



THIS IS NOT AN ORDER

REQUEST FOR QUOTATION: #15-2330GE
BALDWIN AUTOMOTIVE FILTERS

MANATEE COUNTY
PURCHASING OFFICE
1112 MANATEE AVENUE WEST, SUITE 803, BRADENTON, FL 34205
ATTENTION: George Earnest CPPB, Buyer
PHONE (941) 749-3044
FAX (941) 749-3034

Please Respond to Quote Via FAX, 941-749-3034, Attention: George Earnest or
Email to: george.earnest@mymanatee.org

DESCRIPTION

Manatee County invites your participation in the following quotation. The specifications stated herein are minimum requirements. All quotes submitted must be in accordance with the General Conditions and Specifications.

DATE DUE: WEDNESDAY, AUGUST 19, 2015 by 3:00 P.M.

Authorization to Release: _____

A handwritten signature in blue ink, appearing to be "JE", is written over a horizontal line.

GENERAL CONDITIONS AND SPECIFICATIONS

PURPOSE

It is the intent of Manatee County to purchase Baldwin automotive filters on an "as required" basis. It is the specific purpose of this quote to establish a Blanket Purchase Order to secure the cost and availability of the items as specified herein. Release Orders shall be issued from the Blanket Purchase Order for individual orders of supplies. The Blanket Purchase Order agreement will become active October 1, 2015.

SPECIFICATIONS

Brand names as listed on the Quote Response Form are required. **No substitutions will be accepted.**

CLARIFICATION

It shall be the responsibility of all vendors to request via fax or email any additional clarification of the contents herein. Clarification will be furnished by written addendum from George Earnest of the Purchasing Office. Vendors shall not accept any verbal or telecommunication explanation as authorized clarification of the contents herein.

TAXES

Manatee County is exempt from Federal and State Sales Taxes.

QUALITY GUARANTEE AND REMEDIAL CLAUSE

If any product does not meet specifications or does not produce the results required of the product, the contractor will be required to replace, at no extra cost to the County, any and all products involved.

WARRANTY

All work, materials, and equipment furnished as defined herein shall be guaranteed and warranted by the supplier for a minimum period of one (1) year, unless otherwise specified, from final acceptance by the County to be free from defects due either to faulty materials or equipment or faulty workmanship. The County shall, following discovery thereof, promptly give written notice to the supplier within the period of the guarantee and the supplier shall promptly replace any part of the faulty equipment, material, or workmanship at his own cost. The supplier shall supply the County with all written warranty information and shall file all warranty and labor claims on behalf of the County.

PRICING

Prices shall be firm for one year. Prices quoted shall include shipping FOB Destination and shall include all costs associated with supplying the products as ordered and specified. The County prohibits the use of fuel surcharges.

TERM

The term of this quote will be for a one-year period with an automatic extension of the agreement for three (3) additional one-year periods for a possible total of four (4) years. Pricing shall be firm for the first year. Price adjustments will only be considered within 90 days of any one-year renewal period date (October 1) after the first year. Written notice of intention not to renew must be submitted by the County or Vendor choosing not to exercise this automatic renewal ninety (90) days prior to the end of any contract period. Any extensions of this agreement beyond the three year term shall be with mutual consent only and adhere to the terms and conditions of this RFQ.

INVOICES & PAYMENTS

Each delivery must have a written delivery ticket detailing the items, Blanket Purchase Order number, Release Order Number and date of delivery to be left with the County. All invoices shall be itemized to match the delivery ticket and match the pricing per the RFQ.

RESERVED RIGHTS

The County reserves the right to accept or reject any or all quotes, to waive irregularities and technicalities, and to request resubmission. Also, the County reserves the right to accept all or any part of the quote and to increase or decrease quantities or add related items to meet additional or reduced requirements of the County. Any sole response received by the first submission date may or not be rejected by the County depending on available competition and current needs of the County. A sole response under these circumstances may be negotiated toward acceptance by the County.

QUANTITIES

The exact quantities of the required supplies cannot be determined at this time, but approximated past annual usage is indicated on the Quote Response Form. This RFQ award may result in similar quantities of purchases; however, this is not guaranteed. Release Orders shall be issued on an **as required** basis; covering all or part of the specified items on Quote Response Form.

