

MANATEE COUNTY GOVERNMENT

NONCOMPETITIVE PROCUREMENT INTENT TO AWARD

SUBJECT	Replacing McQuay chillers at the Public Safety facility	DATE POSTED	MC <u>11/21/17</u> TB ✓ @12:42pm
PURCHASING REPRESENTATIVE	George Earnest CPPB, Buyer, X 3044	DATE CONTRACT SHALL BE AWARDED	Five (5) business days after posting
DEPARTMENT	Property Management	CONSEQUENCES IF DEFERRED	Failure of the HVAC system
SOLICITATION	Task #18R067746GE Valid 11/27/2017	AUTHORIZED BY DATE	George Earnest CPPB, Buyer November 20, 2017 <i>GE</i>

NOTICE OF INTENT TO AWARD

Notice of Intent to Award a non-competitive procurement for the purchase and installation of HVAC Chiller units at the Public Safety complex for the Property Management Department from Daiken Applied for a total amount not to exceed \$78,000.00.

ENABLING/REGULATING AUTHORITY

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- The Property Management Department Division has determined that the McQuay HVAC chiller units at the Public Safety complex have exceeded their useful lifespan and are no longer cost effective to maintain. These units must be replaced before December 31, 2017.
- This procurement is for Daiken Applied to provide and install the McQuay chillers and provide a maintenance agreement.
- Funding for this project is provided in the Property Management general operating budget account key 0010020512-534000.

If a vendor believes this item is not a noncompetitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	• None	FUNDING SOURCE (Acct Number & Name)	X	Funds Verified In Account #0010020512-534000
COST	\$78,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)		Not Applicable



Sole Source/Noncompetitive Purchasing Request

Department: Property Management Contact: David Thompson Ext: 3016

Purchase Request (PR) Number: R067746 Date: 11-2-17

Description: Non Compete for Daikin to install new Condenser coils on both Chillers at EOC Public Safety, originals have deteriorated.
(Explain request in detail)

Vendor: Daikin Applied / David Hoelzer Phone: 813-334-2150 Cost: \$78,000.00

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? Yes No
2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.
3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)
4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

NOTE: In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

PART II – NONCOMPETITIVE PURCHASING (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

1. ***Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.***

Other vendors are available and have submitted quotes, however our service contract with Daikin (P1800026) Agreement MAJC083016 under Terms & Conditions, clause 16 voids our warranty on the coils if not installed by Daikin.

2. ***Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)***

See Item # 1.

3. ***Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?***

Yes as long as agreement is in effect.

4. ***Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.***

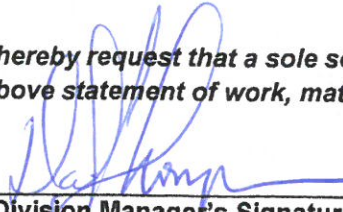
N/A

5. ***Would you prefer Purchasing to contact vendor for the best price?*** Yes No

6. ***Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.***

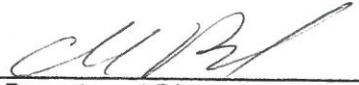
If future failure of installed equipment happens, tax payers would have to pay for another full replacement cost if deemed necessary.

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.


Division Manager's Signature
(up to \$25,000)

David Thompson
Print Name

11/16/17
Date


Department Director's Signature
(Greater than \$25,000)

Charles Bishop
Print Name

11/16/17
Date

FOR PURCHASING DIVISION USE:

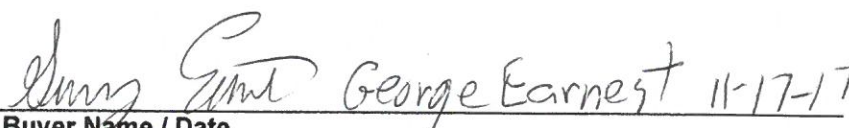
_____ **Sole Source:**

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

✓
_____ **Noncompetitive:**

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Reviewed and Approved by:


Buyer Name / Date

(up to \$100,000)

Contracts/Buyer Manager / Date

(up to \$250,000)

Purchasing Official / Date

(Greater than \$250,000)