

# MANATEE COUNTY GOVERNMENT

## SOLE SOURCE or NONCOMPETITIVE INTENT TO AWARD

<b>SUBJECT</b>	Two-Year Renewal for Electronic Time and Attendance Software Support Plans	<b>DATE POSTED</b>	MC <u>XSE 6/19/17</u>
<b>PURCHASING REPRESENTATIVE</b>	Charles Bentley, 749-3036	<b>DATE CONTRACT SHALL BE AWARDED</b>	Five business days after posting
<b>DEPARTMENT</b>	Information Technology	<b>CONSEQUENCES IF DEFERRED</b>	No support, security patches, nor software updates.
<b>SOLICITATION</b>	Task 20171804 (SS #201700179)	<b>AUTHORIZED BY DATE</b>	Chris Daley <i>Buyer M.C.A.</i> <i>CDJ 6/19/17</i>

### NOTICE OF INTENT TO AWARD

Sole Source Award to Workforce Software LLC for two-year Time and Attendance software license for maintenance and support for \$101,700.00.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

### BACKGROUND/DISCUSSION

- Manatee County has been using Workforce Software's Time and Attendance software since May 2010.
- Licenses and support renewals are only available from Workforce Software LLC.
- Average annual cost for previous renewals = \$84,258.57 (for 7 years) will be reduced to \$76,834.44 (for 9 years).

If a vendor believes this item is not a sole source or non-competitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

<b>ATTACHMENTS</b> (List in order of attached) •	<b>FUNDING SOURCE</b> (Acct Number & Name)	G/L 001-0004600-546005 <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
<b>COST</b> \$101,700.00	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	