



Financial Management Department  
Purchasing Division  
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December 20, 2016

TO: All Interested Bidders  
SUBJECT: Invitation for Bids #16-2978GE  
Landscape Maintenance of Roadways

#### ADDENDUM #1

**Bidders are hereby notified that this Addendum shall be acknowledged on the Bid Form and made a part of the above named bid and contract documents. Bids submitted without acknowledgment of the Addendum will be considered incomplete.**

The following items are issued to add to, modify, and clarify the quote and contract documents. These items shall have the same force and effect as the original bidding and contract documents, and cost involved shall be included in the bid prices. Bids to be submitted on the specified due date, shall conform to the additions and revisions listed herein.

- 1. CHANGE** Article C.09, Scheduled Maintenance, within Section C Technical Specifications of the Bid documents to read as follows:

#### **C) Turf Maintenance – Mechanical**

- 4) Irrigation System** - Irrigation maintenance is the County's responsibility. If any part of a County maintained irrigation system is damaged by the Contractor, it is the Contractor's responsibility to notify the CCM immediately. In the event that a contractor damages an irrigation system, that contractor shall be required to make repairs under the direction of the CCM and to County Standard. Maps will be provided for all areas that currently have irrigation systems. However, normal maintenance of the irrigation system is not part of the contract or contractor responsibility.

#### **E) Tree and Shrub Maintenance – Mechanical**

- 3) Shrubs** - shall be trimmed on an as needed basis to maintain the health, appearance and growth of the plant. Trimming will take into consideration special growing characteristics of the plant, such as pruning after flowering. All shrubs, including Coontie and Saw Palmetto, shall at no point be permitted to grow over the edge of curb and shall be maintained in a way that keeps them from encroaching into the travel lanes. Visibility triangles will be decided upon and maintained by County staff. Visibility triangles will not be the responsibility of the Contractor.

#### **E) Tree and Shrub Maintenance – Mechanical**

- 2) **General tree trimming** All structural pruning will be performed by the County. The Contractor is required to prune as needed to allow maintenance access under trees and maintain landscaped areas under the canopy in medians only. This does not apply to sidewalks, bike lanes, or edge of ROW. Maintenance of these areas is outlined in C.09 Section A1 & A2. A certified arborist is not required as part of this contract.

#### **G) Ditch and Swale Maintenance – Chemical**

Chemicals shall not be used in ditches or swales without consent of the CCM. If at any point a contractor cannot mow a ditch or swale due to seasonal rain, the CCM must be notified and at that time a determination will be made by the CCM if the County will temporarily maintain a portion or all of the submerged areas.

#### **The acreage on the following streets has been corrected to read as follows:**

**East #10 Honore Ave. from Lockwood Ridge Rd to University Parkway is 45.10 acres**  
**West #1 1<sup>st</sup> Avenue West from 59<sup>th</sup> Street w to 67<sup>th</sup> Street W is 0.46 acres**

- 2. NOTE the IFB due date has changed to December 28, 2016 at 3:00 PM.**

#### **The following questions have been presented by potential bidders:**

##### **1. QUESTION**

Under C.09 Scheduled Maintenance, subsection (C) Turf Maintenance - Mechanical #1 mowing frequency; paragraph 3. Additionally mowing may be required, at no additional cost to the County. Is this paragraph correct? If more cycles are necessary we cannot bill the county?

**Response: More cuts are not expected if the Contractor maintains the schedule as specified. The requirement will remain unchanged.**

##### **2. QUESTION**

Under C.09 Scheduled Maintenance, subsection (D) Turf Maintenance - Chemical weed control. Does "all medians" include medians that have no sod or beds? Concrete only medians? Will contractor be responsible for sidewalks curbs and bike lanes that are not described/circled as being maintained in the maps?

**Response: "All medians" does include concrete only and beds that are mulch only. The Contractor will only be responsible for areas circled/highlighted on the maps.**

END OF ADDENDUM #1

Bids will be received at Manatee County Purchasing, 1112 Manatee Avenue West, Bradenton, Florida 34205 until **December 28, 2016 at 3:00 PM.**

Sincerely,

A handwritten signature in black ink, appearing to read 'CD', is written over the printed name and title.

Chris Daley CPPO, CPPB  
Buyer Manager, Purchasing Division