

MANATEE COUNTY GOVERNMENT NOTICE OF CANCELLATION

SUBJECT	Concessions At G.T. Bray Aquatic Center and Softball Complex	DATE POSTED	MC <u>X SE 11/8/16</u> DS <u>X SE 11/8/16</u> CC <u>N/A</u>
PROCUREMENT REPRESENTATIVE	Greg Davis 941-749-3037	CLIENT DEPARTMENT	Parks and Natural Resources Department
SOLICITATION	RFP 16-2751GD	AUTHORIZED BY DATE	Melissa Wendel Purchasing Official Manatee County

ACTION REQUESTED

Request the Purchasing Official authorize cancellation of RFP 16-2751GD Concessions At G.T. Bray Aquatic Center and Softball Complex due to non-responsiveness of single Proposer (FM Food Inc.) to correct Proposal deficiencies. *Melissa Wendel*
11/8/16

ENABLING/REGULATING AUTHORITY

Manatee County Code of Laws

Manatee County Procurement Ordinance 2-26-42

BACKGROUND/DISCUSSION

Pursuant to Section A.11, "Reserved Rights" of the Request for Proposal, the County is publishing notice of its decision to reject all proposals received in response to the above mentioned RFP and cancel the RFP.

PROJECT BACKGROUND:

The G.T. Bray Park has several concessions operated by leagues at the soccer, football and baseball facilities. Currently, the concessions at the Aquatic Center and the Softball Complex are not operating.

On August 18, 2016, Manatee County issued RFP 16-2751GD for concession services at G.T. Bray Aquatic Center and Softball Complex. The County held a non-mandatory site survey and walkthrough of the G.T. Bray concessions on August 25, 2016. Only one Proposer, FM Food Inc. attended the site survey. Following the survey FM Food Inc. submitted several clarification questions which were responded to with Addendum No.1 to the RFP and posted on September 12, 2016.

The RFP responses were received on September 15, 2016. Only one proposal was received from FM Food Inc.

The Evaluation Committee met on September 28, 2016 to discuss the proposal response. The Committee determined the Proposer had several deficiencies requiring correction and decided to request written response from the Proposer.

The Chairman of the Evaluation Committee spoke with the Proposer about the proposal deficiencies on October 4, 2016. The Proposer indicated during the phone discussion they would address the deficiencies. Written communication, via email, was also sent to the Proposer describing the deficiencies, requesting a written response to the County by October 7, 2016.

The Evaluation Committee Chairman attempted to contact the Proposer on October 17, 2016 by phone and email, as no response was provided by October 7, 2016 from the Proposer. Based on the lack of responsiveness the Evaluation Committee reconvened on October 27, 2016 to discuss the Proposer's lack of response. The voting members decided unanimously to recommend cancellation of the RFP and rejection of the sole response from FM Food Inc.

Manatee County finds this reason is good cause and in the best interest of the County.

Parks and Natural Resources Department may consider a re-issued Request for Quotation at a future date.

ATTACHMENTS

(List in order of attached)

N/A