



Financial Management Department
Procurement Division
1112 Manatee Ave West, Suite 803
Bradenton, FL 34205
Phone: (941) 749-3074
www.mymanatee.org

May 16, 2017

TO: All Interested Bidders

SUBJECT: Invitation for Bid (IFB) 17-1203BLS
Gasoline and Diesel Fuel

ADDENDUM 1

Bidders are hereby notified that this Addendum shall be acknowledged on page Bid Form-1 of the Bid Form and made a part of the above named bidding and contract documents. Bids submitted without acknowledgment of the Addendum will be considered incomplete.

The following items are issued to add to, modify, and clarify the bid and contract documents. These items shall have the same force and effect as the original bidding and contract documents, and cost involved shall be included in the bid prices. Bids to be submitted on the specified bid date, shall conform to the additions and revisions listed herein.

The following questions have been presented by potential bidders:

1. QUESTION: Who are the current suppliers and what is the current pricing?
RESPONSE: The current suppliers are Rogers Petro, Mansfield Oil and JH Williams Oil. Our current pricing is reflected on the tabulation IFB11-2119BS attached.
2. QUESTION: Provide copies of current invoices and bill of ladings.
RESPONSE: A records request for invoices and bill of ladings may be made to:
debbie.scaccianoce@mymanatee.org
3. QUESTION: Please clarify paragraph E.02 – Basis of Award.
RESPONSE: The County will award up to a maximum of six bidders. The County will establish an ordering pattern for fuel on an “as required” basis. Bidders pricing will remain firm for markup on fuel pricing and markup on transportation. Fuel pricing will be based on published Tampa OPIS Rack Average or UBD Rack Average pricing.
4. QUESTION: Is a payment and performance bond required for this IFB?
RESPONSE: No.

5. **QUESTION:** What is the start date of this agreement?
- RESPONSE:** The anticipated start date is July 1, 2017.
6. **QUESTION:** Can the Net 45-day payment terms be revised?
- RESPONSE:** The County is bound by the Florida State Statute 218.74 setting payment terms at Net 45.
7. **QUESTION:** Is ACH/EFT payment an option?
- RESPONSE:** Reference: A.39 ePayables – Manatee County Board of County Commissioners and the Manatee County Clerk of the Circuit court have partnered to offer the ePayables program; allows payments to be made to bidders via credit cards. Please see additional information in A.39.
8. **QUESTION:** Can the bidder choose to price off a different index (TAMPA Rack Average)?
- RESPONSE:** A bidder may submit an alternate pricing index provided pricing is posted daily and by a third party. Additional information is provided in D.02.
9. **QUESTION:** If bidders choose different pricing indexes, how will the County evaluate the bids?
- RESPONSE:** The bid form evaluation is markup on fuel and markup on transportation.
10. **QUESTION:** Can bidders choose pricing from the TAMPA Unbranded OPIS price index?
- RESPONSE:** Yes.
11. **QUESTION:** Are bidders required to bid on tank wagon deliveries?
- RESPONSE:** Yes, bidders are required to bid on all items on the bid form to be considered responsive and responsible.
12. **QUESTION:** Will the County accept up to 5% bio in the diesel fuel?
- RESPONSE:** Bio fuel is not acceptable. Only Ultra Low Sulfur Distillate (ULSD) Fuel is acceptable as referenced in D.02.

13. **QUESTION:** Please provide a bidders list.
- RESPONSE:** The County directly solicited the following companies:
JH Williams Oil, Rogers Petro, Mansfield Oil, Bradenton Fuel Oil Midco Oil, Fleet Wing Oil, Greens Energy, Pro Energy and Petroleum Traders. This formal Invitation for Bid was publicly solicited on MyManatee and the Manatee County Chamber of Commerce web sites.
14. **QUESTION:** What information will be shared at the bid opening.
- RESPONSE:** The County will announce the bidder and the bidder's location.
15. **QUESTION:** How and when will be the low bidder be notified and will a copy of the tabulation be available?
- RESPONSE:** An "Intent to Award" letter and bid tabulation will be publicly posted within fourteen (14) days of the bid opening.
16. **QUESTION:** What is the local preference amount and how is it calculated?
- RESPONSE:** Reference A.36, item 3, Local Preference.
17. **QUESTION:** Were any of the past bidders considered a local business.
- RESPONSE:** Two current bidders are local companies.
18. **QUESTION:** Are both transport loads and tank wagon loads awarded to all successful bidders.
- RESPONSE:** Yes.
19. **QUESTION:** Will the County accept OPIS contract average pricing?
- RESPONSE:** No, pricing shall be Tampa OPIS Rack Average or UBD Rack Average.
20. **QUESTION:** Which locations have above ground tanks?
- RESPONSE:** All our tanks are above ground except the Fleet underground storage tank (UST) located at 26th Avenue.

