



## MANATEE COUNTY FLORIDA

February 24, 2015

TO: All Interested Quoters

SUBJECT: ADDENDUM #1 – RFQ #15-0559CB  
Temporary Employment Services, 9-1-1 Dispatcher I Trainee Positions  
**Request for Quotation Due Date: March 4, 2015 at 3:00pm**

Quoters are hereby notified that this addendum shall be acknowledged within their quote and shall be made a part of the above issued Request for Quotation. This information is issued to add to, modify, and/or clarify the Request for Quotation documents. These items shall have the same force and effect as the original Request for Quotation. Quotes are to be submitted on the specified date and shall conform to the additions and revisions listed herein.

- Q1: Must billing for the ACA mandate be included in the hourly pricing rates submitted, or can it be added as a line item surcharge as done with other County positions?
- A1: The total hourly billing rate on the Quotation Form must include all charges. For billing purposes it can be added as a separate line item.
- Q2: What has been the actual temporary usage volume in dollars used by the County for 911 dispatchers over the past 3 years?
- A2: \$183,820.64
- Q3: How much total temporary O.T. has been averaged the past 3 years?
- A3: 227.58 hours
- Q4: What are the current bill rates for the incumbent vendor including the ACA charges?
- A4: Normal rate: \$17.33, OT rate: \$26.00
- Q5: Can you clarify how a vender should submit quotes for billing for the travel & pay & meal reimbursement? Since there is no way to forecast this amount and account for it in the hourly bill rate quotes how do you recommend we quote it?
- A5: Travel costs, where applicable, are reimbursed by check. They shall not be included in the hourly billing rates

- Q6: Can you please clarify what is a preferred “National Background Check”?
- A6: The background check should be a Level 2 that includes fingerprinting.
- Q7: Please confirm what is meant by the County reimbursing for QWIZ testing supplies. Does that mean the actual cost for the testing used?
- A7: The County provides Ergometrics testing supplies. All other testing supplies are the responsibility of the vendor.
- Q8: Please clarify the pay schedule for the 911 dispatchers – is it Monday through Sunday? Etc.
- A8: The pay period is two week pay period. Each week begins on a Friday night at midnight and runs until the next Friday night at midnight.
- Q9: How do we request information regarding the Ergonomics testing per the County’s license beforehand? Is the testing approximately 3-4 hours to administer?
- A9: The Manatee County Emergency Communications Center owns the Ergonomics license and testing materials. The company that is awarded the bid will be given a copy of the video and testing materials, as well as training on how to test new applicants. It takes 3-4 hours to complete the entire testing process.
- Q10: Regarding the Price Adjustment for Renewal Periods – the County will determine the formula when the time line is appropriate correct? Venders do not need to add to their pricing schedules. Please confirm.
- A10: Yes, the County will determine the formula to decide if a price adjustment is warranted at time of renewal. All price quotes shall be in accordance with the technical specifications.



Charles Bentley, Buyer  
Purchasing Division



Date