

# MANATEE COUNTY GOVERNMENT

## INTENT TO NEGOTIATE

<b>SUBJECT</b>	Utility Architecture / Engineering Services	<b>DATE POSTED</b>	MC 11/8/17 G.D. DS 11/8/17 G.D. CC
<b>PURCHASING REPRESENTATIVE</b>	Jacob Erickson, 3053	<b>DATE CONTRACT SHALL BE AWARDED</b>	Upon Completion of Successful Negotiations
<b>DEPARTMENT</b>	Public Works Department	<b>CONSEQUENCES IF DEFERRED</b>	None
<b>SOLICITATION</b>	RFP 17-0523JE	<b>AUTHORIZED BY DATE</b>	Theresa Webb, CPPO, CPPB, CPSM, C.P.M. Procurement Official <i>TW</i>

### NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate with (1) Ayres Associates, (2) Black & Veatch Corporation (3) Brown and Caldwell (4) CH2M Hill, Engineers, Inc. (5) HDR Engineering, Inc. (6) Kimley-Horn & Associates, Inc. and (7) McKim & Creed, Inc. to provide Utility Architecture / Engineering Services for the Manatee County Public Works Department on an as required basis.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

#### PROJECT BACKGROUND:

The intent of this Request for Proposal (RFP) is to solicit proposals from qualified individuals, corporations, partnerships and other legal entities and select one or more firms to provide Utility Architecture / Engineering Services and Construction Engineering and Inspection Services for various projects as required by Manatee County. The successful Consultant shall perform, on an as needed basis, all of the professional services necessary for architecture / engineering projects for Manatee County. The successful Consultant shall conduct studies and prepare reports regarding maintenance and operation of existing facilities, systems and connections; provide technical assistance on utility, operational, technical, and engineering issues related to the utility system. The successful Consultant may be required to provide design and specifications services during bidding, services during construction, record drawings and/or permits for selected utility projects incorporated into Manatee County's Capital Improvement Plan (CIP). Other work may include a variety of tasks, special projects and feasibility studies associated with utility architecture / engineering services.

#### SOLICITATIONS:

The RFP was advertised on the Manatee County website, DemandStar, and was also provided to the Manatee County Chamber of Commerce for release to its members. Eighteen (18) proposals were received.

#### Firms that submitted proposals:

AECOM Technical Services, Inc.	Tampa, FL
Arcadis U.S., Inc.	Tampa, FL
Atkins North America, Inc.	Tampa, FL
Ayres Associates	Tampa, FL
Black & Veatch Corporation	Tampa, FL

<b>ATTACHMENTS</b> (List in order of attached)	<b>FUNDING SOURCE</b> (Acct Number & Name)	Various CIP Accounts Per Work Assignment
<b>COST</b>	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	N/A
\$1,000,000 / annually before negotiation		

Firms that submitted proposals (Continued):

Brown and Caldwell	Sarasota, FL
Cardno, Inc.	Clearwater, FL
CH2M Hill, Engineers Inc.	Tampa, FL
CPH, Inc.	Sarasota, FL
Hazen and Sawyer	Sarasota, FL
HDR Engineering, Inc.	Sarasota, FL
Infrastructure Solution Services, LLC	Sarasota, FL
Johnson Engineering, Inc.	Lakeland, FL
Kimley-Horn and Associates, Inc.	Tampa, FL
King Engineering Associates, Inc.	Sarasota, FL
McKim & Creed, Inc.	Clearwater, FL
Stantec Consulting Services Inc.	Sarasota, FL
ZNS Engineering, L.C.	Bradenton, FL

**EVALUATION COMMITTEE (VOTING) MEMBERS:**

Sia Mollanazar – Deputy Director-Engineering Services, Public Works Department  
Jeff Goodwin – Wastewater Division Manager, Utilities Department  
Jacob Erickson - Contracts Negotiator, Financial Management Department (Chairperson)

**Non-Voting Staff Attending:**

Jeff Streitmatter – Project Management Division Manager, Public Works Department

**EVALUATION RESULTS:**

The Evaluation Committee (the "Committee") convened in August 2017 to review evaluation committee responsibilities, discuss member's availability for future meetings, and the Florida Sunshine Law as applicable to public meetings. The Evaluation Committee then proceeded to review the eighteen (18) proposals for their responsiveness to the requirements of the RFP. As a result of the discussion, the Committee unanimously voted to invite ten (10) firms to Oral Presentations. The Committee reconvened in October 2017 to evaluate the aforementioned Oral Presentations and after deliberations, recommended multiple awards to a total of seven (7) firms.

