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June 20, 2017 - Regular Meeting

**Category**

B. CONSENT AGENDA

**Sub-Category**

Financial Management

**Approval Path**

FM (Purchasing-Dennis)

**Subject**

Invitation for Bid (IFB) 17-1203BLS, Gasoline and Diesel Fuel

**Briefings**

None

**Contact and/or Presenter Information**

Bonnie Sietman, Financial Management Department, Procurement Division, Ext. 3046

Judy Berisford, Public Works Department, Fuel/Inventory Operations Division, Ext. 7524

**Action Requested**

Authorization to award Invitation for Bid 17-1203BLS, Gasoline and Diesel Fuel, to multiple (maximum of six) lowest, responsive, responsible bidders as indicated; Palmdale Oil Company Inc. (Tampa, FL), J.H. Williams Oil Company Inc. (Tampa, FL), Lynch Oil Company, Inc. (Kissimmee, FL), Petroleum Trader Corporation (Fort Wayne, IN), Indigo Energy Partners, LLC (Gainesville, GA), and Mansfield Oil Company of Gainesville, Inc. (Gainesville, GA).

**Enabling/Regulating Authority**

Manatee County Code of Laws

**Background Discussion**

The intent of this IFB is to establish multiple sources for the procurement of gasoline and diesel fuel on an annual, as required basis, and in the event of nationwide or local shortages.

Each bidder selected an approved "pricing base source" from the Oil Price Information Service Report (OPIS) for the Port of Tampa, which is updated daily and serves as the basis for the calculation of the County's cost of fuel. In addition Bidders submitted fixed markup on fuel and fixed mark up on transportation costs per gallon.

The term of the contracts are for one (1) year with automatic renewals at the anniversary date for an additional twelve (12) month period at the same prices, terms and conditions, up to a maximum term of five (5) years.

The County solicited bids for Gasoline and Diesel Fuel. Notice of IFB 17-1203BLS was solicited on MyManatee.org and the Manatee County Chamber. As a result of formal, competitive sealed bid procedures, a total of eight (8) bidders submitted a sealed bid for consideration and one (1) no offer was received. Refer to the attached bid tabulation for the breakdown of the bids received.

On June 6, 2017, a memorandum was received from the Public Works Department recommending award to Indigo Energy Partners, LLC (Gainesville, GA), J.H. Williams Oil Company, Inc. (Tampa, FL) Lynch Oil Company, Inc. (Kissimmee, FL), Mansfield Oil Company of Gainesville Inc. (Gainesville, GA), Palmdale Oil Company Inc. (Tampa, FL), and Petroleum Trader Corporation (Fort Wayne, IND).

The total estimated annual cost for markup on fuel and transportation, per gallon is \$150,000.00. The total

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estimated annual cost for gasoline and diesel fuel, based on the current day Tampa OPIS rack/unbranded average is \$3,500,000.00 (based on actual history).

**County Attorney Review**  
Not Reviewed (No apparent legal issues)

**Explanation of Other**

**Reviewing Attorney**  
N/A

**Instructions to Board Records**  
Please send a stamped approved copy of this item to: [bonnie.sietman@mymanatee.org](mailto:bonnie.sietman@mymanatee.org)

**Cost and Funds Source Account Number and Name**  
Gasoline and Diesel Fuel (various account numbers). The total estimated annual cost is \$3,650,000.00. 501-0003698-596000, purchased for "internal" resale.

**Amount and Frequency of Recurring Costs**  
N/A

**Attachments: (list)**



[IFB 17-1203BLS Gasoline and Diesel Fuel  
Tabulation.pdf](#)



[Dept Recommendation Ltr IFB  
17-1203BLS.pdf](#)

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Bonnie Sietman - ()  
Role : Item Author

