

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>SUBJECT</b>	Hunter Douglas Sheerweave Solar Screen Shades	<b>DATE POSTED</b>	MC <u>✓ 11/12/14 SE</u> DS <u>N/A</u> CC <u>✓ 11/12/14 SE</u>
<b>PURCHASING REPRESENTATIVE</b>	Bonnie Sietman, Sr. Buyer <i>BS</i> x3046	<b>DATE CONTRACT SHALL BE AWARDED</b>	Contingent upon the acceptance of Purchasing Official (7 days)
<b>DEPARTMENT</b>	County Blanket (Property Management)	<b>CONSEQUENCES IF DEFERRED</b>	N/A
<b>SOLICITATION</b>	RFQ #14-2597BS	<b>AUTHORIZED BY DATE</b>	<i>BS</i> 11/12/2014

### NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #14-2597BS, Hunter Douglas Sheerweave Solar Screen Shades to the lowest, responsive, responsible quoter Custom Draperies located in Bradenton, Florida.

### ENABLING/REGULATING AUTHORITY

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

- This procurement is for Hunter Douglas Sheerweave Solar Screen Shades on an “as required” basis.
- The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- The annual estimated expenditure is \$40,000.00
- The County solicited Request for Quotation #14-2597BS; Hunter Douglas Sheerweave Solar Screen Shades from October 23, 2014 through November 7, 2014, appropriate quotation procedures were followed.
- Notice of RFQ #14-2597BS was directly solicited to four vendors, solicited on MyManatee.org, and the Manatee County Chamber.
- Three quotations were received from Custom Draperies, Divine Interiors Group, Inc., and Window Décor & Designs Inc. (see attachment).
- November 12, 2014, issued notification to Property Management regarding the lowest, responsive, responsible quoter, Custom Draperies.

<b>ATTACHMENTS</b> (List in order of attached)	• tabulation	<b>FUNDING SOURCE</b> (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
<b>COST</b>	Annual Estimate \$40,000.00	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	5010003698-595000

**RFQ #14-2597BS**

Custom Drapries

Divine Interiors Group,  
Inc.

Window Décor &  
Designs Inc.

**Hunter Douglas Sheerweave Solar Screen  
Shades**

2603 15th St E

8205 Natures Way,

3125 53rd Ave E

Bradenton, FL

Bradenton, FL

Bradenton, FL

**Estimated  
Annual  
Usage (Sq.  
Ft)**

**Price per  
Sq. Ft.      Extended  
Pricing**

**Price per  
Sq. Ft.      Extended  
Pricing**

**Price per  
Sq. Ft.      Extended  
Pricing**

**Description**

Hunter Douglas Sheerweave Solar Screen Shades with standard hem; 95% sunblock; Includes onsite measurements, hardware, installation, handling, shipping / delivery (order to installation - 2 to 4 weeks);

7000

\$4.75

\$33,250.00

\$11.50

\$80,500.00

\$5.50

\$38,500.00

#0201 - White Grey

#0223 - White Straw