



**THIS IS NOT AN ORDER**

**REQUEST FOR QUOTATION: #16-1732GE**  
**ELGIN STREET SWEEPER BRUSHES**

**MANATEE COUNTY**  
**PURCHASING OFFICE**  
**1112 MANATEE AVENUE WEST, SUITE 803, BRADENTON, FL 34205**  
**ATTENTION: George Earnest CPPB**  
**PHONE (941) 749-3044**  
**FAX (941) 749-3034**

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**Please Respond to Quote Via FAX, 941-749-3034, Attention: George Earnest or**  
**Email to: [george.earnest@mymanatee.org](mailto:george.earnest@mymanatee.org)**

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**DESCRIPTION**

**ELGIN STREET SWEEPER BRUSHES**

Manatee County invites your participation in the following quotation. The specifications stated herein are minimum requirements. All quotes submitted must be in accordance with the General Conditions and Specifications.

**DATE DUE: FRIDAY, APRIL 22, 2016 by 3:00 P.M.**

Authorization to Release: 

## **GENERAL CONDITIONS AND SPECIFICATIONS**

### **PURPOSE**

Manatee County Utilities requires a vendor to provide ELGIN STREET SWEEPER BRUSHES on an as-required basis for three year period. It is the specific purpose of this quote to establish an annual contract for the required materials and to secure the cost and availability of the materials for procurement.

### **BLANKET ORDER**

Blanket Purchase Order shall be issued as a result of this request for quotation. A Blanket Purchase Order number, when accompanied by a valid Release Order number provided by an authorized County employee will authorize purchases on an "As Required Basis". (Note: The quantities shown on the Quote Form are estimates only. There is no guarantee that these quantities will be released).

### **SPECIFICATIONS**

Genuine or OEM equivalent Elgin brushes are required. No substitutes for brand or model will be accepted. A delivery/shipping ticket must be supplied with each delivery.

### **CLARIFICATION**

It shall be the responsibility of all vendors to request via fax or email any additional clarification of the contents herein. Clarification will be furnished by written addendum from George Earnest of the Purchasing Office. Vendors shall not accept any verbal or telecommunication explanation as authorized clarification of the contents herein.

### **TAXES**

Manatee County is exempt from Federal and State Sales Taxes.

### **QUALITY GUARANTEE AND REMEDIAL CLAUSE**

If any product does not meet specifications or does not produce the results required of the product, the contractor will be required to replace, at no extra cost to the County, any and all products involved.

### **PRICING**

Prices shall be firm for the term of the agreement. Prices quoted shall include shipping FOB Destination to the Manatee County Fleet Services, 1100 26<sup>th</sup> Ave. E, Bradenton, FL 34208, and shall include all costs associated with supplying the products as ordered and specified. All item shall be ordered by each, unless otherwise identified on the Quote Response Form. Quantities as listed on the Quote Price Form are an estimate only and are not a guarantee of actual quantities.

**RESERVED RIGHTS**

The County reserves the right to accept or reject any and/or all quotes, to waive irregularities and technicalities, and to request resubmission. Also, the County reserves the right to accept all or any part of the quote and to increase or decrease quantities or add related items to meet additional or reduced requirements of the County. Any sole response received by the first submission date may or not be rejected by the County depending on available competition and current needs of the County.

**AWARD**

Award shall be made to the responsive and responsible quoter having submitted the lowest total extended price. Quoters must quote all items to be considered responsive.

**QUOTATION RESPONSE FORM (two pages)**

**RFQ #16-1732GE**

**ELGIN STREET SWEEPER BRUSHES**

**DATE DUE: FRIDAY, APRIL 22, 2016 by 3:00 P.M.**

We, the undersigned declare that we have reviewed the quote documents and with full knowledge and understanding of the, herewith submit our quote.

We propose to furnish genuine Elgin street sweeper brushes as listed in this Quote Response Form for the agreement's three years. Delivery will be on an 'as required basis.' No quantities are guaranteed, however the quantities listed here are an estimate of use for the entire three year contract period.

FAX your quote on or before the due date to (941) 749-3034 or email to [george.earnest@mymanatee.org](mailto:george.earnest@mymanatee.org). Failure to do so will invalidate your quote. (If necessary, the material may be mailed to Manatee County Purchasing Department, P.O. Box 1000, Bradenton, FL 34206, Attn: George Earnest, Buyer.)

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Company Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name Above

\_\_\_\_\_  
Email

**Please submit this page and the following Quote Price Form page!!**

## QUOTE RESPONSE FORM

ELGIN STREET SWEEPER BRUSHES				
ITEM	DESCRIPTION	UNIT PRICE	ESTIMATED 3 YR QUANTITY	EXTENDED COST
1	Gutter broom, #16GB2S26W, set of 2 halves to equal one broom. Stock #101120	\$	X 150 SETS =	\$
2	Gutter broom, Elgin #1035685, set of five segments to equal one broom. Stock #101200	\$	X 75 SETS =	\$
3	Main Elgin broom #0099068. Stock #101210	\$	X 42 EA =	\$
4	Main Elgin broom #MV 1063242. Stock #101310	\$	X 91 EA =	\$
TOTAL QUOTE PRICE FOR AWARD PURPOSES: (sum of Items 1 thru 4 Extended Costs)			\$	