**Ayers Associates**, Tampa, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. Ayres Associates, with an office in Tampa, FL, has many years of experience with public sector clients. The Evaluation Committee also noted their experience with FDOT. This, coupled with their expansive use of technology, led the Evaluation Committee to recommend Ayers Associates for award consideration.

**Black & Veatch Corporation**, Tampa, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. With an office located in Tampa, Black & Veatch Corporation demonstrated extensive experience in providing the Scope of Services. The firm also proposed a strong project approach. These components led the Evaluation Committee to recommend Black & Veatch Corporation for award consideration.

**Brown and Caldwell**, Sarasota, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. Brown and Caldwell demonstrated extensive experience in all disciplines outlined in the RFP Scope of Services. The strength of their key personnel's experience along with a majority of their clients being public sector led the Evaluation Committee to recommend Brown and Caldwell for award consideration.

**CH2M Hill, Engineers Inc.**, Tampa, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. During the Oral Presentations, the firm discussed previous experience with Manatee County as well as other public clients. CH2M Hill, Engineers Inc. also proposed a very experienced project team with advanced knowledge on how to provide the scope of services. This, coupled with their previous experience with Manatee County, led the Evaluation Committee to recommend them for award consideration.

**HDR Engineering, Inc.**, Sarasota, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. Between the Sarasota and Tampa office, the firm employs more than 189 employees and provide a full range of utility engineering, transportation, environmental, architectural, planning, and construction engineering and inspection services. HDR Engineering, Inc. has experience with larger dollar value projects and an entire division and experienced personnel designated to utilities. These characteristics led the Evaluation Committee to recommend HDR Engineering, Inc. for award consideration.

**Kimley-Horn & Associates, Inc.**, Tampa, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. Kimley-Horn & Associates, Inc. is a consulting firm with over 50 years of experience providing engineering, planning and environmental services. During the Oral Presentations, the firm discussed their many years of experience with Manatee County and their clear understanding of the County's utility architecture / engineering needs. Furthermore, Kimley-Horn & Associates, Inc. presented a cohesive and capable project team with many years of experience. These characteristics led the Evaluation Committee to recommend Kimley-Horn & Associates, Inc. for award consideration.

**McKim & Creed, Inc.**, Clearwater, FL – The firm demonstrated exceptional qualifications in their proposal and oral presentation. With an office in Clearwater, FL, McKim & Creed, Inc. has over 39 years in business, more than 100 full-time Florida employees and a proven record in providing services within budget and scheduling requirements. Due to their previous experience with the County, the firm demonstrated an advanced understanding of the County's needs in relation to the scope of services of the RFP. With a clear project approach and a strong project team, the Evaluation Committee recommends McKim & Creed, Inc. for award consideration.

Upon completion of the Oral Presentations on October 11, 2017, the Committee reconvened on October 26, 2017 in order to continue deliberation and ultimately recommended the Intent to Negotiate award for (1) Ayres Associates, (2) Black & Veatch Corporation (3) Brown and Caldwell (4) CH2M Hill, Engineers, Inc. (5) HDR Engineering, Inc. (6) Kimley-Horn & Associates, Inc. and (7) McKim & Creed, Inc. to the County Administrator.

#### **REMAINING RESPONDENTS**

The remaining respondents, although well qualified, were not selected based on a comparison of capabilities of the selected firms:

AECOM Technical Services, Inc.	Tampa, FL
Arcadis U.S., Inc.	Tampa, FL
Atkins North America, Inc.	Tampa, FL
Cardno, Inc.	Clearwater, FL
CPH, Inc.	Sarasota, FL
Hazen and Sawyer	Sarasota, FL
Infrastructure Solution Services, LLC	Sarasota, FL
Johnson Engineering, Inc.	Lakeland, FL
King Engineering Associates, Inc.	Sarasota, FL
Stantec Consulting Services Inc.	Sarasota, FL
ZNS Engineering L.C.	Bradenton, FL

**ESTIMATED COST OF SERVICES:** The estimated annual expenditure is \$1,000,000 before negotiation.

**FUNDING:** Various CIP Accounts

*The above justifications are a generalized summary of major observations intended only to provide a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.*

The Evaluation Committee voted unanimously 3 to 0 to proceed with the multiple awards to (1) Ayres Associates, (2) Black & Veatch Corporation (3) Brown and Caldwell (4) CH2M Hill, Engineers, Inc. (5) HDR Engineering, Inc. (6) Kimley-Horn & Associates, Inc. and (7) McKim & Creed, Inc.

The resulting agreement will be managed by the Public Works Department.