

MANATEE COUNTY GOVERNMENT INTENT TO AWARD

SUBJECT	Mechanical, Electrical & Plumbing Engineering Services	DATE POSTED	MC <u>✓ SE 7/7/17</u> DS <u>✓ SE 7/7/17</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Monica Sell, Contract Negotiator 749-3042	DATE CONTRACT SHALL BE AWARDED	Upon successful negotiations
DEPARTMENT	Property Management	CONSEQUENCES IF DEFERRED	Current Contract Expires 09/13/2017 <i>Melissa N. Wendel</i>
SOLICITATION	RFP 17-0878MS	AUTHORIZED BY DATE	Melissa Wendel, CPPO July 2017 <i>for</i>

NOTICE OF INTENT TO AWARD

Notice of Intent to Award for RFP 17-0878MS Mechanical, Electrical and Plumbing Engineering Services to the following:

DTC Consulting | Sarasota, Florida
Global Sanchez | Sarasota, Florida
KPI Engineering | Tampa, Florida
Engineering Matrix | St. Petersburg, Florida
McKim & Creed | Clearwater, Florida
ATP Engineering South | Bradenton, Florida

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

BACKGROUND:

The purpose of this Request (RFP) was to solicit proposals from qualified individuals, corporations, partnerships and other legal entities to provide Mechanical, Electrical and Plumbing Engineering (MEP) Services for various projects as required by Manatee County.

SOLICITATIONS: The RFP was advertised on the Manatee County website, and DemandStar, it was also provided to the Manatee County Chamber of Commerce for release of its members. The following ten (10) proposals were received:

- | | |
|-----------------------------------------|-------------------------|
| 1) ATP Engineering South | Bradenton, Florida |
| 2) DTC Consulting | Sarasota, Florida |
| 3) Engineering Matrix | Sarasota, Florida |
| 4) Global Sanchez | Sarasota, Florida |
| 5) KEM Engineers, Inc. | St. Petersburg, Florida |
| 6) KPI Engineering | Tampa, Florida |
| 7) McKim & Creed | Clearwater, Florida |
| 8) SGM Engineering, Inc. | Orlando, Florida |
| 9) TLC Engineering | Tampa, Florida |
| 10) Volt Air consulting Engineers, Inc. | St. Petersburg, Florida |

EVALUATION COMMITTEE MEMBERS:

Gary Phillips Building Supervisor, Utilities Department
 David Thompson Building Maintenance Division Manager, Property Management Department
 Monica Sell Contract Negotiator, Procurement, Financial Management Department

EVALUATION RESULTS SUMMARY:

The Evaluation Committee first convened on May 18, 2017 to review, evaluation committee responsibilities, discuss member's availability for future meetings, and the Florida Sunshine Law as applicable to public meetings. The Evaluation Committee then proceeded to review the total of ten (10) proposals and shortlisted a total of seven (7). The seven (7) were invited back at a later date to provide a short presentation on technical project approach questions. The second committee meetings were scheduled for June 8, 2017 & June 9, 2017. The Evaluation Committee proceeded to hear presentations from seven (7) proposers where they were asked a series of technical approach questions. The questions included a variety of potential Manatee County projects such as designing dog parks and play parks, replacing UPS power supplies, or upgrading our network wide card access system.

Global Sanchez | Bradenton, Florida

Global Sanchez was able to provide technical guidance on all of the questions posed. They understand the Auto Computer Assisted Diagnosis (AUTOCADD/REVIT) system and are able to provide a final product in Revit. They are a local firm that has had previous experience working with Manatee County Government. They have experience working on small value contracts and despite being a smaller firm with a staff of fourteen (14) they are dedicated to their projects. These characteristics led the Evaluation Committee to determine that Global Sanchez be recommended for the Intent to Negotiate award.

• DTC Consulting | Sarasota, Florida

DTC has vast experience in large contract value projects, government projects, military, and municipalities and out of state projects. They are a medium size firm with forty-one (41) employees and were established in 1979 in Connecticut. This would be their first time working with Manatee County Government. They were able to provide very thorough answers to the questions and provided a very unique and creative answer to our request of a dog park/parks for our community. These characteristics led the Evaluation Committee to determine that DTC Consulting be recommended for the Intent to Negotiate award.

