

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>SUBJECT</b>	Audio/Visual Services	<b>DATE POSTED</b>	MC <u>11/14/17</u> No CC <u>          </u> No <div style="float: right; border: 1px solid blue; border-radius: 50%; padding: 5px; text-align: center;">XSE</div>
<b>PURCHASING REPRESENTATIVE</b>	George Earnest CPPB, PH (941) 749-3044 <i>JE</i>	<b>DATE CONTRACT SHALL BE AWARDED</b>	Day of posting
<b>DEPARTMENT</b>	Property Management	<b>CONSEQUENCES IF DEFERRED</b>	Inability to acquire these services
<b>SOLICITATION</b>	RFQ #17-1806GE Audio/Visual Systems Maintenance and Repair	<b>AUTHORIZED BY DATE</b>	Chris Daley CPPB, CPPO Buyer Manager November 15, 2017 <i>[Signature]</i>

**NOTICE OF INTENT TO AWARD**

Manatee County intends to award a Blanket Purchase Order to Tempus Pro Services per the terms, conditions and specifications of RFQ 17-1806GE.

**ENABLING/REGULATING AUTHORITY**

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

- On August 25, 2017 RFQ 17-1806GE for Audio/Visual Systems Maintenance and Repair was issued. There was one addendum on September 14. On September 19, 2017 one (1) quote response was received; Tempus Pro Services, Sarasota, FL.
- On November 13, 2017, the Property Management Department recommended awarding the solicitation to Tempus Pro Services.
- The quote submitted by Tempus Pro Services is the sole responsive and responsible Quoter and is selected for award of the solicitation as per the Quote Price Tabulation attached.

<b>QUOTE TOTAL:</b>	\$18,650.00	<b>AMT/FREQ OF RECURRING COSTS</b>	Blanket Purchase Order with a one (1) year term and four (4) optional renewal years.
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**QUOTE TABULATION**

RFQ 17-1806GE for Audio/Visual Systems Maintenance and Repairs

<b>Crestron Technician: Labor cost times estimated annual hours</b>				
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>RATE</b>	<b>MULTIPLIER</b>	<b>EXTENDED PRICE</b>
1	Normal Working Hours Labor Rate: Monday – Friday, 8 AM to 5 PM, <u>excluding</u> holidays (on-site only, no travel charges allowed)	\$125.00	X 20 HOURS =	\$2,500.00
2	Overtime or Critical Working Hours Labor Rate: other than Normal Hours and <u>including</u> holidays (on-site only, no travel charges allowed)	\$187.50	X 8 HOURS =	\$1,500.00
<b>AMX Technician: Labor cost times estimated annual hours</b>				
3	Normal Working Hours Labor Rate:	No Quote	X 20 HOURS =	
4	Overtime or Critical Working Hours Labor Rate:	No Quote	X 8 HOURS =	
<b>General Audio Visual Technician: Labor cost times estimated annual hours</b>				
5	Normal Working Hours Labor Rate: Monday – Friday, 8 AM to 5 PM, <u>excluding</u> holidays (on-site only, no travel charges allowed)	\$75.00	X 20 HOURS =	\$1,500.00
6	Overtime or Critical Working Hours Labor Rate: other than Normal Hours and <u>including</u> holidays (on-site only, no travel charges allowed)	\$112.50	X 8 HOURS =	\$900.00
<b>Helper: Labor cost times estimated annual hours</b>				
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>RATE</b>	<b>MULTIPLIER</b>	<b>EXTENDED PRICE</b>
7	Normal Working Hours Labor Rate:	No Quote	X 20 HOURS =	
8	Overtime or Critical Working Hours Labor Rate: o	No Quote	X 8 HOURS =	
<b>Parts and Equipment Markup</b>				
9	Percentage Markup Over Cost For Parts & Equipment	10%%	X \$2,500 =	\$250.00
<b>Annual Inspection Report Cost</b>				
10	Cost for an annual written inspection report of all equipment			\$12,000.00
<b>TOTAL QUOTE PRICE FOR AWARD</b>			<b>\$18,650.00</b>	