

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>SUBJECT</b>	2016 Manatee County Government Calendar	<b>DATE POSTED</b>	MC <u>11/4/15</u> XSE DS <u>N/A</u> CC <u>N/A</u>
<b>PURCHASING REPRESENTATIVE</b>	Bonnie Sietman, Sr. Buyer x3046	<b>DATE CONTRACT SHALL BE AWARDED</b>	Contingent upon the acceptance of Purchasing Official (7 days) <i>BLS</i>
<b>DEPARTMENT</b>	County Administration	<b>CONSEQUENCES IF DEFERRED</b>	N/A
<b>SOLICITATION</b>	RFQ #16-0143BLS	<b>AUTHORIZED BY DATE</b>	

## NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #16-0143BLS, 2016 Manatee County Government Calendar to the lowest, responsive, responsible quoter Interprint Web located in Clearwater, Florida.

## ENABLING/REGULATING AUTHORITY

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

## BACKGROUND/DISCUSSION

- This procurement is for the 2016 Manatee County Calendar.
- The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- The one time FY16 expenditure is \$15,000.00
- The County solicited Request for Quotation #16-0143BLS from October 20, 2015 through October 27, 2015, appropriate quotation procedures were followed.
- Notice of RFQ #16-0143BLS was directly solicited to six vendors, solicited on MyManatee.org, and the Manatee County Chamber.
- Seven quotations were received and one no offer was received (see attachment).
- October 27, 2015, received an email from Nicholas Azzara, Information Outreach Manager, County Administration recommending award to Interprint Web.

<b>ATTACHMENTS</b> (List in order of attached)	• tabulation	<b>FUNDING SOURCE</b> (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
<b>COST</b>	Annual Estimate \$15,000.00	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	0010000204-547000

<b>RFQ #16-0143BLS</b>		<u>Coastal Printing Inc.</u>	<u>Graphic Press</u>	<u>Interprint Web Printing</u>	<u>Manatee Printers, Inc.</u>	<u>Palm Printing</u>	<u>Serbin Printing, Inc.</u>	<u>Wallace Graphics Inc.</u>
<b>2016 MCG Calendar</b>		<u>Sarasota, FL</u>	<u>Titusville, FL</u>	<u>Clearwater, FL</u>	<u>Bradenton, FL</u>	<u>Sarasota, FL</u>	<u>Sarasota, FL</u>	<u>Stone Mtn, GA</u>
<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>
Size 9 x 12; (+/- overrun, 1-proof, delivered)	30,000	\$ 17,810.00	\$ 24,202.20	\$ 14,290.00	\$ 17,880.00	\$ 19,604.00	\$ 18,926.00	\$ 18,210.00
1) 2 <sup>nd</sup> proof if applicable <b>(not included in total)</b>	1	\$140.00/\$20.00	\$ -	\$ 55.00	\$ 140.00	\$ 10.00	\$88.00/\$176.00	\$135.00
2) Freight, <b>if not included</b>	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 294.00
Digital file to printer		10/30/2015	11/1/2015	11/2/2015	11/2/2015	10/30/2015	11/2/2015	11/2/2015
Proof from printer		11/3/2015	11/3/2015	11/4/2015	11/3/2015	11/2/2015	11/4/2015	11/4/2015
Final proof to printer		11/6/2015	11/5/2015	11/5/2015	11/4/2015	11/3/2015	11/5/2015	11/6/2015
<b>to Meet 11/16/2015 delivery requirement (NOT including second proof if required)</b>								

1/8" hole only

drop ship only  
sub cover & text

**No Quote:**

Minuteman Press of Bradenton