



**REQUEST FOR QUOTATION
RFQ # 16-2790GE**

Generator Preventative Maintenance Services

Manatee County, a political subdivision of the State of Florida, (hereinafter "County") invites your participation in the following requests for quotes. The specifications stated herein are of the minimum requirements. All quotes submitted must be in accordance with the Request for Quotes (RFQ) documents in their entirety.

NON-MANDATORY INFORMATIONAL CONFERENCE:

In order to ensure all prospective quoters have sufficient information and understanding of County's needs, an information Conference will be held at: 3:00 PM on November 15, 2016 at the Purchasing Conference Room, 8th Floor, Manatee County Administration Center, 1112 Manatee Ave. W., Bradenton, FL 34205. Attendance is not mandatory, but is highly encouraged

DATE ISSUED:

November 8, 2016

DEADLINE FOR CLARIFICATIONS REQUESTS:

3:00 PM on November 21, 2016

TIME AND DATE DUE: 3:00 PM on November 30, 2016

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FOR INFORMATION CONTACT:

George Earnest CPPB, Buyer

PHONE (941) 749-3044 FAX (941) 749-3034

george.earnest@mymanatee.org

**Manatee County Financial Management Department
Purchasing Division**

AUTHORIZED FOR RELEASE: _____

SECTION A
INFORMATION TO QUOTERS

A.01 QUOTATION FORM DELIVERY REQUIREMENTS

Any quotes received after the stated time and date will not be considered. Acceptable methods of delivery of quotes are as follows:

Email Address: george.earnest@mymanatee.org
FAX: (941) 749-3034
US MAIL to: Manatee County Purchasing Department
1112 Manatee Avenue West, Suite 803, Bradenton FL 34205

A.02 QUOTATION FORMS

All blank spaces on the quotation form must be filled in as noted with amounts extended and totaled and no changes shall be made in the wording of the forms or in the items thereupon. In the event a change is made in your submittal, the quoter shall write its initials by the change. Any quote may be rejected which contains any omissions, alterations, irregularities of any kind, or which shall in any manner fail to conform to the requirements of this RFQ.

A quote made by an individual, either in his/her own or proper person or under a trade or firm name, shall be executed under the individual's signature. If made by a partnership, the quote shall be executed by two or more of the general partners. If made by a corporation, the bid shall be executed by its President or other legally authorized corporate officer or agent.

Quotes must be submitted on attached provided forms, although additional pages may be attached. **Quoters must fully complete all pages of the Quote Forms. Quote Forms must be executed by an authorized signatory who has the legal authority to make the Quote and bind the company. Quoters must fully comply with all requirements of this RFQ in its entirety.** Failure to comply shall result in default of the resulting Contract, whereupon, the defaulting Contractor shall be required to pay for any and all re-procurement costs, damages, and attorney fees as incurred by County.

A.03 MATHEMATICAL ERRORS

Quotation Forms without imbedded mathematical formulas:

In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s) the extension totals will prevail. In the event the dollar amount for contract contingency is omitted, it will be added to the total price of the quote.

Quotation Forms with imbedded mathematical formulas:

Interactive Quotation Forms that contain mathematical formulas may be used for automating lengthy and complex quotation forms. In the event these forms are used and a multiplication/extension error(s) is discovered, the unit price entered by the vendor shall prevail. The vendor shall assume the responsibility and accuracy of the information input in the quotation form and therefore shall verify that the calculations are correct before submitting their quote.

Regardless of which type of quotation form is used, all quotes shall be reviewed mathematically and corrected by the Purchasing Division, if necessary, using these standards, prior to additional evaluation.

A.04 EXAMINATION OF QUOTE DOCUMENTS AND SITE(S)

It is the responsibility of each quoter before submitting a quote to (a) examine all RFQ documents thoroughly; (b) consider federal, state, and local codes, laws, and regulations which may affect costs, progress, performance, or furnishing of the work; (c) study and carefully correlate bidder's observations with the RFQ documents; and (d) notify the County of all conflicts, errors, or discrepancies in the RFQ documents prior to the deadline for clarification requests.

A.05 NON-EXCLUSIVE

Unless otherwise stated in this quote specification, any contracts resulting from this quote are nonexclusive. The County reserves the right, in its sole opinion, to purchase items listed in this quote through the State of Florida contracts, cooperatives, other current government contracts, and nonprofit contracts as provided in the Manatee County Purchasing Policy. The County reserves the rights to solicit separate quotes for requirements that are a portion of a larger contract quote/bid as a whole. Additionally at the County's sole option, additional contracts may be entered into as a result of such situations as unusual volumes, time/delivery requirements, special requirements, other brands, lease, project specific requirements, or similar situations.

A.06 MODIFICATION OF RFQ DOCUMENTS

If a Quoter wishes to recommend changes to the RFQ documents, the Quoter shall furnish, in writing, data and information necessary to aid County in evaluating the request to modify the Specifications. County is not obligated to make any changes to the RFQ documents. Unless an Addendum is issued, the RFQ documents shall remain unaltered. **Quoters must fully comply with the RFQ documents in their entirety.**

A.07 CLARIFICATION & ADDENDA

Each quoter shall examine all RFQ documents and shall judge all matters relating to their adequacy and accuracy. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to this RFQ shall be made through the Manatee County Purchasing Division. Owner shall not be responsible for oral interpretations given by any Owner employee, representative, or others.

3:00 PM on November 21, 2016 shall be the deadline to submit to the Purchasing Division, in writing, all inquiries, suggestions, or requests concerning interpretation, clarification or additional information pertaining to this RFQ.

This deadline has been established to maintain fair treatment of all potential bidders, while maintaining progression of the Work.

The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.

It shall be the **responsibility of each quoter, prior to submitting a quote**, to contact the Purchasing Division (see contact information on the cover page) to **determine if any addenda were issued** and to make such addenda a part of their quote.

A complete set of the RFQ documents must be used in preparing quotes. County assumes no responsibility for errors and misinterpretations resulting from the use of incomplete sets of quote documents.

A.08 CONFIDENTIALITY OF SECURITY RELATED RECORDS

(a) Pursuant to Florida Statutes § 119.071(3), the following records (hereinafter referred to collectively as “the Confidential Security Records”) are confidential and exempt from the disclosure requirements of Florida Statutes § 119.07(1):

1. A Security System Plan or portion thereof for any property owned by or leased to the County or any privately owned or leased property held by the County.
2. Building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, arena, stadium, water treatment facility, or other structure owned or operated by the County.
3. Building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout or structural elements of an attractions and recreation facility, entertainment or resort complex, industrial complex, retail and service development, office development, or hotel or motel development in the possession of, submitted to the County.

(b) Contractor/Vendor agrees that it shall not, as a result of a public records request or for any other reason disclose the contents of, or release or provide copies of the Confidential Security Records to any other party absent the express written authorization of the County’s Property Management Director or to comply with a court order requiring such release or disclosure. To the extent Contractor/Vendor receives a request for such records, it shall immediately contact the County’s designated Contract Manager who shall coordinate the County’s response to the request. Notwithstanding the foregoing, the Contractor/Vendor may

1. Disclose or release Security System Plans to:

(A) The property owner or leaseholder; or

(B) Another state or federal agency to prevent, detect, guard against, respond to, investigate, or manage the consequences of any attempted or actual act of terrorism, or to prosecute those persons who are responsible for such attempts or acts.

2. Disclose or release building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, arena, stadium, water treatment facility, or other structure owned or operated by the County:

(A) To another governmental entity if disclosure is necessary for the receiving entity to perform its duties and responsibilities;

(B) To a licensed architect, engineer, or contractor who is performing work on or related to the building, arena, stadium, water treatment facility, or other structure owned or operated by the County and is contractually bound by the Contractor/Vendor to comply with this Article/Section; or

(C) Upon a showing of good cause before a court of competent jurisdiction.

(c) For purposes of this Article/Section, the term “Security System Plan” includes all:

1. Records, information, photographs, audio and visual presentations, schematic diagrams, surveys, recommendations, or consultations or portions thereof relating directly to the physical security of the facility or revealing security systems;
2. Threat assessments conducted by any agency or any private entity;
3. Threat response plans;
4. Emergency evacuation plans;
5. Sheltering arrangements; or
6. Manuals for security personnel, emergency equipment, or security training.

A.09 LOBBYING

After the issuance of any RFQ, prospective quoters or their agents, representatives or persons acting at the request of such quoter shall not contact, communicate with or discuss any matter relating to the RFQ with any officer, agent or employee of Manatee County other than the Purchasing Official or the contact identified on the first page of this RFQ, pursuant to the Manatee County Code of Laws. This prohibition includes copying such persons on all written communication, including email correspondence. This requirement begins with the issuance of an RFQ and ends upon execution of the final agreement or when the RFQ has been cancelled. Violators of this prohibition shall be subject to sanctions as provided in the Manatee County Code of Laws.