AWARD

Award shall be made to the responsive and responsible quoter having submitted the lowest total extended price (all or none) on the Quote Response Form. **Suppliers must quote a price for each item to be eligible for award.** The County reserves the right to make multiple awards or to select the supplier offering availability of the most items in case no supplier can provide all of them.

END OF GENERAL CONDITIONS AND SPECIFICATIONS

MINIMUM TECHNICAL SPECIFICATIONS

Manatee County operates and maintains a fleet of approximately 1,500 automobiles, light trucks, medium trucks, vans, ambulances, HD trucks, construction equipment, AG tractors, mowers, marine and various small engine equipment. These are products of numerous manufacturers, including but not limited to Ford, Chevrolet, Dodge, Toyota, Jeep, International, Freightliner and Sterling. This quote is intended to cover only items “stocked” by the County. The County will only accept Baldwin filters, no alternatives will be accepted.

Non-stock items in each group may be purchased based on same percentage discount for that group.

The County may add or delete parts throughout the term of this contract as needed.

Whenever possible, quantities will be ordered in standard packaging.

QUALITY

Parts delivered will be premium first line quality material, and must meet or exceed original equipment manufacturers (OEM) specifications. No white box or second line material will be acceptable. Where there is a question or a concern regarding the quality of parts and material, the County will make the final determination as to the suitability.

AVAILABILITY

It is the intent of Manatee County to procure parts from sources that will provide prompt and convenient shipment and service, maintain sufficient inventories necessary to ensure delivery of 90% of items ordered within twenty-four (24) hours, and 100% within seventy-two (72) hours of the order, excluding Saturdays, Sundays and holidays. Failure of a vendor to comply with these requirements may be cause for termination.

DELIVERY REQUIREMENTS

Deliveries shall be made to the following locations and all prices must be quoted F.O.B. Destination to each County site as follows:

Manatee County Fleet Services	Manatee County Fleet Services	Manatee County Fleet Services
1100 26 th Avenue East	4700 66 th Street West	3055 Lena Road (Landfill)
Bradenton, FL 34208	Bradenton, FL 34210	Bradenton, FL 34202

OBSOLESCENCE – RETURNS

Successful vendor agrees to take back obsolete or unused parts and supplies provided they are in re-saleable condition. Full credit shall be issued for obsolete or unused parts and supplies.

MANDATORY PERFORMANCE REQUIREMENTS

Prior to contract award, any quoter may be required to show that they have the necessary facilities, equipment, ability and financial resources to perform in a satisfactory manner and within the time specified, and that they have references which will satisfy the County. These requirements may be satisfied by completing the Reference Form, attached.

INSPECTION

The County reserves the right to inspect the vendor's place of business and equipment prior to the awarding of any contract for the purpose of determining responsibility as to the terms and conditions as set forth herein.

INSURANCE REQUIREMENTS

All suppliers shall submit a copy of their Worker's Compensation insurance certificate with their quote. The levels of coverage shall meet or exceed the statutory limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and Requirements

END OF MINIMUM TECHNICAL SPECIFICATIONS

QUOTATION RESPONSE FORM (8 pages)

RFQ #15-2330GE, BALDWIN AUTOMOTIVE FILTERS
DATE DUE: WEDNESDAY, AUGUST 19, 2015 by 3:00 P.M.

FAX your quote to (941) 749-3034 or email to george.earnest@mymanatee.org.

We, the undersigned declare that we have reviewed the quote documents and with full knowledge and understanding of the, herewith submit our quote.

We propose to furnish Baldwin auto filters on an **as required** basis to include material, labor and freight F.O.B. Destination, as specified herein, at the following prices:

Contact Name	Contact Phone	

Contact Email Address		

Company Name	Phone Number	Fax Number

Address	City, State, Zip	

Authorized Signature	Print Name and Title of Signer(s)	

