



Financial Management Department
Purchasing Division
1112 Manatee Avenue West, Ste 803
Bradenton, FL 34205
Phone: (941) 749-3014
www.mymanatee.org

May 26, 2016

**RFP 16-2077EC: Professional International Marketing and Public Relations
Representation in the United Kingdom for the Bradenton Area Convention and Visitors
Bureau**

ADDENDUM No 1

The following Addendum is issued to add to, modify, and/or clarify the Request for Proposals (RFP) documents. The items contained within this Addendum shall have the same force and effect as the original RFP documents. Proposers shall acknowledge receipt of this and any other addenda issued pursuant to this Request for Proposal in their proposal.

If you have submitted a proposal prior to receiving this Addendum, you may request in writing that your original, sealed proposal be returned to your firm. All sealed Proposals will be opened on the date stated, in conformance with the additions listed herein.

Clarification Requests as submitted by Proposers

Item 1:

Question: Are companies from outside the US eligible? Can the successful proposer perform the required tasks from outside the US?

Answer: All Proposers shall submit responses in accordance with the requirements in the RFP.

Item 2:

Question: Will the successful proposer be expected to attend meetings in person?

Answer: Should your firm be selected, there may be a need for travel to the Manatee County area. This will be addressed during contract negotiations.

Item 3:

Question: Can proposals be submitted via email?

Answer: No, proposals must be submitted pursuant to Section A of the RFP.

All other terms and conditions of Request for Proposal 16-2077EC remain unchanged.

No additional questions will be considered after the issuance of this Addendum.

Proposals are to be submitted by **June 7, 2016 at 4:00 P.M.** in the Purchasing Division, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

Sincerely,



Ericka Carroll
Contracts Negotiator
MANATEE COUNTY GOVERNMENT

