

MANATEE COUNTY GOVERNMENT INTENT TO NEGOTIATE

SUBJECT	Professional Environmental Engineering Services	DATE POSTED	MC <u>X SE 4/20/16</u> DS <u>X SE 4/20/16</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Frank Lambertson, Ext. 3042	DATE CONTRACT SHALL BE AWARDED	April 26, 2016
DEPARTMENT	Property Management Department Parks & Natural Resources Department	CONSEQUENCES IF DEFERRED	These services are currently not available to the County
SOLICITATION	RFP 16-0759FL	AUTHORIZED BY DATE	Melissa Wendel, CPPO Purchasing Official, April 19, 2016 <i>[Signature]</i>

NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate with (in alphabetical order): Cardno, Inc., Sarasota, FL; Environmental Assessments & Consultants (EAC), Sarasota, FL; and Professional Service Industries (PSI), Inc. for professional environmental engineering services.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

PROJECT BACKGROUND:

Manatee County requires professional environmental engineering services to assist County staffs with a variety of environmental related projects as may arise.

The Consultant shall perform, on an as required basis, all of the services necessary for various environmental services projects. The projects may include a variety of tasks associated with environmental contamination and other environmental services. Other service specialties may include:

- a. Asbestos consultation, abatement and monitoring.
- b. Pollutant storage tank closure assessment, facility compliance management and incident/discharge investigations.
- c. Petroleum contamination assessments and remediation.
- d. Environmental site assessments and remediation cost analyses.
- e. Ecological/habitat evaluations including wetland delineation.
- f. Hazardous materials management, response and cleanup.
- g. Industrial hygiene and indoor air quality services.
- h. Water resource assessments including TMDL evaluation and BMAP coordination.
- i. Brownfield coordination, funding management and implementation.
- j. Contaminated site management and safety evaluations.
- k. Coordinate reports and meetings with regulatory agencies.
- l. Review of environmental work performed by others.

SOLICITATIONS:

The RFP was advertised on the Manatee County website, DemandStar, and was also provided to the Manatee County Chamber of Commerce for release to its members. Eleven (11) proposals were received.

ATTACHMENTS (List in order of attached)	N/A	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$200,000	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	None

ACT Environmental & Infrastructure, Inc., Bartow, FL
Apex Companies, LLC, Thonotosassa, FL
Cardno, Inc., Sarasota, FL
Environmental Assessments & Consulting, Sarasota, FL
GHD Services, Inc., Tampa, FL
GLE Associates, Inc., Tampa, FL
Leggette, Brashears & Graham, Inc., Tampa, FL
Nova Engineering & Environmental, LLC, Tampa, FL
Professional Service Industries, Inc., Tampa, FL
Terracon Consultants, Inc., Tampa, FL
Universal Engineering Sciences, Sarasota, FL

EVALUATION COMMITTEE (VOTING) MEMBERS:**Name, Title, Department**

Don Hermey, Emergency Management Chief, Public Safety Department
Tom Roberts, Facilities Maintenance Coordinator, Property Management Department
Frank Lambertson, Contracts Negotiator, Financial Management Department (chairperson)

EVALUATION COMMITTEE (NON-VOTING) MEMBERS:**Name, Title, Department**

Rob Brown, Manager, Manager, Environmental Protection, Parks and National Resources Departments

EVALUATION RESULTS:

The initial Evaluation Committee ("Committee") meeting was held March 17, 2016. The Committee members discussed procedures and responsibilities of Evaluation Committee members, the proposals received and subsequently, developed a shortlist for oral presentations. The shortlist included: Cardno, Inc., Sarasota, FL; Environmental Assessments & Consulting (EAC), Sarasota, FL; GHD Services, Inc., Tampa, FL; Professional Service Industries (PSI) Inc., Tampa, FL; and Terracon Consultants, Inc., Tampa, FL.

Oral presentations were delivered to the Committee on April 8, 2016 by the five (5) shortlisted firms. The Committee continued the acquisition process with the committee's recommendation to County Administrator by selecting three (3) of the five (5) shortlisted firms to be used on an as needed basis, and those firms are listed in alphabetical order:

Cardno, Inc., Sarasota, FL – Cardno demonstrated exceptional qualification via their proposal and oral presentation. The firm provides a complete organization that the County's Departments may utilize as necessary. Their expertise in local environmental assessments; brownfield redevelopment; grant funding assistance and emergency response adds to their qualifications. The firm has done a variety of local projects for the County with the focus always being on the end result in meeting the County's requirements.

Environmental Assessments & Consulting, Sarasota, FL – EAC's presentation supported their experiences and expertise as described in their proposal. Highlights of the Committee's comments include: the firm has a staff that has conducted projects within the County over the years; working with Sheda Ecological Services should provide a local expertise and historical background, efficiency in completing environmental support projects.

Professional Service Industries, Inc., Tampa, FL – The firm's proposal and presentation were both well received by the Committee and PSI has twenty years of proven Environmental Services for the County. Of particular importance was: in house capabilities; works with multiply County departments; services have been reasonable priced; and the firm has an excellent understanding of the County requirements and system processing.

GHD Services, Inc., Tampa, FL (shortlisted but not selected) – GHD submitted a good proposal with satisfactory examples of past projects and their current abilities along with Vanasse Hanger Brustlin, Inc. as a prime sub consultant. However, they were not evaluated as high as the selected firms.

Terracon Consultants, Inc., Tampa, FL (shortlisted but not selected) – The firm demonstrated their qualification via their proposal and oral presentation and included a proven sub consultants as part of the team. The Committee felt that Terracon was just not comparable to the other three firms selected to provide the necessary services.

REMAINING RESPONDENTS:

These remaining respondents, although well qualified, were not selected based on a comparison of capabilities of the selected firms.

ACT Environmental & Infrastructure, Inc., Bartow, FL
Apex Companies, LLC, Thonotosassa, FL
GLE Associates, Inc., Tampa, FL
Leggette, Brashears & Graham, Inc., Tampa, FL
Nova Engineering & Environmental, LLC, Tampa, FL
Universal Engineering Sciences, Sarasota, FL

ESTIMATED COST OF SERVICES:

\$200,000.00

FUNDING:

Various department funding provided with each work assignment.

The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.

The Committee voted 3-0 to proceed with three (3) selected consultants in alphabetical order: **Cardno, Inc., Sarasota, FL; Environmental Assessments & Consulting (EAC), Sarasota, FL; and Professional Service Industries (PSI) Inc., Tampa, FL.**

The resulting agreements will be managed by Parks and Natural Resources Department and Property Management Department.