Date		

RFQ 15-2330GE FOR AUTOMOTIVE FILTERS

BALDWIN Part #	Stock #	Estimated Quantity	Unit Price	Extended Price
BF840-K1/G2	1F1195	10	\$	\$
B329/PH2FP	1F1205	60	\$	\$
B1428/PH5	1F1210	70	\$	\$
B2/PH8AFP	1F1215	30	\$	\$
BF836-K3/G15	1F1198	10	\$	\$
B163/PH16FP	1F1230	20	\$	\$
BT259/PH20A	1F1245	10	\$	\$
BT261/PH39	1F1255	4	\$	\$
B7600/PH49AFP	1F1275	20	\$	\$
BT237/PH977A	1F1305	12	\$	\$
18265/FT1130FP	1F1370	7	\$	\$
18264/FT1131FP	1F1360	6	\$	\$
BF5800/P1146G	1F1390	6	\$	\$
18010/FT1146A	1F1395	2	\$	\$
BF825/C1191A	1F1425	2	\$	\$
18027/FT1203A	1F1418	2	\$	\$
18055/FT1206A	1F1426	10	\$	\$
18056/FT1217B	1F2230	10	\$	\$
20005/FT1226	1F1226	2	\$	\$
P7247/FT1227	1F1227	2	\$	\$
20020/FT1230	1F2240	10	\$	\$
20022/FT1238	1F1238	6	\$	\$

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BALDWIN Part #	Stock #	Estimated Quantity	Unit Price	Extended Price
PA2521/CA1596	1F1445	6	\$	\$
BT829-10/P1653A	1F1455	4	\$	\$
BT839/P1654A	1F1460	2	\$	\$
B178/PH2870A	1F1510	2	\$	\$
BF971/PG3334	1F1090	40	\$	\$
B43-S/PH3387AFP	1F1545	20	\$	\$
B31/PH3506FP	1F1636	200	\$	\$
PA3951/CA3517	1F1025	25	\$	\$
BT287-10/PH3567	1F1520	2	\$	\$
B421/PH3593A	1F1582	20	\$	\$
B243/PH3600FP	1F1600	10	\$	\$
B1432/PH3675FP	1F1634	120	\$	\$
BF853/G3727FP	1F1705	10	\$	\$
B236/PH3776	1F1720	2	\$	\$
B7039/PH3786FP	1F1730	55	\$	\$
BF966/G3802A	1F1680	2	\$	\$
BF1166/G3850DP	1F1750	4	\$	\$
BW5071/PR3908	1F1775	125	\$	\$
PA2178/CA3914	1F1762	6	\$	\$
BT7349/PH3976AFP	1F1790	5	\$	\$
B35-S/PH3980FP	1F1795	5	\$	\$
BF788/P4102A	1F1615	5	\$	\$
B33/PH4967	1F1620	25	\$	\$

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BALDWIN Part #	Stock #	Estimated Quantity	Unit Price	Extended Price
B1400/PH6017A	1F1890	45	\$	\$
BD103/HPH6349AFP	1F1800	2	\$	\$
B7030/PH7138FP	1F1938	20	\$	\$
RS2863XP/CA7139	1F1910	6	\$	\$
BF1045/G7333	1F1942	4	\$	\$
BF1201/PS7358	1F1852	2	\$	\$
PA2237/CA7614	1F1963	25	\$	\$
BF1348-0/PS7713	1F2246	25	\$	\$
PF7678/CS7715A	1F1965	12	\$	\$
BF7668/G8018	1F1990	4	\$	\$
RS3707/CA8038	1F2003	2	\$	\$
PA4075/CA8039	1F2005	6	\$	\$
BT9388/P8044	1F2007	2	\$	\$
BF1259/PS8048	1F1005	100	\$	\$
BF1256/PS8128A	1F2015	5	\$	\$
PA3493/CA8130	1F2260	15	\$	\$
BF7629/P8191	1F2040	10	\$	\$
RS3517/CA8193	1F2050	10	\$	\$
P106-HD/C8246	1F2045	5	\$	\$
PA4110/CA8269	1F2075	10	\$	\$
RS3734XP/CA8596	1F2100	2	\$	\$
BF7674-D/PS7408A	1F2080	6	\$	\$
PF7698/CS8629A	1F1550	10	\$	\$

