

MANATEE COUNTY GOVERNMENT

SOLE SOURCE or NONCOMPETITIVE INTENT TO AWARD

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| SUBJECT | LABWORKS Assist Software Support Plan Renewal | DATE POSTED | MC <u>10/19/16</u> XSE |
| PURCHASING REPRESENTATIVE | Charles Bentley, 749-3036 | DATE CONTRACT SHALL BE AWARDED | Five business days after posting |
| DEPARTMENT | Utilities | CONSEQUENCES IF DEFERRED | Loss of support for integral software used for running lab operations |
| SOLICITATION | Task 20170096 (NC #201700022) | AUTHORIZED BY DATE | Charles Bentley <u>10/19/16</u> <i>Charles Bentley</i> |

NOTICE OF INTENT TO AWARD

Noncompetitive Award to Labworks, LLC to purchase annual LABWORKS Assist Support Plan renewal totaling \$31,296.00 for the period November 1, 2016 through October 31, 2017.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

LABWORKS LIMS is the database software used by the Central Laboratory for tracking samples, entering results, and creating reports for end users. Labworks, LLC is the developer and sole distributor of LABWORKS software and licenses.

If a vendor believes this item is not a sole source or non competitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

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| ATTACHMENTS (List in order of attached) | | FUNDING SOURCE (Acct Number & Name) | 4010010200 546005 <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds |
| COST | \$31,296.00 | AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement) | |