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**IFB 17-1203BLS**

**Gasoline and Diesel Fuel**

	<b>Brad Hall &amp; Associates</b>	<b>Indigo Energy Partners, LLC</b>	<b>J.H. Williams Oil Co., Inc.</b>	<b>Lynch Oil Company, Inc.</b>	<b>Mansfield Oil Company of Gainesville, Inc.</b>	<b>Palmdale Oil Company Inc.</b>	<b>Petroleum Trader Corporation</b>	<b>Rogers Petroleum Inc.</b>
Description	Idaho Falls, ID	Gainesville, GA	Tampa, FL	Kissimmee, FL	Gainesville, GA	Tampa, FL	Fort Wayne, IN	Morristown, TN
(200,000 gallons) <i>Transport, unleaded</i>								
Markup/gallon	\$0.0150	\$0.0130	(\$0.0050)	\$0.0500	(\$0.0050)	\$0.0046	(\$0.0226)	\$0.0050
<b>TOTAL</b>	\$3,000.00	\$2,600.00	(\$1,000.00)	\$10,000.00	(\$1,000.00)	\$920.00	(\$4,520.00)	\$1,000.00
Transportation/gallon	\$0.0250	\$0.00	\$0.0250	\$0.00	\$0.00	\$0.00	\$0.0455	.0402
<b>TOTAL</b>	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$9,100.00	\$8,040.00
(150,000 gallons) <i>Tank Wagon, unleaded</i>								
Markup/gallon	\$0.2150	\$0.2300	\$0.1050	\$0.1200	\$0.1567	\$0.1000	\$0.0500	\$0.2000
<b>TOTAL</b>	\$32,250.00	\$34,500.00	\$15,750.00	\$18,000.00	\$23,505.00	\$15,000.00	\$7,500.00	\$30,000.00
Transportation/gallon	\$0.00	\$0.00	\$0.0650	\$0.00	\$0.00	\$0.00	\$0.1600	\$0.00
<b>TOTAL</b>	\$0.00	\$0.00	\$9,750.00	\$0.00	\$0.00	\$0.00	\$24,000.00	\$0.00
(900,000 gallons) <i>Transport, diesel</i>								
Markup/gallon	\$0.0150	\$0.0314	(\$0.0050)	\$0.0500	\$0.0059	\$0.0163	(\$0.0151)	\$0.0050
<b>TOTAL</b>	\$13,500.00	\$28,260.00	(\$4,500.00)	\$45,000.00	\$5,310.00	\$14,670.00	(\$13,590.00)	\$4,500.00
Transportation/gallon	\$0.0250	\$0.00	\$0.0275	\$0.00	\$0.00	\$0.00	\$0.0399	\$0.04
<b>TOTAL</b>	\$22,500.00	\$0.00	\$24,750.00	\$0.00	\$0.00	\$0.00	\$35,910.00	\$38,880.00
(250,000 gallons) <i>Tank Wagon, diesel</i>								
Markup/gallon	\$0.2150	\$0.2300	\$0.1050	\$0.1200	\$0.3867	\$0.1000	\$0.0500	\$0.2000
<b>TOTAL</b>	\$53,750.00	\$57,500.00	\$26,250.00	\$30,000.00	\$96,675.00	\$25,000.00	\$12,500.00	\$50,000.00
Transportation/gallon	\$0.00	\$0.00	\$0.0650	\$0.00	\$0.00	\$0.00	\$0.1600	\$0.00
<b>TOTAL</b>	\$0.00	\$0.00	\$16,250.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00
<b>TOTAL MARKUP</b>	\$ 130,000.00	\$ 122,860.00	\$ 92,250.00	\$ 103,000.00	\$ 124,490.00	\$ 55,590.00	\$ 110,900.00	\$ 132,420.00

No Bid: Pro Energy, LLC

tabulation by:



# MEMORANDUM

To: Melissa Wendel, CPPO, Purchasing Official  
From: Judy Berisford, Fuel/Inventory Ops. Division Mgr. JB  
Date: June 6, 2017  
Subject: Recommendation for award  
IFB# 17-1203BLS – Gasoline and Diesel Fuel



After reviewing the tabulation supplied by Purchasing, I recommend IFB# 17-1203BLS Gasoline and Diesel Fuel be awarded to the listed vendors as lowest responsive bidders:

Palmdale Oil Company, Inc.  
J.H. Williams Oil Company, Inc.  
Lynch Oil Company, Inc.  
Petroleum Trader Corporation  
Indigo Energy Partners, LLC  
Mansfield Oil Company of Gainesville, Inc.

If you have any questions, please call Judy Berisford at extension 7524.

Cc: Bonnie Sietman

Public Works  
Fuel/Inventory Operations  
2908 12<sup>th</sup> Street Court E. Bradenton, FL 34208  
Phone number: (941) 708-7524