

MANATEE COUNTY GOVERNMENT INTENT TO AWARD

SUBJECT	Material Lift – Autoquip #FLMC-2; Maintenance	DATE POSTED	MC <u>2/3/16</u> XSE DS <u>2/3/16</u> XSE CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Bonnie Sietman, Sr. Buyer x3046	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (7 days)
DEPARTMENT	Property Management	CONSEQUENCES IF DEFERRED	N/A
SOLICITATION	RFQ #15-2474BLS	AUTHORIZED BY DATE	<u>Feb 11, 2016</u>

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #15-2474BLS, Material Lift – Autoquip #FLMC-2, Maintenance to the lowest, responsive, responsible quoter Miner Florida, Ltd., dba Craft Equipment Company, Inc. located in Tampa, Florida.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This procurement is for labor, maintenance, service, and parts for our Material Lift – Autoquip #FLMC-2 and various hydraulic dock lifts / hydraulic compactors throughout the County on an “as required” basis.
- The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- The annual estimated expenditure is \$10,000.00
- The County solicited Request for Quotation #15-2474BLS from December 9, 2015 through January 14, 2016, appropriate quotation procedures were followed.
- Notice of RFQ #15-2474BLS was directly solicited to seven vendors, solicited on MyManatee.org, and the Manatee County Chamber.
- Two quotations were received from Miner Florida, LTD, dba Craft Equipment Company, Inc. and Florida Lift Systems, dba Southern States Material Handling, Inc. (see attachment).
- February 3, 2016, received an email from Tom Roberts, Maintenance Coordinator, Property Management, recommending award to Miner Florida, Ltd, dba Craft Equipment Company, Inc.

ATTACHMENTS (List in order of attached)	• tabulation	FUNDING SOURCE (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	Annual Estimate \$10,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	5010003698-595000

RFQ #15-2474BLS			Florida Lift Systems; dba Southern States Material Handling Inc.		Miner Florida, Ltd; dba Craft Equipment Co., Inc.	
Material Lift - Autoquip FLMC-2 Maintenance		Quantity / Mark Up	Tampa, FL		Tampa, FL	
1	Annual Maintenance Cost	1	\$ 356.00	\$ 356.00	\$ 500.00	\$ 500.00
2	Hourly Labor Rate	50	\$ 112.00	\$ 5,600.00	\$ 115.00	\$ 5,750.00
3	Hourly Overtime Rate	10	\$ 168.00	\$ 1,680.00	\$ 172.50	\$ 1,725.00
4	Parts & Markup	\$1,000.00	1.7295%	\$2,729.50	40%	\$ 1,400.00
Grand Total				\$ 10,365.50		\$ 9,375.00

Email
 Intent to Award
 Tom Roberts
 1/19/16
 4/1 2/13/16