A.10 UNBALANCED QUOTING PROHIBITED

County recognizes that large and/or complex projects will often result in a variety of methods, sources, and prices. However, where in the opinion of the County such variation does not appear to be justified, given quote requirements and industry and market conditions, the quote will be presumed to be unbalanced. Examples of unbalanced quotes will include:

- a. Quotes showing omissions, alterations of form, additions not specified, or required conditional or unauthorized alternate quotes.
- b. Quotes quoting prices that substantially deviate, either higher or lower, from those included in the quotes of competitive quoters for the same line item unit costs.
- c. Quotes where the unit costs offered are in excess of or below reasonable cost analysis values.

In the event County determines that a quote is presumed unbalanced, it will request the opportunity to and reserves the right to, review all source quotes, bids, price lists, letters of intent, etc., which the quoter obtained and upon which the quoter relied upon to develop its quote. County reserves the right to reject as nonresponsive any presumptive unbalanced quotes where the quoter is unable to demonstrate the validity and/or necessity of the unbalanced unit costs.

A.11 WITHDRAWAL OF QUOTES

Quoters may withdraw quotes as follows:

- a. After the quotes are opened or a selection has been determined, but before an agreement is signed, a quoter alleging a material mistake of fact may be permitted to withdraw their quote if:
 1. The mistake is clearly evident in the solicitation document; or
 2. Quoter submits evidence which clearly and convincingly demonstrates that a mistake was made. Request to withdraw a quote must be in writing and approved by the Purchasing Official.

A.12 IRREVOCABLE OFFER

Any quote may be withdrawn up until the time and date set for opening of the quote. Any quote not so withdrawn shall, upon opening, constitute an irrevocable offer for a period of ninety (90) days to sell to Manatee County the goods or services set forth in the attached RFQ until one or more of the bids have been duly accepted by County.

A.13 QUOTE EXPENSES

All expenses for submitting quotes to the County are to be borne by the quoter.

A.14 RESERVED RIGHTS

County reserves the right to accept or reject any and/or all quotes, to waive irregularities and technicalities, and to request resubmission. Also, County reserves the right to accept all or any part of the quote, to increase or decrease quantities or add related products or services to meet additional or reduced requirements of County. Any sole response received by the first submission date may or may not be rejected by County depending on available competition and current needs of County. For all items combined, the quote of the lowest, responsive, responsible quoter will be accepted, unless all quotes are rejected.

The lowest, responsible quoter shall mean that quoter who makes the lowest quote to sell goods and/or services of a quality which meets or exceeds the quality of goods and/or services set forth in the RFQ documents or otherwise required by County.

To be responsive, a quoter shall submit a quote which conforms in all material respects to the requirements set forth in the RFQ. **Quoters must fully comply with the RFQ documents in their entirety.**

To be a responsible quoter, the quoter shall have the capability in all respects to perform fully the quote requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

Also, County reserves the right to make such investigation as it deems necessary to determine the ability of any quoter to furnish the service requested. Information County deems necessary to make this determination shall be provided by the quoter. Such information may include, but shall not be limited to current financial statements, verification of availability of equipment and personnel, and past performance records.

A.15 APPLICABLE LAWS

Quoter must be authorized to transact business in the State of Florida. All applicable laws and regulations of the State of Florida and ordinances and regulations of Manatee County will apply to any resulting agreement. Any involvement with the Manatee County Purchasing Division shall be in accordance with the Manatee County Purchasing Ordinance as amended.

A.16 COLLUSION

By submitting a quote in response to this RFQ, quoter certifies that it has not divulged, discussed or compared its quote with any other quoter, and has not colluded with any other quoter or parties to this quote whatsoever. Also, quoter certifies, and in the case of a joint quote each party thereto certifies as to their own organization, that in connection with this quote:

- a. any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other quoter or with any competitor;
- b. any prices and/or cost data quoted for this quote have not been knowingly disclosed by the quoter and will not knowingly be disclosed by the quoter, prior to the scheduled opening, directly or indirectly to any other quoter or to any competitor;
- c. no attempt has been made or will be made by the quoter to induce any other person or firm to submit or not to submit a quote for the purpose of restricting competition;
- d. the only person or persons interested in this quote, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this quote or in the resulting agreement to be entered into; and
- e. no person or agency has been employed or retained to solicit or secure the resulting agreement upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee except bona fide employees or established commercial agencies maintained by quoter for purpose of doing business.

A.17 CODE OF ETHICS

With respect to this quote, if any quoter violates, directly or indirectly, the ethics provisions of the Manatee County Procurement Ordinance and/or Florida criminal or civil laws related to public procurement, including but not limited to Florida Statutes Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such quoter will be disqualified from eligibility to perform services or provide the goods described in this RFQ, and may also be disqualified from furnishing future goods or services to, and from submitting any future quotes to supply goods or services to Manatee County.

By submitting a quote, the quoter represents to County that all statements made and materials submitted are truthful, with no relevant facts withheld. If a quoter is determined to have been untruthful in their quote or any related presentation, such quoter will be disqualified from eligibility to provide the goods and/or services described in this RFQ, and may also be disqualified from furnishing future goods or services to, and from submitting any future quotes to supply goods or services to Manatee County.

A.18 PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime, as that term is defined in Section 287.133, Florida Statutes, may not submit a quote to provide any goods or services to a public entity; may not submit a quote with a public entity for the construction or repair of a public building or public work; may not submit quotes on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under an agreement with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of thirty-six (36) months following the date of being placed on the convicted list.

In addition, the Manatee County Procurement Code prohibits the award of any quote to any person or entity who/which has, within the past five (5) years, been convicted of, or admitted to in court or sworn to under oath, a public entity crime or of any environmental law that, in the reasonable opinion of the Purchasing Official, establishes reasonable grounds to believe the person or business entity will not conduct business in a responsible matter.

To ensure compliance with the foregoing, the Code requires all persons or entities desiring to do business with County to execute and file with the Purchasing Official an affidavit, executed under the pain and penalties of perjury, confirming that person, entity and any person(s) affiliated with the entity, does not have such a record and is therefore eligible to seek and be awarded business with County. In the case of a business entity other than a partnership or a corporation, such affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, such affidavit shall be executed by the general partner(s). A Public Contracting and Environmental Crimes Certification form is attached herein for this purpose.

A.19 CONTRACT

The Agreement made as a result of the acceptance of any quote from this Request for Quotes shall be made in the form of a Blanket Purchase Order and the successful Quoter shall be bound by the terms and conditions contained in this Request for Quotes as well as the Purchase Order.

Should a conflict exist between the terms and conditions contained in this Request for Quotes and the resulting Purchase Order, the terms contained in this Request for Quotes shall take precedence.

A.20 TERMINATION OF CONTRACT

Manatee County reserves the right to terminate any contract, at any time, with or without cause.

A.21 PURCHASING COOPERATIVE

It is the intent of this Request for Quotation to include requirements and to obtain quotes on behalf of Manatee County and reserve the right for the entities belonging to the Sarasota Bay Chapter of NIGP to obtain purchases from this quote proposal. This opportunity is also made available to any and all local, County, Public Educational Institutions, non-profits, and the State of Florida. Pursuant to their own governing laws, and subject to the agreement of the vendor, other entities may be permitted to make purchases at the terms and conditions contained herein. Manatee County will not be financially responsible for the purchase of other entities from this solicitation.

A.22 DISCOUNTS

Any and all discounts must be incorporated in the prices contained in the quote and not shown separately. The prices indicated on the Quotation Form shall be the prices used in determining award.

A.23 TAXES

Manatee County is exempt from Federal Excise and State Sales Taxes. (F.E.T. Cert. No. 59-78-0089K; Florida Sales Tax Exempt Cert. No. 85-8012622206C-6); therefore, the quoter is prohibited from delineating a separate line item in his quote for any sales or service taxes. Nothing herein shall affect the quoter's normal tax liability.

The successful quoter shall be responsible for the payment of taxes of any kind and character, including, but not limited to sales, consumer, use, and other similar taxes payable on account of the work performed and materials furnished under the award in accordance with the laws and regulations of the place of the project which are applicable during the performance of the work. Nothing herein shall affect the quoter's normal tax liability.

A.24 DESCRIPTIVE INFORMATION

Unless otherwise specifically provided in the RFQ documents, all equipment, materials and articles provided shall be new and of the most suitable grade for the purpose intended. Unless otherwise specifically provided in the RFQ documents, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

A.25 DELIVERY

Unless otherwise specified, all prices are to be FOB Destination.