• Engineering Matrix | St. Petersburg, Florida

Engineering Matrix is a firm with over 30 years' experience and twenty-two (22) employees. They have past experience with municipalities, schools and demonstrated an ability to understand a project with the Owner in mind. They brought a novel idea to the group by offering penalties for a subcontractor in the event of substandard commissioning is completed on a project. They were able to give technical details on the questions asked such as the replacement of the UPS in addition to providing a complete presentation. These characteristics led the Evaluation Committee to determine that Engineering Matrix be recommended for the Intent to Negotiate award.

• ATP Engineering South | Bradenton, Florida

ATP was able to provide detailed answers to the questions posed although they are the smallest firm with a staff of six (6) they are dedicated in providing "hands-on" service because they so close in proximity and have an understanding of what is required in a service contract. In addition, they provided a good project approach in their proposal that included in depth meetings with all members of the team, to safeguard initial design accuracy, all the way to close-out documentation and ensuring that documentation is provided to the County. These characteristics led the Evaluation Committee to determine that ATP Engineering South be recommended for the Intent to Negotiate award.

• McKim & Creed | Clearwater, Florida

McKim & Creed is a larger award winning firm that is able to handle complex projects. They have a history of bringing in projects under deadline and under budget which makes them a great firm for our projects. They have over 35 years' experience in the MEP disciplines due to their size they are able to bring in other disciplines if required on a project without the need to arrange for subconsultants. They were very detailed and thorough in their presentations. These characteristics led the Evaluation Committee to determine that McKim & Creed be recommended for the Intent to Negotiate award.

• KPI Engineering, Inc. | Tampa, Florida

KPI Engineering is a medium-sized firm with past work experience in a variety of county's throughout Florida. Their creative solutions to the questions posed were knowledgeable and thorough. They understand Owner expectations and are able to manage them. They had a very detailed Quality Control approach within their proposal that also included creative ideas in design. They have over 25 years' experience in the MEP fields. They had a very simple but important approach to their designs – in order to prevent change orders, it is essential to coordinate appropriately with all parties prior to and throughout the process of any type of construction. These characteristics led the Evaluation Committee to determine that KPI Engineering, Inc. be recommended for the Intent to Negotiate award.

• Volt-Air | Tampa, Florida

Volt-Air is a smaller firm with 37 professionals in Tampa. The firm does have 20 years' experience in the MEP fields, and multiple office locations. It appeared that their proposal did meet the minimum requirement for a project approach. However, the presentation was hard to follow and understand the solutions for the questions posed were difficult to understand. They have had no previous work with Manatee County Government. While Volt-Air's proposal indicated broad experience throughout Florida and elsewhere, the Committee reviewed their proposal and considered their presentation but they did not appear to demonstrate an understanding of the technical questions. The presentation was difficult to follow and understand, and did not present a real grasp on the County's needs for an MEP professional and, as a result, they were not evaluated as high as the other selected firms.

Upon completion of the Evaluation committee meeting on June 9, 2017, the Committee ultimately recommended the Intent to Negotiate award to the County Administrator for the following:

- 1) **DTC Consulting | Sarasota, Florida**
- 2) **Global Sanchez | Sarasota, Florida**
- 3) **KPI Engineering | Tampa, Florida**
- 4) **Engineering Matrix | St. Petersburg, Florida**
- 5) **McKim & Creed | Clearwater, Florida**
- 6) **ATP Engineering South | Bradenton, Florida**

REMAINING RESPONDENTS:

The remaining respondents, although well qualified, were not selected based on a comparison of capabilities of the selected firms:

- KEM Engineers, Inc. | St. Petersburg, Florida**
- SGM Engineering, Inc. | Orlando, Florida**
- TLC Engineering | Tampa, Florida**

ESTIMATED COST OF SERVICES: The estimated annual expenditure is \$250,000.00

Funding: On a work assignment basis by Property Management Department account key 5010003698

The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.

The Evaluation Committee voted unanimously 3-0 to proceed with the **multiple awards** to the following:

- DTC Consulting | Sarasota, Florida**
- Global Sanchez | Sarasota, Florida**
- KPI Engineering | Tampa, Florida**
- Engineering Matrix | St. Petersburg, Florida**
- McKim & Creed | Clearwater, Florida**
- ATP Engineering South | Bradenton, Florida**

The resulting agreement will be managed by the Property Management Department.

ATTACHMENTS (List in order of attached) • N/A	FUNDING SOURCE (Acct Number & Name)	5010003698 <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST \$250,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A

