

MANATEE COUNTY GOVERNMENT

SOLE SOURCE or NONCOMPETITIVE INTENT TO AWARD

SUBJECT	UCapIt CAP 5 Refrigerated Dispensing Machines	DATE POSTED	MC 11/30/17 TB @2.54M
PURCHASING REPRESENTATIVE	Charles Bentley 941-749-3036	DATE CONTRACT SHALL BE AWARDED	Five business days after posting
DEPARTMENT	Public Safety	CONSEQUENCES IF DEFERRED	
SOLICITATION	18R067669CB	AUTHORIZED BY DATE	Charles Bentley CB November 30, 2017

NOTICE OF INTENT TO AWARD

Noncompetitive notice of Intent to Award for the procurement of four pool chemical supplies and water management services for twelve months at GT Bray, John Marble, East Bradenton, and Pride Park pools to Poolsure, located in Houston, Texas, with locations in Gulfport and Tampa, Florida, for \$62,920.00.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- ◆ Bound Tree Medical LLC is the only distributor of U-Cap-It products and associated components.
- ◆ The UCapIT machine is the only medical vending-type machine having the software licensing rights to integrate with the Operative IQ inventory control system currently in use at Manatee County.
- ◆ These machines will give EMS Support Services the ability to control distribution of medical supplies from remote locations while still maintaining usage control and accountability.
- ◆ Manatee County staff will not be required to handle chemical transport and all the services required to maintain the pools will come from one source rather than multiple sources.

If a vendor believes this item is not a sole source or noncompetitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	<ul style="list-style-type: none"> • Sole Source/Noncompetitive Purchasing Request form • Sole Source Letter 	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$56,204.52 (category 3)	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	1060013200-534000

C.D.



Sole Source/Noncompetitive Purchasing Request

Department: Public Safety / EMS Contact: Michael Kelly Ext: 1658

Purchase Request (PR) Number: R067669 Date: 10/24/2017

Description:

(Explain request in detail) Request for 4 UCapIT medical dispensing machines

Vendor: Bound Tree Medical Phone: 352-428-8571 Cost: 56,204.52

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? Yes No
2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.
3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)
4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

NOTE: In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

PART II – NONCOMPETITIVE PURCHASING (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

1. ***Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.***

The Ucaplt machine is the only medical vending type machine that has the licensing rights to integrate with the Operative IQ inventory control system that we use.

2. ***Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)***

The UCaplt machine has software intergration with our current inventory control system. this gives EMS Support Services that ability to control distribution of medical supplies, from a remote location, while still maintaining usage control and accountability. See attached documention/

3. ***Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?***

Long term, the only future obligation would come in the way of additional machines and/or extended software support or warranties. All of which would be budgetary items to be determined at a future time.

4. ***Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.***

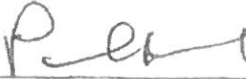
Given this is a non-compete situation, the only company contacted was Boundtree and UCaplt. See attached quote.

5. ***Would you prefer Purchasing to contact vendor for the best price?*** Yes No

6. ***Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.***

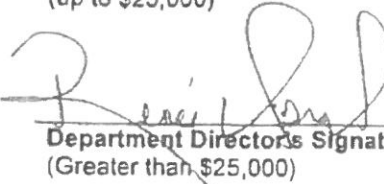
The purchase of these machines will allow for the better accountability of medical supplies distributed, and give the Support Services division the ability to utilize personnel in different areas. Being able to redistribute personnel and their productivity to other areas, such as station maintenance and repairs means more savings to the taxpayers. To put an actual dollar value would be difficult, it will mean more actions items being completed at the most effective price.

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.


Division Manager's Signature
(up to \$25,000)

Paul T. DiCicco
Print Name

10/24/2017
Date


Department Director's Signature
(Greater than \$25,000)

FOR ROBERT SMITH

RENEE ISRAEL

Print Name

10/26/2017
Date

FOR PURCHASING DIVISION USE:


Sole Source:

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Noncompetitive:

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Reviewed and Approved by:

 11-30-2017
Buyer Name / Date
(up to \$100,000)

Contracts/Buyer Manager / Date
(up to \$250,000)

Purchasing Official / Date
(Greater than \$250,000)



November 14, 2017

To Whom it May Concern:

This letter is to confirm that the U-Cap-It program, as well as all of its associated components are a single source product, manufactured and sold by the U-Select-It Corporation, in Des Moines, Iowa and solely distributed by Boundtree Medical, in Dublin, OH. No other division of U-Select-It Corporation or Boundtree Medical, or any other company makes a similar or competing product. This program must be purchased solely from U-Cap-It or Boundtree Medical as listed above.

This program represents a package of materials including custom designed hardware, software, tracking programs, and security measures. There are certain features that are specific to UCapIT that no other hardware software integrator and/or manufacturer can provide. This includes the following items: Integration to Opertive IQ, ability to track expiration dates and lot numbers, set-up and maintain an unlimited number of supply rooms to track inventory received and then stocked to the UcapIT machines. Our solution meets the DEA standards for narcotic drug storage, tracking and control as well as the standards defined by the FDA for tracking chain of custody. We also provide temperature monitoring and reporting on all machines whether or not there is temperature control.

If you desire additional information, don't hesitate to contact me at 1-515-238-1205 at any time. Thank you for your interest in the U-Cap-It program.

Sincerely,

Emily Kay Fischer

Emily Kay Fischer
National Sales Manager
IDS, The Wittern Group