A.26 AUTHORIZED PRODUCT REPRESENTATION

The quoter, by virtue of submitting the name and specifications of a manufacturer's product, will be required to furnish the named manufacturer's product. Failure to do so may, in the County's sole discretion, be deemed a material breach of the resulting agreement and shall constitute grounds for County's immediate termination of the resulting agreement.

A.27 ROYALTIES AND PATENTS

The successful quoter shall pay all royalties and license fees for equipment or processes in conjunction with the equipment and/or services being furnished. Successful quoter shall defend all suits or claims for infringement of any patent, trademark or copyright, and shall save County harmless from loss on account thereof, including costs and attorney's fees.

A.28 AMERICANS WITH DISABILITIES ACT

County does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of County's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring **reasonable accommodation** for an Information Conference or Quote Opening should contact the person named on the cover page of this RFQ document at least twenty-four (24) hours in advance of either activity.

A.29 EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Title VI of the Civil Rights Act of 1964, Title 15, Part 8 of the Code of Federal Regulations and the Civil Rights Act of 1992, County hereby notifies all quoters that it will affirmatively ensure minority business enterprises are afforded full opportunity to participate in response to this RFQ and will not be discriminated against on the grounds of race, color, national origin, religion, sex, age, handicap, or marital status in consideration of bid award.

A.30 MINORITY BUSINESS ENTERPRISE / DISADVANTAGED BUSINESS ENTERPRISE

The State of Florida Office of Supplier Diversity provides the certification process and the database for identifying certified MBE/DBE firms. Additional information can be obtained at <http://www.osd.dms.state.fl.us/iframe.htm> or by calling (850) 487-0915.

A.31 SUBCONTRACTORS

The successful quoter will obtain prior written approval from the County for any subcontractor(s) and the work they will perform. A subcontractor is defined as any entity performing work within the scope of the project who is not an employee of the successful quoter.

Quoters subcontracting any portion of the work shall include a list of subcontractors along with their quote. The list shall include: name and address of subcontractor, type of work to be performed and the percent of the contract amount to be subcontracted.

Prior to the employment of any person under this contract, the successful quoter shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of (a) all persons employed during the contract term by the successful quoter to perform employment duties within Florida and (b) all persons, including subcontractors, assigned by the successful quoter to perform work pursuant to the contract with Manatee County. For more information on this process, please refer to United States Citizenship and Immigration Service site at: <http://www.uscis.gov/>.

Only those individuals determined eligible to work within the United States shall be employed under this contract.

By submission of a quote in response to this RFQ, the successful quoter commits that all employees and subcontractors will undergo e-verification before placement on this contract.

If County has reasonable objection to any subcontractor, the County may request the successful quoter to submit an acceptable substitute without an increase in contract sum or contract time.

If successful quoter declines to make any such substitution, the County may award the resulting agreement to the next lowest qualified quoter that proposes to use acceptable subcontractors, who County does not make written objection to. In the event the successful quoter declines to make any such substitution post award, the County may exercise its right to terminate the agreement.

The successful quoter shall maintain sole responsibility for the actions of its employees and subcontractors. New employees brought in after contract award shall follow the same requirement stated above for the life of the contract.

A.32 DISCLOSURE

Upon receipt, all inquiries and responses to inquiries related to this RFQ become "Public Records", and shall be subject to public disclosure consistent with Florida Statutes, Chapter 119.

Quotes become subject to disclosure thirty (30) days after the opening or if a notice of intent to award decision is made earlier than this time as provided by Florida Statutes § 119.071(1)(b). No announcement or review of the quote shall be conducted at the quote opening.

If Owner rejects all quotes and concurrently notices its intent to reissue the solicitation, the rejected quotes are exempt from public disclosure until such time as Owner provides notice of an intended decision concerning the reissued solicitation or until Owner withdraws the reissued solicitation. A quote is not exempt for longer than twelve (12) months after the initial notice rejecting all quotes.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT OWNER'S CUSTODIAN OF PUBLIC RECORDS AT: (941) 742-5845, debbie.scaccianoce@mymanatee.org, Attn: Records Manager, 1112 Manatee Ave W., Bradenton, FL 34205.

Pursuant to Florida Statutes 119.0701, to the extent CONTRACTOR is performing services on behalf of the COUNTY, contractor must:

- a. Keep and maintain public records required by public agency to perform the service.
- b. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Chapter 119, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

- d. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

A.33 LOCAL PREFERENCE

Local business is defined as a business legally authorized to engage in the sale of the goods and/or services, and which certifies within its bid that for at least six (6) months prior to the announcement of the Invitation For Bid it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employee at that location.

Local preference shall not apply to the following categories of agreements:

1. Purchases or agreements which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions governing the funds prohibit the preference.
2. Any quote announcement which specifically provides that local preference, as set forth in this section, is suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the County Commission or County Administrator, or where such suspension is, in the opinion of the County Attorney, required by law.
3. For a competitive solicitation for construction services in which fifty percent (50%) or more of the cost will be paid from state-appropriated funds which have been appropriated at the time of the competitive solicitation.

To qualify for local preference under this section, a **local business must provide certification to County** by completing an "Affidavit as to Local Business" form which is available for download at www.mymanatee.org/vendor. Click on "Affidavit for Local Business" to access and print the form. Complete, notarize, and mail the notarized original to: Manatee County Purchasing Division, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

It is the responsibility of the quoter to ensure accuracy of the affidavit and notify County of any changes affecting same.

A.34 VENDOR REGISTRATION

Registering your business will provide Manatee County a sourcing opportunity to identify supplies of goods and services, plus identify local businesses.

You may register online at www.mymanatee.org/vendor. If you need any assistance, please call (941) 749-3014, Monday – Friday, 8:00 A.M. to 5:00 P.M., excluding holidays, and the Purchasing Division can assist you as needed.

Registration is not mandatory; however, by taking the time to register, you are helping the County to provide timely notification of quotation, bid and proposal opportunities to your business.

A.35 ENVIRONMENTAL SUSTAINABILITY

All quoters are encouraged to use as many environmentally preferable "green" products, materials, supplies, etc. as possible in order to promote a safe and healthy environment. Environmentally preferable are products or services that have a reduced adverse effect on the environment.

Quoters shall acknowledge whether or not their organization has an environmental sustainability initiative by checking the appropriate box on the quote form. In addition, the quoter shall submit a summary of their environmental sustainability initiative along with their quote. This information will be used as a determining factor in the award decision when all other evaluative factors, including local preference policies are otherwise equal.

A.36 ePAYABLES

Manatee County Board of County Commissioners and the Manatee County Clerk of the Circuit Court have partnered to offer the ePayables program, which allows payments to be made to vendors via credit cards.

The Clerk of the Circuit Court will issue a unique credit card number to vendor after goods are delivered or services rendered, vendors submit invoices to the remit to address on the purchase order. When payments are authorized, an email notification is sent to the vendor. The email notification includes the invoice number(s), invoice date(s), and amount of payment. There is no cost for vendors to participate in this program; however, there may be a charge by the company that processes your credit card transactions.

If you are interested in participating in this program, please complete the ePayables Application attached herein and return the completed form via email to Ms. Lori Bryan, Supervisor at lori.bryan@manateeclerk.com.

A.37 FUNDING

This quote is subject to the appropriation of funds in an amount sufficient to allow continuation of the County's performance in accordance with the terms and conditions of this quote. The county shall provide prompt written notice to the vendor that sufficient funds have not been appropriated to continue its full and faithful performance under the terms of this quote, and shall, effective thirty (30) days after giving such notice or upon the expiration of the time for which funds were appropriated, whichever occurs first, be thereafter released of all further obligations in any way related to the quote.

A.38 **CONDITIONS FOR EMERGENCY/HURRICANE OR DISASTER – TERM CONTRACTS**

It is hereby made a part of this Request for Quotation that before, during and after a public emergency, disaster, hurricane, flood, or other acts of God that Manatee County shall require a “first priority” basis for services. It is vital and imperative that the majority of citizens are protected from any emergency situation which threatens public health and safety, as determined by the County. Contractor agrees to provide services to the County or other governmental entities as opposed to a private citizen, on a first priority basis. The County expects to pay contractual prices for all services required during an emergency situation. Contractor shall furnish a twenty-four (24) hours phone number in the event of such an emergency.

A.39 **PRECEDENCE**

Statements contained in the Terms and Conditions, Scope of Work, or Quote Summary section of this Request for Quotation, which vary from the information contained in this section A, Information to Quoters, shall have precedence.

