

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

|                                  |  |                                       |   |
|----------------------------------|--|---------------------------------------|---|
| <b>SUBJECT</b>                   | Laboratory equipment for Utilities Central Lab   | <b>DATE POSTED</b>                    | MC <u>✓ SE 7/29/14</u><br>DS <u>N/A</u><br>CC <u>✓ SE 7/29/14</u> |
| <b>PURCHASING REPRESENTATIVE</b> | George Earnest CPPB, PH (941) 749-3044 <i>JE</i> | <b>DATE CONTRACT SHALL BE AWARDED</b> |   |
| <b>DEPARTMENT</b>                | Utilities, Central Lab                           | <b>CONSEQUENCES IF DEFERRED</b>       | Current unit failure, danger to water supply                      |
| <b>SOLICITATION</b>              | RFQ #14-2108GE Lab Oil & Grease Extraction Unit  | <b>AUTHORIZED BY DATE</b>             | Dennis Wallace, Contracts & Buyer Manager <i>7/25/14</i>          |

**NOTICE OF INTENT TO AWARD**

Manatee County intends to award a purchase order to Horizon Technology, Inc. per the terms, conditions and specifications of RFQ 14-2108GE.

**ENABLING/REGULATING AUTHORITY**

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

- On June 5, 2014 RFQ 14-2108GE for Lab Oil & Grease Extraction Unit was issued. No addendums were issued. On June 25, 2014 two responses were received: Environmental Express, Inc. and Horizon Technology, Inc.
- The response of Environmental Express was found to be nonresponsive due to the failure to provide with their submittal a one year plus three year parts and labor warranty per the RFQ Specifications. Testing of the Environmental Express unit was done by a third party proficiency test provider with 50% of results outside the acceptable range. Environmental Express did not provide with their submittal an overview of their unit's capabilities regarding method detection limits as required.
- After an evaluation of the quote submittals, Horizon Technology, Inc. is found to be the sole responsive and responsible quoter.

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| <b>QUOTE RESPONSE TOTALS</b> | Environmental Express, Inc.<br>\$40,220.50<br><br>Horizon Technology, Inc.<br>\$50,407.13 | <b>FUNDING SOURCE (Acct Number &amp; Name)</b>                      | <input checked="" type="checkbox"/> Funds Verified<br><br><input type="checkbox"/> Insufficient Funds |
| <b>COST</b>                  | \$50,407.13   | <b>AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)</b> | No recurring costs. One time purchase.  |