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BALDWIN Part #	Stock #	Estimated Quantity	Unit Price	Extended Price
BF1293-SPS/PS8687	1F2200	40	\$	\$
BD7154/PH8691	1F2205	160	\$	\$
PA4113/CA8756	1F2095	55	\$	\$
PA4149KIT/CF8791A	1F2360	1	\$	\$
B1438/PH8873	1F2090	6	\$	\$
PA4120/CA8925	1F2097	2	\$	\$
PF7777/CS8941	1F1268	30	\$	\$
B7177/PH8942	1F1657	155	\$	\$
PT9415-MPG KIT/C9031 (LONG)	1F2255	14	\$	\$
BF9882/PS9059B	1F2410	105	\$	\$
BF7773/P9072FP	1F2020	6	\$	\$
B1441/PH9100	1F2208	275	\$	\$
PT9416-MPG KIT/C9243 (SHORT)	1F2250	2	\$	\$
P7188/CH9260	1F2300	100	\$	\$
PF7735/C9262	1F2305	35	\$	\$
BT8460/P9264	1F2220	40	\$	\$
RS4131/CA9269	1F2380	15	\$	\$
RS4636/CA9346	1F2610	10	\$	\$
B7225/PH9376FP	1F2010	20	\$	\$
B7685/P9407	1F2440	2	\$	\$
BC7242/P9520	1F2055	2	\$	\$
P7235/CH9549	1F2420	12	\$	\$

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BALDWIN Part #	Stock #	Estimated Quantity	Unit Price	Extended Price
BF7814/P9626	1F2060	2	\$	\$
P7313/CH9641	1F2070	30	\$	\$
RS4859/CA9663	1F2405	14	\$	\$
PA4167/CA9687	1F2365	10	\$	\$
PA4173/CA9778	1F2370	10	\$	\$
BF1346-SP/PS9794	1F2245	30	\$	\$
RS4634/CA9869	1F2030	10	\$	\$
PF7779/CS9970	1F2600	10	\$	\$
BD7250/PH9971	1F2605	16	\$	\$
B160/PH10060FP	1F2160	400	\$	\$
PA4172/CA10071	1F2450	3	\$	\$
PA5428/CA10120	1F2120	11	\$	\$
PA4370/CF10137	1F2480	10	\$	\$
BF7802/G10166	1F2465	4	\$	\$
PA4385/CA10170	1F2470	18	\$	\$
PA4985/PA10184	1F2500	30	\$	\$
PA5359/PA10188	1F2355	60	\$	\$
PF7934/CS10263	1F2530	2	\$	\$
CA5369/CA10270	1F2330	3	\$	\$
CA4700/CA10281	1F2350	10	\$	\$
PA5337/PA10342	1F2320	12	\$	\$
BF7933/K10489	1F2660	45	\$	\$
CA5370/CA10491	1F2670	30	\$	\$

BALDWIN Part #	Stock #	Estimated Quantity	Unit Price	Extended Price
BF7940/P10715	1F2680	30	\$	\$
BF7924/P10780	1F2740	30	\$	\$
BD7309/HPH11000FP	1F2720	30	\$	\$
CS5008/SP3781	1N1130	45	\$	\$
BF836-K3/G15	1F1198	10	\$	\$
BT223/PH3614FP (4000)	1F1585	12	\$	\$
BT223/PH3614FP (1000-6000)	1F1614	18	\$	\$
BF7686/G4164	1F6030	6	\$	\$
BF1329-0/PS7716	1F2247	24	\$	\$
BF1360-SP	1F2251	6	\$	\$
PA4102/CA8243	1F2042	4	\$	\$
RS3715/CA9248	1F6060	6	\$	\$
RS3704/CA9550	1F6050	6	\$	\$
BF1390-O/PS9915	1F2249	36	\$	\$
B7322/PH10220	1F2800	18	\$	\$
BF9892D/RE544394	1F2830	12	\$	\$
B7449/PH10575	1F2690	48	\$	\$
BC7326/P10634	1F2315	48	\$	\$
PF7978/CS10648	1F2395	18	\$	\$
BF9895 KIT/K10826	1F2715	36	\$	\$
PA4433/CA10888	1F2750	24	\$	\$
CS5008/SP3781	1N1130	45	\$	\$

TOTAL OFFER (sum of all Extended Prices)	\$
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For all other items not listed above, like items may be purchased at a fixed percentage discount off a published manufacturer's price list or a fixed percentage markup to a published wholesaler's price list. Quoters shall list the manufacturer's price list number, and fixed percentage discount or markup to a wholesaler's price list. (quoters may list more than one)- attach additional sheets if necessary.

**% Markup or
Discount**

**BALDWIN Price List
Number**

END OF QUOTE RESPONSE FORM

REQUEST FOR QUOTATION 15-2330GE, BALDWIN AUTOMOTIVE FILTERS

SUPPLIER'S REFERENCES

THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR QUOTE

A. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

B. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

C. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

Company Name: _____