A.40 **INDEMNIFICATION**

The successful vendor covenants and agrees to indemnify and save harmless the County, its agents and employees, from and against all claims, suits, actions, damages, causes of action, or judgments arising out of the terms of the resulting agreement for any personal injury, loss of life, or damage to the property sustained as a result of the performance or non-performance of services or delivery of goods; from and against any orders, judgments, or decrees, which may be entered against the County, its agents or employees; and from and against all costs, attorney's fees, expenses and other liabilities incurred in the defense of any such claim, suit or action, and the investigation thereof. Nothing in the award, resulting agreement, contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of the County as set forth in Florida Statute Section 768.28.

END OF SECTION A

SECTION B
TERMS AND CONDITIONS

B.01 **PURPOSE**

It is the intent of the County of Manatee to acquire generator preventative maintenance services. It is the specific purpose of this RFQ to establish an annual Blanket Purchase Order for the required materials and services and to secure the cost and availability of the service for procurement.

B.02 **ASSIGNMENT OF CONTRACT**

Vendor shall not assign, transfer, convey, sublet or otherwise dispose of this Agreement or of his right, title, or interest therein, or his power to execute such Agreement, or to assign any monies due or to become due there under to any other person, firm or corporation unless first obtaining the written consent of the County. The giving of such consent to a particular subcontractor assignment shall not dispense with the necessity of such consent to any further or other assignment.

B.03 **FORCE MAJEURE**

Neither party shall be considered in default in performance of its obligations hereunder to the extent that performance of such obligations, or any of them, is delayed or prevented by Force Majeure. Force Majeure shall include, but not be limited to, hostility, revolution, civil commotion, strike, epidemic, accident, fire, flood, wind, earthquake, lack of or failure of transportation facilities, any law, proclamation, regulation ordinance or other act of government, or any act of God or any cause whether of the same or different nature, existing or future; provided that the cause, whether or not enumerated in this item B.03, is beyond the control and without the fault or negligence of the party seeking relief.

B.04 **BLANKET ORDER**

Blanket Purchase Order(s) shall be issued as a result of this quote. A Blanket Purchase Order number, only when accompanied by a valid Release Order number provided by an authorized County department, will authorize purchases under this contract.

Each invoice must indicate the Blanket Purchase Order number followed by a valid Release Order number. The Contractor is not authorized to proceed with, and will not be compensated for, any work that is not authorized by a valid Release Order Number issued by the County's Representative.

B.05 **QUANTITIES**

The quantities listed are estimated and only given as a guideline for preparing your quote and should not be construed as representing actual quantities to be purchased. Orders will be issued on an "as required basis"; this may include all or part of the quantities specified, or may result in additional quantities

B.06 **PRICES & TERM**

Quoters shall quote unit prices, F.O.B. Destination, including all discounts in accordance with unit of quantity indicated on Quotation Form. The prices quoted shall be used for payment and shall be deemed to include payment in full for all transportation, labor, and equipment used in delivering all supplies and materials to the point of delivery

B.07 CONTRACT TERM

This contract shall be for a period of three (3) years, commencing from the date of issuance of the Blanket Purchase Order, unless renewed or terminated as provided in this RFQ document.

B.08 PAYMENT

Within forty-five (45) days after delivery by the vendor, acceptance by the County, and presentation of an appropriate invoice, the County shall pay the total amount due. Payment invoices must indicate both the Blanket Purchase Order number and the Release Order number.

B.09 CANCELLATION

Any failure of the contractor to furnish or perform the Work (including commencement of the Work, supplying sufficient skilled workers or suitable materials or equipment) in accordance with the contract, the County may order the stop of the Work, or any portion thereof, until the cause for such order has been eliminated. If the vendor persistently fails to perform the Work in accordance with the contract, the County reserves the right to terminate the contract and select the next qualified quoter or readvertise this procurement in part or in whole.

It is mutually agreed that any award made as a result of this RFQ may be canceled by the Contractor upon 90 days written notice by Certified Mail to the County. However, the County is hereby authorized to procure, in accordance with the prices quoted, continual services during this 90 day interim.

The County reserves the right to terminate a contract (or item award) by giving 30 days written notice of intention to terminate if at any time the Contractor fails to abide by or fulfill any of the terms and conditions of the contract.

B.10 QUALITY GUARANTEE

If any product/service delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed in this quote, the vendor shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship or manufacturing or shipping damage. Also, the vendor shall refund to Manatee County any money which has been paid for same. The vendor will be responsible for attorney fees in the event the supplier defaults and court action is required.

B.11 WARRANTY, MAINTENANCE SERVICE AND SUPPORT

All work, materials, and equipment furnished as defined herein shall be guaranteed and warranted by the contractor for a minimum period of one (1) year, unless otherwise specified, from final acceptance by the County to be free from defects due either to faulty materials or equipment or faulty workmanship.

All materials, equipment, and workmanship furnished and installed by the contractor is warranted and guaranteed by the contractor to be such as to meet the specifications herein and to accomplish the purposes and functions implied and expected for this type of service.

The County shall, following discovery thereof, promptly give written notice to the contractor of faulty materials, equipment, or workmanship within the period of the guarantee and the contractor shall promptly replace any part of the faulty equipment, material, or workmanship at his own cost.

These warranty and guarantee provisions create no limitations on the County as to any claims or actions for breach of guaranty or breach of warranty that the County might have against parties other than the contractor, and do not constitute exclusive remedies of the County against the contractor.

B.12 REGULATIONS

It shall be the responsibility of the quoter to assure compliance with any OSHA, EPA and/or other Federal or State of Florida rules, regulations or other requirements, as each may apply.

B.13 MATERIAL/SAFETY DATA SHEET

It shall be the responsibility of the awarded bidder(s) to submit, upon notification of award, a Material Safety Data Sheet (MSDS) for all toxic substances in accordance with Florida Statutes Chapter 442, The Right To Know Law, which mandates on-site MSDS for all toxic substances appearing in the work place

END OF SECTION B

SECTION C
SCOPE OF WORK

C.01 SCOPE OF WORK

Contractor shall furnish all labor, materials, equipment and supervision needed to provide at a minimum manufacturer's prescribed maintenance services that allow Manatee County Property Management (MCPM) to operate our generators and associated equipment reliably, safely and effectively at various Manatee County locations. This work also includes a limited provision for repairs and replacement of associated power generation components.

C.02 CONTRACTOR REQUIREMENTS

A. Provide required "One-time" service on all units

The Contractor will be responsible to provide labor and material to change all belts, hoses, air filters and coolant one time during the FIRST year term of this contract on each generator on this RFQ.

Note: Any additional belts, hoses, air filters and coolant beyond the one time required, will be invoiced on a time and material basis.

B. Provide Scheduled Inspections All Generators on this list shall be serviced twice per year. Generally the Contractor shall provide an annual (major) inspection around November / December and a semi-annual (minor) Inspection around May / June, but specific service schedule(s) shall be determined per MCPM's authorized representative.

1. Provide Annual Service: that include at a minimum: (Nov / Dec)

- Engine inspection and test run.
- Oil change with corresponding filter change,
- Fuel filter(s) change,
- Fuel system inspection and operation,
- Cooling system inspection and operation
- Air intake system
- Exhaust inspection and operation
- Block heater inspection
- Starting system inspection and operation
- Generator system, inspection and operation
- Transfer switch operation

2. Provide Semi-Annual Service that include at a minimum (May / Jun)

Everything in the annual service minus:

- Oil change with corresponding filter change.
- Fuel filter
- Transfer switch operation

C. Provide a 4-hour load bank test, on an “as required” basis per the MCPM’s authorized representative.

- It is the intent of the county to have at least one load bank test of each unit during the three year span of this contract.
- The exception will be the fire pump engine which will not be load banked.
- Some locations may require the daily rental of a standby generator during the load bank test. Pricing for this rental is part of the Quote Form and shall include all materials, equipment and labor to deliver, hookup, start, run for the duration of the load bank test, and pickup when the load bank test is complete. The County reserves the right to provide a portable standby generator from alternative sources.
- The rental generator shall be delivered with enough fuel for eight (8) hours of operation. The County will replace any fuel used or allow the Contractor to bill for the fuel used at the Contractor’s cost (proof of cost is required). If a larger generator does not come with eight (8) hours capacity, the County will provide refueling as needed.
- The Contractor should assume the need for 100’ feet of cable for the hookup.

C.03 DESCRIPTION OF THE WORK

A. Inspections: Furnish all labor, material and tools to professionally perform the major and minor inspections as part of the cost for the quoted inspection price.

1. Annual Inspections (Major) (see scope)
2. Semi-annual Inspections (Minor) (see scope)

B. Repairs required

Repairs will be authorized by the Property Management’s representative on an “as needed” basis and will be invoiced on a time and material basis per prices on tabulation sheet.

C. Load Bank

Shall be on an “as required” basis. The prices quoted shall include all time, travel and material to perform a four hour load bank test of the particular equipment and return it to normal operation.

