

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT	Handyman services	DATE POSTED	MC <u>7/24/17</u> DS <u>N/A</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	George Earnest CPPB, Buyer PH (941) 749-3044 <i>GE</i>	DATE CONTRACT SHALL BE AWARDED	Seven days after the date Posted <i>Day of Posting</i>
DEPARTMENT	Property Management, David Thompson	CONSEQUENCES IF DEFERRED	Inability to make minor building repairs
SOLICITATION	RFQ 17-1560GE	AUTHORIZED BY DATE	Chris Daley CPPO, CPPB Buyer Manager, July <u>21</u> , 2017 <i>[Signature]</i>

NOTICE OF INTENT TO AWARD

Notice of Intent to Award Request for Quotes 17-1560GE: Handyman Services, to the two (2) lowest responsive, responsible multiple quoters for a one year estimated contract amount of \$50,000 with four optional renewal years for a total of five possible contract years.

- Hayo Construction, Inc., Bradenton, FL
- Harrison Contracting Company, Inc., Tampa, FL

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- The Work included in this Request for Quotes consists of furnishing all labor and equipment required to provide "as-needed" handyman services at various Manatee County facilities.
- As a result of competitive quote procedures, two (2) quoters submitted a quote response for consideration. Please refer to the attached quote tabulation for the breakdown of the quotes received.
- The Basis of Award will allow for multiple awards.
- These services are funded in the General Fund from various accounts of the operating budgets of the Property Management Department's building management funds.
- On July 18, 2017 a recommendation was received from the Property Management Department recommending award to both quoters; Hayo Construction, Inc. and Harrison Construction Co. Inc., under individual Blanket Purchase Orders.

ATTACHMENTS (List in order of attached)	• Quote Tabulation	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
ANNUAL COST ESTIMATE	\$50,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A.

QUOTE TABULATION

RFQ 17-1560GE, HANDYMAN SERVICES

ITEM	DESCRIPTION	ESTIMATED QUANTITTY MULTIPLIER	Harrison Construction Company UNIT PRICE	Hayo Construction UNIT PRICE
1	Normal Working Hours Labor Rate , Monday thru Friday, 7:00 AM to 5:00 PM excepting County holidays	100 HOURS =	\$ 70.00 / HOUR	\$ 60.00 / HOUR
2	Overtime Working Hours Labor Rate , other than Monday thru Friday, 7:00 AM to 5:00 PM and during County holidays.	25 HOURS =	\$ 80.00 / HOUR	\$ 75.00 / HOUR
3	Percentage Markup Over Cost For Parts & Materials <u>(not to exceed 10%)</u>	\$100 =	10 % MARKUP	10% MARKUP
TOTAL QUOTE PRICE FOR AWARD			\$ 9,010.00	\$ 7,885.00