21. **QUESTION:** What does the County mean regarding a summary of a bidders environmental sustainability initiate?
- RESPONSE:** Reference A.38, Environmental Sustainability.
22. **QUESTION:** Is the insurance floater (Section F, item 5) requirement an error.
- RESPONSE:** Yes.
23. **QUESTION:** Provide an estimate / annual volume per location / site.
- RESPONSE:** Location specific data is not available at this time. The County has provided an annual estimated total of gasoline and diesel fuel delivered by transport load and tank wagon load on the bid form.

Bids will be received at Manatee County Procurement, 1112 Manatee Avenue West, Suite 803, Bradenton, Florida 34205 until May 22, 2017 at 3:00pm.

Sincerely,


Melissa M. Wendel, CPPO
Purchasing Official

mmw/bls 

cc: attachment, tabulation IFB 11-2119BS

IFB #11-2119BS

Gasoline and Diesel Fuel

Valid 6/1/2012 through 5/31/2017

| Description | BV OIL | | GREAT LAKES PETROLEUM | | JH WILLIAMS | | MANSFIELD OIL COMPANY | | PALMDALE OIL COMPANY | | RKA PETROLEUM | |
|--|-----------|-------------|-----------------------|---------------|-------------|---------------|-----------------------|-----------------|----------------------|----------------|---------------|-------------|
| | P1201388 | ARCADIA, FL | P1201389 | CLEVELAND, OH | P1201390 | BRADENTON, FL | P1201391 | GAINESVILLE, GA | P1201392 | FT. PIERCE, FL | P1201393 | ROMULUS, MI |
| (700,000 gallons) Transport, unleaded | | | | | | | | | | | | |
| Markup/gallon | \$ 0.0380 | \$ 0.0300 | \$ 0.0150 | \$ (\$0.0001) | \$ 0.0263 | \$ 0.1394 | | | | | | |
| Transportation/gallon | \$ 0.0106 | \$ 0.0010 | \$ 0.0250 | \$ 0.0000 | \$ 0.0400 | \$ 0.0000 | | | | | | |
| | | | | | | | | | | | | |
| (100,000 gallons) Tank Wagon, unleaded | | | | | | | | | | | | |
| Markup/gallon | \$ 0.1710 | \$ 0.1000 | \$ 0.0950 | \$ 0.2180 | \$ 0.0263 | \$ 0.3408 | | | | | | |
| Transportation/gallon | \$ 0.0440 | \$ 0.0130 | \$ 0.0250 | \$ 0.0000 | \$ 0.1740 | \$ 0.0000 | | | | | | |
| | | | | | | | | | | | | |
| (900,000 gallons) Transport, diesel | | | | | | | | | | | | |
| Markup/gallon | \$ 0.0398 | \$ 0.0300 | \$ 0.0100 | \$ 0.0097 | \$ 0.0263 | \$ 0.1603 | | | | | | |
| Transportation/gallon | \$ 0.0110 | \$ 0.0010 | \$ 0.0250 | \$ 0.0000 | \$ 0.0400 | \$ 0.0000 | | | | | | |
| | | | | | | | | | | | | |
| (150,000 gallons) Tank Wagon, diesel | | | | | | | | | | | | |
| Markup/gallon | \$ 0.1760 | \$ 0.1000 | \$ 0.0950 | \$ 0.2180 | \$ 0.0263 | \$ 0.3578 | | | | | | |
| Transportation/gallon | \$ 0.0440 | \$ 0.0130 | \$ 0.0250 | \$ 0.0000 | \$ 0.1740 | \$ 0.0000 | | | | | | |