C.04 PERFORMANCE AND GENERAL WORK INFORMATION

A. Response time (emergency and routine situations)

Generally most work shall be performed during normal weekday hours, 8:00 A.M. to 5:00 P.M. Monday through Friday, excluding holidays. In accordance with a work schedule pre-approved by MCPM.

B. However, MCPM will hold the Contractor to the following response times:

Contractor must be able to respond via phone with-in two hours of initial contact from MCPM.

If MCPM calls with an emergency service request the Contractor shall send a qualified technician to the site within four (4) hours of the request. Or as agreed to by MCPM and the Contractor.

In the unlikely event that scheduled maintenance or repairs cannot be performed during normal business hours there could be weekend or evening work scheduled to accommodate these rare circumstances.

C. General Contractor Rules:

The Contractor's employees shall confine their operations to those areas indicated by MCPM's authorized representative and shall conform to all site rules and regulations affecting the work and work area. These rules and regulations include, but are not limited to:

1. Not passing into areas beyond the designated limits of the work.
2. Keeping public areas free of waste materials.
3. Keeping generator and rooms clean from all fluids associated with the generator.
4. Conducting themselves in a professional manor.
5. Removing all rubbish from the site all work areas are to be as cleaned to as found conditions, before leaving the premises.
6. Observe all safety codes while on County property.
7. Follow all rules associated with site security, without exception!

Any work related deficiencies found shall be reported in writing (on service report) immediately to the county authorized representative, along with recommendations for rectifying such deficiencies.

Once the repair measures have been approved and authorized by MCPM, the Contractor shall commence work as soon as possible after receiving authorization from the contact person. All Repairs shall be tested for proper operation.

C.05 SERVICE REPORTS, (INVOICES & PAYMENTS)

A. Service Reports: It is the Contractors' responsibility to:

Provide written service reports detailing all repairs or service done at the work site.

Include on the Service Reports:

1. Arrival and departure times of every person on the job,
2. The date performed,
3. The location of work.
4. The type of work performed.

Reports shall show listing of all parts and materials approved and used.

The Contractor shall obtain a signature from the site contact person or Rodney Terrell of MCPM at the end of each service performed.

The Contractor is encouraged to leave a hard copy of the service report with the county authorized representative prior to leaving the site, however, MCPM will allow the service report to be emailed with-in 24 hours of leaving the site, to the county authorized representative.

B. Invoices and payments:

1. It is required that all invoices match the service reports.
2. An invoice should only be for one site, do not include multiple sites.
3. It is required that all costs billed match the quoted prices on the tabulation sheet of this RFQ.
4. If parts or equipment are required for repairs, the County will pay the Contractor's cost without any markup.
5. Including all hours actually on site. (Do not include travel time.)
6. All invoices must be itemized.
7. Do not charge for "Misc supplies", parts must be itemized.
8. Do not charge for travel time.
9. All repair service will be at the hourly rate for time actually at the site and must match the service report recorded times.

Generator units may be added or deleted to this RFQ as necessary by the MCPM during the three year term of this agreement. All future additions must be priced uniformly to other similarly sized unit already quoted.

All prices quoted are to include: all labor, material and travel time needed to properly perform the particular Preventive Maintenance (PM), load bank test or the one-time service.

END OF SECTION C

SECTION D
QUOTE SUMMARY

D.01 **MINIMUM QUALIFICATIONS OF QUOTERS**

The Contractor shall have been in business for at least three (3) years in the state of Florida. The Contractor shall have factory certification for at least three (3) of the following manufacturers: Onan, Kohler, Generac, Baldor, Caterpillar, MTU, Spectrum, Cummins and Olympian generator brands. These certifications shall be submitted with the Contractor's Quote.

The Contractor shall have on staff:

- Personnel that are **fully** trained and experienced in the requirements of this work.
- The ability to provide qualified technicians on an "on call" status 24/7/365, to respond timely to requests for emergency repairs.
- All certifications shall be current.

D.02 **BASIS OF AWARD**

Award shall be made to the lowest responsive and responsible quoter having the lowest total offer listed on the Quote Form. In evaluating quotes, Owner shall consider the qualifications of the quoters; and if required, may also consider the qualifications of the Subcontractors, suppliers, and other persons and organizations proposed.

Whenever two or more quotes are equal with respect to price, the quote received from a local business shall be given preference in award.

Whenever two or more quotes are equal with respect to price, and all other evaluative factors are otherwise equal, including local preference policies, if the company provides documented environmentally preferable "green" products, materials, or supplies, they shall be given preference in award.

Whenever two or more quotes which are equal with respect to price are received, and neither of these quotes are from a local business, and neither of these quotes provides documented "green" products, the award shall be determined by a chance drawing, coin toss, or similar tie-breaking method conducted by the Purchasing Division and open to the public.

END OF SECTION D

QUOTATION FORM

DATE DUE: 3:00 PM on November 30, 2016

To: Manatee County Purchasing
1112 Manatee Avenue West, Suite 803
Bradenton, Florida 34205
Attention: insert name, insert title
Or via email: George.earnest@mymanatee.org
Or via Fax @ (941) 749-3034

RE: RFQ #16-2790GE for Generator Preventative Maintenance Services

We, the undersigned, hereby declare that we have carefully reviewed the quote documents, and with full knowledge and understanding of the aforementioned herewith submit this quote, meeting each and every specification, term, and condition contained in this Request for Quotes.

We understand that the quote specifications, terms, and conditions in their entirety shall be made a part of any agreement or contract between Manatee County and the successful quoter. Failure to comply shall result in contract default, whereupon, the defaulting contractor shall be required to pay for any and all reprourement costs, damages, and attorney fees as incurred by the County.

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

(Print Name & Title of Signer) DATE: _____

COMPANY ADDRESS: _____

TEL. NO.: _____ FAX NO.: _____

EMAIL.: _____

Acknowledge Addendum No. ____ Dated: _____

Mandatory Submittals:

Public Contracting & Environmental Crimes Attachment "B"
Contractor's Questionnaire & References Attachments "C & D"
Insurance Requirements Worksheet Attachment "E"
Factory Certifications (at least three)

QUOTE FORM
RFQ 16-279GE, GENERATOR PREVENTATIVE MAINTENANCE SERVICES
 (page one of three)

| A | Location | KW | Annual PM Cost | Semi-annual PM Cost | 1 st Yr. One-time Svc. Cost |
|----|--------------------------------------|-----------|----------------|---------------------|--|
| 1 | Radio Shop | 135 | \$ | \$ | \$ |
| 2 | Buffalo Creek-Radio | 55 | \$ | \$ | \$ |
| 3 | Cortez Site-Radio | 55 | \$ | \$ | \$ |
| 4 | East County-Radio | 20 | \$ | \$ | \$ |
| 5 | NW-Radio | 55 | \$ | \$ | \$ |
| 6 | Loraine Site-Radio | 25 | \$ | \$ | \$ |
| 7 | Desoto Ctr. Dist. 1 | 1250 | \$ | \$ | \$ |
| 8 | Desoto Ctr. Evidence | 50 | \$ | \$ | \$ |
| 9 | Jail-Detention Large. | 800 | \$ | \$ | \$ |
| 10 | Jail-Detention Small | 350 | \$ | \$ | \$ |
| 11 | Jail-Fuel Island | 7 | \$ | \$ | \$ |
| 12 | Jail-Fish Farm | 41 | \$ | \$ | \$ |
| 13 | Stockade-Phone rm. | 60 | \$ | \$ | \$ |
| 14 | Stockade-A&B | 300 | \$ | \$ | \$ |
| 15 | Quattlebaum House | 35 | \$ | \$ | \$ |
| 16 | First Union Bldg. | Fire pump | \$ | \$ | \$ |
| 17 | Admin Ctr. | 1000 | \$ | \$ | \$ |
| 18 | Construction Office | 33.5 | \$ | \$ | \$ |
| 19 | GTE Bldg | 150 | \$ | \$ | \$ |
| 20 | Health Dept. | 80 | \$ | \$ | \$ |
| 21 | Historic Courthouse | 100 | \$ | \$ | \$ |
| 22 | Judicial Ctr. | 1500 | \$ | \$ | \$ |
| 23 | Tax Collector Office | 150 | \$ | \$ | \$ |
| 24 | Animal Shelter | 80 | \$ | \$ | \$ |
| 25 | PW-Drainage Bldg. | 35 | \$ | \$ | \$ |
| 26 | EMS #5 | 25 | \$ | \$ | \$ |
| 27 | Public Safety Ctr. #1 | 1000 | \$ | \$ | \$ |
| 28 | Public Safety Ctr, #2 | 1000 | \$ | \$ | \$ |
| 29 | Fleet Svc-26 th Ave E. | 180 | \$ | \$ | \$ |
| 30 | Fleet Svc-66 th St W. | 200 | \$ | \$ | \$ |
| 31 | Public Works Admin. | 350 | \$ | \$ | \$ |
| 32 | Transit Bldg 26 th Ave E. | 125 | \$ | \$ | \$ |
| | COLUMN TOTALS | | \$ | \$ | \$ |
| A | SUBTOTAL (of all three columns) | | | | \$ |

