractors to perform the work or termination of the Agreement.
4. Treatment of all undesirable and designed upland and aquatic vegetation found within the designated storm water pond area and the removal of all trash from the storm water pond, banks, and outfall structure.
5. At the completion of the day's service during each maintenance event, contacting the County contract manager so that the County can conduct an inspection . The Contractor must provide completed work logs at the conclusion of each work day to the County's contract manager detailing all herbicide used, species present and treated, and estimated weight of trash removed.
6. Maintain a Work Log to include the following information:
 - a. Arrival and departure time to the site
 - b. The date service was performed
 - c. Weather conditions
 - d. Damage to facility observed
 - e. Condition of skimmer and outfall structure
 - f. Document all herbicide approved and use
7. Contractor's invoices shall:
 - a. Match the release order for the cycle
 - b. Be itemized.
 - c. Be emailed to the County contract manager.

E. COUNTY RESPONSIBILITIES

1. Issue a release order to Contractor for treatments within the County's fiscal year as notice to proceed with the work.
2. Upon completion of work and submission of paperwork by Contractor, the County will perform an inspection of all the services and notify the Contractor of its acceptance prior to authorizing payment.
3. Should the County identify any deficiencies in the work, the County will notify the Contractor and provide notice to Contractor to cure the deficiency.
4. The County, at its sole discretion, may add or delete ponds throughout the term of the Agreement.

END OF ATTACHMENT A