



# MANATEE COUNTY

**DATE:** August 1, 2014

**TO:** ALL INTERESTED PROPOSERS

**REFERENCE:** REQUEST FOR PROPOSAL No. 14-2526CP – “Property Appraisal Services”

## **ADDENDUM No. 1**

**Proposers are hereby notified that this Addendum shall be acknowledged by them within their proposal and shall be made a part of the above named Proposal and Contract Documents.**

The following items are issued to add to, modify, and clarify the Proposal and/or Contract Documents. These items shall have the same force and effect as the original Proposal and /or Contract Documents. Proposals are to be submitted on the specified date and shall conform to the additions and revisions listed herein.

1. Can an Appraisal Management Company participate in the RFP or is it just Appraisal Firms or independent appraisers?

Yes, an Appraisal Management Company can participate in the RFP.

2. Do you have any idea of potential volumes?

The estimated volume is 5-10 Appraisals per month, though this will vary upward or downward based on the projects the County is working on.

3. Will the orders becoming in batch or individually?

Usually individually, there will be times when more than one appraisal is ordered at the same time for large capital improvement projects.

4. Would you need to see the licenses of all of our appraisers in Manatee County before we won the bid or after?

The names and license numbers of all appraisers to be utilized would need to be submitted with the Proposal.

5. As far as Commercial Appraisals, it is hard to quote a price without knowing the type and size of the commercial property. How would we handle that?

The proposal may contain an hourly rate for appraisal services. The County would then have the firm quote each job individually based on the number of hours projected to complete the job.

6. What type of residential appraisals? URAR, 2055 Drive By, etc.?

URAR

7. What type of commercial appraisal? Narrative, summary or self-contained?

Most appraisals will be a Narrative Report.

All other terms and conditions of the original Request For Proposal remain unchanged.

If you have submitted a proposal prior to receiving this addendum, you may request in writing that your original, sealed proposal be returned to your firm. All sealed Proposals received will be opened on the date stated.

Sincerely,

**MANATEE COUNTY GOVERNMENT**

  