| B | LOAD BANK TESTING COST | | |
|----|--------------------------------------|-----------|---------------------|
| | Location | KW | Cost per occurrence |
| 1 | Radio Shop | 135 | \$ |
| 2 | Buffalo Creek-Radio | 55 | \$ |
| 3 | Cortez Site-Radio | 55 | \$ |
| 4 | East County-Radio | 20 | \$ |
| 5 | NW-Radio | 55 | \$ |
| 6 | Loraine Site-Radio | 25 | \$ |
| 7 | Desoto Ctr. Dist. 1 | 1250 | \$ |
| 8 | Desoto Ctr. Evidence | 50 | \$ |
| 9 | Jail-Detention Large. | 800 | \$ |
| 10 | Jail-Detention Small | 350 | \$ |
| 11 | Jail-Fuel Island | 7 | \$ |
| 12 | Jail-Fish Farm | 41 | \$ |
| 13 | Stockade-Phone rm. | 60 | \$ |
| 14 | Stockade-A&B | 300 | \$ |
| 15 | Quattlebaum House | 35 | \$ |
| 16 | First Union Bldg. | Fire pump | Not included |
| 17 | Admin Ctr. | 1000 | \$ |
| 18 | Construction Office | 33.5 | \$ |
| 19 | GTE Bldg | 150 | \$ |
| 20 | Health Dept. | 80 | \$ |
| 21 | Historic Courthouse | 100 | \$ |
| 22 | Judicial Ctr. | 1500 | \$ |
| 23 | Tax Collector Office | 150 | \$ |
| 24 | Animal Shelter | 80 | \$ |
| 25 | PW-Drainage Bldg. | 35 | \$ |
| 26 | EMS #5 | 25 | \$ |
| 27 | Public Safety Ctr. #1 | 1000 | \$ |
| 28 | Public Safety Ctr, #2 | 1000 | \$ |
| 29 | Fleet Svc-26 th Ave E. | 180 | \$ |
| 30 | Fleet Svc-66 th St W. | 200 | \$ |
| 31 | Public Works Admin. | 350 | \$ |
| 32 | Transit Bldg 26 th Ave E. | 125 | \$ |
| B | SUBTOTAL | | \$ |

| C Labor Cost for Repairs | | | | |
|---------------------------------|--|-----------|----------------------|-----------|
| 1 | Hourly rate: Normal Time (M-F, 8-5) On site only, no travel time accepted | \$ | X 250 Hours = | \$ |
| 2 | Hourly rate: Overtime On site only, no travel time accepted | \$ | X 40 Hours = | \$ |
| C | SUBTOTAL | | | \$ |

| D Daily Generator Rental During Load Bank Tests: | | | | |
|--|--------------------|----------------------|---------------------------|----------------------|
| Includes all materials, equipment and labor to deliver, hookup, start, run for the duration of the load bank test, and pickup when the load bank test is complete. Delivered with enough fuel for eight (8) hours of operation. Assume the need for 100' feet of cable. The quantities are estimates only as this is an "as needed" basis. | | | | |
| | Description | Per Day Price | Estimated Quantity | Extended Cost |
| 1 | 125KW | \$ | X 20 = | \$ |
| 2 | 750KW | \$ | X 4 = | \$ |
| 3 | 1,000KW | \$ | X 2 = | \$ |
| 4 | 1,500KW | \$ | X 3 = | \$ |
| 5 | SUBTOTAL | | \$ | |

| SUBTOTALS SUMMARY AND TABULATION | |
|---|-----------|
| Section A: Maintenance Costs Subtotal | \$ |
| Section B: Load Bank Testing Cost Subtotal | \$ |
| Section C: Labor Costs Subtotal | \$ |
| Section D: Daily Generator Rental Subtotal | \$ |
| Grand Total For Award Purposes (sum of all four subtotals) | \$ |
| COMPANY NAME: | |

END OF QUOTATION FORM

Attachment "A"
STATEMENT OF NO QUOTE

If you do not intend to bid please return this form immediately to:

Manatee County Purchasing
1112 Manatee Avenue West, Suite 803
Bradenton, Florida 34205

We, the undersigned, have declined to quote on RFQ No.: 16-2790GE Generator Preventative Maintenance Services, for the following reason(s):

- ☐ Specifications too restrictive, i.e., geared toward one brand or manufacturer.
- ☐ Insufficient time to respond
- ☐ We do not offer this product or service
- ☐ Our schedule would not permit us to perform
- ☐ Unable to meet specifications
- ☐ Unable to meet Bond requirement
- ☐ Specifications unclear (explain below)
- ☐ Unable to meet insurance requirements
- ☐ Remove us from your "Bidders List"
- ☐ Other (specify below)

REMARKS:

We understand that if we do not submit a Quote and this Statement of No Quote is not executed and returned, our name may be deleted from your Bidders List for this commodity or service.

Company Name: _____

Company Address: _____

Telephone: _____

Date: _____

Signature: _____

(Print or type name and title of above signer)

END OF ATTACHMENT "A"

Attachment "B"

PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION

SWORN STATEMENT PURSUANT TO ARTICLE 5, SECTION 2-26-54, MANATEE COUNTY PURCHASING CODE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Manatee County Board of County Commissioners by _____
[print individual's name and title]

_____ for _____
[print name of entity submitting sworn statement]

whose business address is: _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____. If the entity has no

FEIN, include the Social Security Number of the individual signing this sworn statement: _____

I understand that no person or entity shall be awarded or receive a county contract for public improvements, procurement of goods or services (including professional services) or a county lease, franchise, concession or management agreement, or shall receive a grant of county monies unless such person or entity has submitted a written certification to the County that it has not:

(1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or

(2) been convicted of an agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid a fixed price, or otherwise; or

(3) been convicted of a violation of an environmental law that, in the sole opinion of the County's Purchasing Director, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or

(4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or

(5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgement has been reversed by a court of competent jurisdiction, shall prove the same with documentation satisfactory to the County's Purchasing Director. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with the County.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR THE COUNTY ADMINISTRATOR DETERMINES THAT **SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.**

[Signature]

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20____ by _____.

Personally known _____ OR Produced identification
[Type of identification]

Notary Public Signature My commission expires _____

[Print, type or stamp Commissioned name of Notary Public]

Signatory Requirement - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.

END OF ATTACHMENT "B"

| |
|---|
| <u>ATTACHMENT "C" - CONTRACTOR'S QUESTIONNAIRE</u> |
|---|

THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR QUOTE

1. Your firm has been in business under this name for how many years? _____
2. Summary of any litigation filed against the quoter in the past five years which is related to the services provided. The summary shall state the nature of the litigation, a brief description of the case, the outcome or projected outcome, and the monetary amounts involved.

3. List any factory certifications your company currently holds .

4. Have you ever failed to complete work awarded to you? If so, where and why?

Company Name: _____

END OF ATTACHMENT "C"

ATTACHMENT "D" - CONTRACTOR'S REFERENCES

THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR QUOTE

5. Three current references from commercial projects in Florida for similar services.

A. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE
DETAILS: _____

B. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

C. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

Company Name: _____

END OF ATTACHMENT "D"

ATTACHMENT "E" - Insurance and Bonding Requirements

The Contractor shall at its own expense, carry and maintain insurance coverage from responsible companies duly authorized to do business in the State of Florida as set forth in the Insurance and Bonding attachment of this solicitation. The Contractor shall procure and maintain property insurance upon the entire project, if required, to the full insurable value of the scope of work.

The County and the Contractor waive against each other and the County's separate Contractors, Contractors, Design Consultant, Subcontractors agents and employees of each and all of them, all damages covered by property insurance provided herein, except such rights as they may have to the proceeds of such insurance. The Contractor and County shall, where appropriate, require similar waivers of subrogation from the County's separate Contractors, Design Consultants and Subcontractors and shall require each of them to include similar waivers in their contracts.

Manatee County shall be responsible for purchasing and maintaining, its own liability insurance.

Certificates issued as a result of the award of this solicitation must identify "For any and all work performed on behalf of Manatee County."

The General Liability Policy provided by Contractor to meet the requirements of this solicitation shall name Manatee County, Florida, as an additional insured as to the operations of Contractor under this solicitation and shall contain a severability of interests provisions.

Manatee County Board of County Commissioners shall be named as the Certificate Holder. The Certificates of Insurance must state the Contract Number, or Project Number, or specific Project description, or must read: For any and all work performed on behalf of Manatee County. The "Certificate Holder" should read as follows:

Manatee County
Board of County Commissioners
Bradenton, Florida

The amounts and types of insurance coverage shall conform to the minimum requirements set forth in Insurance and Bonding attachment, with the use of Insurance Services Office (ISO) forms and endorsements or their equivalents. If Contractor has any self-insured retentions or deductibles under any of the below listed minimum required coverage, Contractor must identify on the Certificate of Insurance the nature and amount of such self-insured retentions or deductibles and provide satisfactory evidence of financial responsibility for such obligations. All self-insured retentions or deductibles will be Contractor's sole responsibility.

Coverage(s) shall be maintained without interruption from the date of commencement of the Work until the date of completion and acceptance of the scope of work by the County or as specified in this solicitation, whichever is longer.

The Contractor and/or its insurance carrier shall provide 30 days written notice to the County of policy cancellation or non-renewal on the part of the insurance carrier or the Contractor. The Contractor shall also notify the County, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal or material change in coverage or limits received by Contractor from its insurer and nothing contained herein shall relieve Contractor of this requirement to provide notice. In the event of a reduction in the aggregate limit of any policy to be provided by Contractor hereunder, Contractor shall immediately take steps to have the aggregate limit reinstated to the full extent permitted under such policy.

Should at any time the Contractor not maintain the insurance coverage(s) required herein, the County may terminate the Agreement or at its sole discretion shall be authorized to purchase such coverage(s) and charge the Contractor for such coverage(s) purchased. If Contractor fails to reimburse the County for such costs within thirty (30) days after demand, the County has the right to offset these costs from any amount due Contractor under this Agreement or any other agreement between the County and Contractor. The County shall be under no obligation to purchase such insurance, nor shall it be responsible for the coverage(s) purchased or the insurance company or companies used. The decision of the County to purchase such insurance coverage(s) shall in no way be construed to be a waiver of any of its rights under the Contract Documents.

If the initial or any subsequently issued Certificate of Insurance expires prior to the completion of the scope of work, the Contractor shall furnish to the County renewal or replacement Certificate(s) of Insurance not later than ten (10) calendar days after the expiration date on the certificate. Failure of the Contractor to provide the County with such renewal certificate(s) shall be considered justification for the County to terminate any and all contracts.

Insurance and Bonding Requirements Worksheet
(Mandatory with quote submittal)

| Insurance / Bond Type | Required Limits |
|--|--|
| 1. <input checked="" type="checkbox"/> Worker's Compensation | Statutory Limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and Requirements |
| 2. <input checked="" type="checkbox"/> Employer's Liability | \$1,000,000 single limit per occurrence |
| 3. <input checked="" type="checkbox"/> Commercial General Liability (Occurrence Form) patterned after the current ISO form | Bodily Injury and Property Damage \$1,000,000 single limit per occurrence, \$1,000,000 aggregate for Bodily Injury Liability and Property Damage Liability. This shall include Premises and Operations; Independent Contractors; Products and Completed Operations and Contractual Liability. |
| 4. <input checked="" type="checkbox"/> Indemnification | To the maximum extent permitted by Florida law, the Contractor/Contractor/Consultant shall indemnify and hold harmless Manatee County, its officers and employees from and against all claims, suits, actions, damages, liabilities, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees; caused or contributed to by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Contractor/Consultant or anyone employed or utilized by the Contractor/Contractor/Consultant in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph or deemed to affect the rights, privileges and immunities of the County as set forth in Florida Statute Section 768.28. |
| 4. <input checked="" type="checkbox"/> Automobile Liability | \$ 500,000 Each Occurrence; Bodily Injury & Property Damage, Owned/Non-owned/Hired; Automobile Included |
| 5. <input type="checkbox"/> Other insurance as noted: | <input type="checkbox"/> Watercraft \$ _____ Per Occurrence <input type="checkbox"/> United States Longshoreman's and Harborworker's Act coverage shall be maintained where applicable to the completion of the work. <input type="checkbox"/> Maritime Coverage (Jones Act) shall be maintained where applicable to the completion of the work. \$ _____ Per Occurrence <input type="checkbox"/> Aircraft Liability coverage shall be carried in limits of not less than \$5,000,000 each occurrence if applicable to the completion of the Services under this Agreement. \$ _____ Per Occurrence <input type="checkbox"/> Pollution \$ _____ Per Occurrence <input type="checkbox"/> Professional Liability \$ _____ per claim and in the aggregate <ul style="list-style-type: none"> • \$1,000,000 per claim and in the aggregate • \$2,000,000 per claim and in the aggregate <input type="checkbox"/> Project Professional Liability \$ _____ Per Occurrence |

☐ Valuable Papers Insurance \$_____ Per Occurrence

6. ☐ Bid bond

Shall be submitted with proposal response in the form of certified funds, cashiers' check or an irrevocable letter of credit, a cash bond posted with the County Clerk, or proposal bond in a sum equal to 5% of the cost proposal. All checks shall be made payable to the Manatee County Board of County Commissioners on a bank or trust company located in the State of Florida and insured by the Federal Deposit Insurance Corporation.

7. ☐ Performance and Payment Bonds

For projects in excess of \$200,000, bonds shall be submitted with the executed contract by Proposers receiving award, and written for 100% of the Contract award amount, the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders' surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

8. ☒ Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide County with certificates of insurance meeting the required insurance provisions.
9. ☒ Manatee County must be named as "**ADDITIONAL INSURED**" on the Insurance Certificate for Commercial General Liability where required.
10. ☒ The Certificate Holder shall be named as Manatee County Board of County Commissioners, OR, Board of County Commissioners in Manatee County, OR Manatee County Government, OR Manatee County. The Certificates of Insurance must state the Contract Number, or Project Number, or specific Project description, or must read: For any and all work performed on behalf of Manatee County.
- ☒ **Thirty (30) Days Cancellation Notice** required.

Contractor's Insurance Statement

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of this solicitation.

Name of _____
Firm

Date _____

Contractor _____
Signature
Print Name _____

Insurance _____
Agency

Agent _____
Name

Telephone Number _____

END OF ATTACHMENT "E"

Exhibit 1

PROPERTY MANAGEMENT GENERATOR SITE AND CONTACT INFORMATION (Updated 7/14/16)

* Size of tank is estimated

Coordinate all visits and work with Rodney Terrell at (941) 737-3149 and the Site Contact

| | Location & Site Contact | Generator Set Make, Model & Serial # | When Maintenance Can be done | KW | Fuel | Tank Size | Unit of Measure |
|---|--|---|------------------------------------|-----|---------|-----------|-----------------|
| | Convention Center (BEING REPLACED) Contact: Rodney Terrell, @ 941/737-3149 1 Haven Blvd Palmetto, FL 34221 | Onan DVA15RFA40711834 | Weekday schedule with Sable | 60 | Diesel | 500 | Gallon |
| 1 | Radio Shop Office Contact : Rodney Terrell, @ 941/737-3149 1801 5 th Street West, Bradenton, FL (Willy) | Kohler # 135ROZJ Serial # 0625441 | Weekday Pre-Notify Rodney | 135 | Diesel | 500 | Gallon |
| 2 | Radio Tower - Buffalo Site Contact: Rodney Terrell, @ 941/737-3149 7920 69 th Street East Palmetto FL 34221 | Generac QT0554AVSNA Serial 6657273 | Weekday schedule with Rodney | 55 | Propane | 1000 | Gallon |
| 3 | Radio Tower - Cortez Site Contact: Rodney Terrell, @ 941/737-3149 5907 Cortez Road West Bradenton FL 34210 | Generac QT05554AVSNA Serial: 5962438 | Weekday schedule with Rodney | 55 | Propane | 1000 | Gallon |
| 4 | Radio Tower - East County Transmitter Contact: Rodney Terrell, @ 941/737-3149 Highway 64 & 675 (Set up w/Willy) | Dayton Model# 4LM38B Serial#: 3160500 | Weekday Pre-Notify Rodney | 20 | Propane | 1000 | Gallon |

| | | | | | | | |
|----|--|---|---|------|----------------|-----------------|--------|
| 5 | Radio Tower - Northwest Site Contact: Rodney Terrell, @ 941/737-3149 7200 1 st Avenue West Bradenton FL 34209 | Generac QT05554AVSNA Serial: 103933 | Weekday schedule with Rodney | 55 | Propane | 1000 | Gallon |
| 6 | Radio Tower - Loraine site (CR 674) Contact: Rodney Terrell, @ 941/737-3149 15015 59 th Ave. East, Bradenton, FL | Generac-Guardian Elite Model: 0053243 Serial: 4894628 | Weekday schedule with Rodney | 25 | Propane | 2 tanks 1000 | Gallon |
| 7 | Desoto Center (MSO) Dist 1 Contact: Mark Petrilla @ 941/737-3217 600 US 301 Blvd, Bradenton, FL | Onan #: M1250 DFLC Serial #: D950574111 Type: ST, Spec#: 69166L | Weekday schedule with Mark | 1250 | Diesel | 5000 | Gallon |
| 8 | Desoto Center (MSO) Evidence Contact: Mark Petrilla @ 941/737-3217 600 US 301 Blvd, Bradenton, FL | Baldor #IGOCCLC-100-2GU S#: P1208060007 | Weekday schedule with Mark | 50 | Natural Gas | n/a | n/a |
| 9 | Jail - Detention Facility (MSO) (Large) Contact: : Scott Ridgeway @ 941-749-4501 x2685 14470 Harlee Rd, Palmetto, FL 34221 | Caterpillar #: SR-4, 3508 Serial #: 5UA02186 | Weekday schedule with Scott | 800 | Diesel | 15000 | Gallon |
| 10 | Jail - Detention Facility (MSO) HVAC (Small) Contact: : Scott Ridgeway @ 941-749-4501 x2685 14470 Harlee Rd, Palmetto, FL 34221 | MTU: 8V1600DS350 Serial # 95010600042 | Weekday schedule with Scott | 350 | Diesel | | Gallon |
| 11 | Jail - Detention Facility (MSO) Fuel Island Contact: : Scott Ridgeway @ 941-749-4501 x2685 14470 Harlee Rd, Palmetto, FL 34221 | HSB 7KW Serial #: 4012742 | Weekday schedule with Scott | 7 | Propane | 100 | Gallon |
| 12 | Jail - Detention Facility (MSO) Fish Farm Contact: : Scott Ridgeway @ 941-749-4501 x2685 14470 Harlee Rd, Palmetto, FL 34221 | Kohler # 45RZG S#: 2033219 | Weekday schedule with Scott | 41 | Propane | 1000 | Gallon |
| 13 | Stockade -- Phone Room (MSO) Contact: : Scott Ridgeway @ 941-749-4501 x2685 14490 Harlee Rd, Palmetto, FL 34221 | Spectrum # 60DS60 Spec #PA-192403-81 Serial #: 351658 | Weekday schedule with Scott & Rodney | 60 | Diesel | 500 | Gallon |

| | | | | | | | |
|----|--|---|---|--------------|----------------|-------|--------|
| 14 | Stockade - Bldg. A & B (MSO) Contact: Scott Ridgeway @ 941-749-4501 x2685 14490 Harlee Rd, Palmetto, FL 34221 | Cummings #: CC-434-E Serial #: NTA855-G2 (2490152-03) | Weekday schedule with Scott & Rodney | 300 | Diesel | 2000 | Gallon |
| 15 | Quattlebaum House Contact: Rodney Terrell, @ 941/737-3149 1501 Dam Road (added may 2014) | Generac M: 0052591 S: 4408796 | Weekday schedule with Rodney | 35 | Propane | 800 | gallon |
| 16 | First Union Building (Fire Pump only) Contact: Tim Funk @ 941/737-3156 920 Manatee Ave. West, Bradenton, FL 34205 | Caterpillar Fire Pump #: 3208 Serial #: 90N71000 | 2009 schedule with Tim | Fire Pump | Diesel | * 100 | Gallon |
| 17 | Administration Center Contact: Tim Funk @ 941/737-3156 1112 Manatee Ave. West, Bradenton, FL 34205 | Caterpillar # 3508-SR-4: Serial #: 1ZF00441 | Weekday schedule with Tim | 1000 | Diesel | 8000 | Gallon |
| 18 | Construction office, 12th St, P. M. Contact: Rodney Terrell, @ 941/737-3149 2906 12 th St. Ct. East, Bradenton, FL | Onan # 50DGCA9606 7M Serial # F980 753 724 | Weekday Rodney | 33.5 | Diesel | 300 | Gallon |
| 19 | GTE Building Contact: Tim Funk @ 941/737-3156 1009 4 th Ave West, Bradenton, FL 34205 | Kohler Model # 150RE0ZJB Serial#: 2000449 | Weekday schedule with Tim | 150 | Diesel | 1000 | Gallon |
| 20 | Health Dept. Contact: Rodney Terrell, @ 941/737-3149 410 6 th Ave East, Bradenton FL, 34208 | Onan Model#: 80DFDA305 Serial #: C880109397 | Weekday Pre-Notify Rodney | 80 | Diesel | 275 | Gallon |
| 21 | Historic Courthouse Contact: Josh Easto @ 941-737-0358 1115 Manatee Ave West, Bradenton, FL 34205 | Olympian #: G100LG2 Serial #: GXC00606 | Weekday schedule with Josh | 100 | Natural Gas | n/a | n/a |
| 22 | Judicial Center Contact: Josh Easto @ 941-737-0358 1051 Manatee Ave. W., Bradenton FL 34205 | Cummins 15DQGAB S#: K060990138 | Weekday schedule with Josh & Rodney | 1500 | Diesel | 8000 | Gallon |

| | | | | | | | |
|-----------|---|--|---|------|-----------------|-------------------------|--------|
| 23 | Tax Collector Office Contact: Rodney Terrell, @ 941/737-3149 819 301 Blvd, Bradenton, FL | Kohler Model #: 6966AF Serial #: 150R0Z81 | Weekday Pre-Notify @ 7 AM Rodney | 150 | Diesel | 500 | Gallon |
| 24 | Animal Shelter Complex Contact: Rodney Terrell, @ 941/737-3149 305 25 th St. W Palmetto, FL | Generac QT080 Serial #: 4902623 | Weekday schedule with Rodney | 80 | Propane | 2 tanks 1000 1000 | Gallon |
| 25 | Drainage Building. P.W. Contact: Rodney Terrell, @ 941/737-3149 5511 9 th Street East, Bradenton FL 34203 | Olympian Model G35F3S Serial #: ONFS01697 | Weekday Pre-Notify Rodney | 35 | Propane (LP) | 500 | Gallon |
| 26 | EMS # 5 Contact: Rodney Terrell, @ 941/737-3149 1505 Dam Rd. | Generac Centurion Model #: 52141 Serial #: 4398983 | Weekday Rodney | 25 | Propane (LP) | 1000 | Gallon |
| 27 | Public Safety Center /EOC unit 1 (New 2007) Contact: Bob Vaneitan @ 941-527-9379 2101 47 th Terrace E. Bradenton, FL 34203 | Caterpillar CAT00C32CSXC00701 | Weekday Pre-Notify Rodney or Bob to set up | 1000 | Diesel | 16000 | Gallon |
| 28 | Public Safety Center /EOC unit 2 (New 2007) Contact: Bob Vaneitan @ 941-527-9379 2101 47 th Terrace E. Bradenton, FL 34203 | Caterpillar CAT00C32VSXC00702 | Weekday Pre-Notify Rodney or Bob to set up | 1000 | Diesel | 16000 | Gallon |
| 29 | Fleet Services @ 26th Ave., P.W. Contact: Rodney Terrell, @ 941/737-3149 1100 26 th Avenue East, Bradenton, FL | Generac #: 489600100 Serial #: 2081578 | Weekday Pre-Notify Rodney | 180 | Diesel | 1000 | Gallon |
| 30 | Fleet Services @ 66th St, P.W. Contact: Rodney Terrell, @ 941/737-3149 4700 66 th Avenue West, Bradenton, FL 34210 | Generac # D68HF485TU Serial #: 2103612 | Weekday Pre-Notify Rodney | 200 | Diesel | 1050 | Gallon |

| | | | | | | | |
|----|--|---|---------------------------------|-----|--------|-----|--------|
| 31 | Project Mgmt Administration P.W. Contact: Rodney Terrell, @ 941/737-3149 1022-26 26th Ave East, Bradenton, FL 34208 | Kohler #: 350 RE 020 Serial #: 0684870 | Weekday Pre-Notify Rodney | 350 | Diesel | 500 | Gallon |
| 32 | Transit Building @ 26th Ave, P.W. Contact: Rodney Terrell, @ 941/737-3149 1108 26th Ave East, Bradenton, FL 34208 | Caterpillar: D125-6 Serial #: CAT00C66CN6D01853 | Weekday Pre-Notify Rodney | 125 | Diesel | 700 | Gallon |
| 33 | Fleet Transit Facility @ Televas (not under contract yet) Contact: Mark Petrilla @ 941/737-3217 2411 Televas Rd. Sarasota, FL | Kohler In #: 500REOZJB S#: SGM32DPR4 | Weekday Pre-Notify Rodney | 500 | Diesel | | Gallon |