

MANATEE COUNTY FLORIDA

REQUEST FOR QUOTATION #14-1930BS – REVISION 1

UNIFORMS - MILITARY STYLE CLOTHING

DATE ISSUED: July 2, 2014

DUE DATE: July 11, 2014 at 3:00pm

Manatee County Government
Purchasing Division, Suite 803
1112 Manatee Avenue West
Bradenton, FL 34205

For Information Contact: Bonnie Sietman, Senior Buyer
P 941.749.3046 F 941.749.3034
bonnie.sietman@mymanatee.org

TABLE OF CONTENTS:

General Terms & Conditions	Pages 2-5
Specific Terms & Conditions	Page 6
Minimum Technical Specifications	Pages 7-9
Basis of Award	Page 10
Quotation Form	Pages 11-16
Offer of No Quote (1 page)	Attachment A (page 17)
Manatee County Local Preference Law and Vendor Registration	Pages 18-20
Public Contracting and Environmental Crime Form (2 pages)	Attachment B (pages 21-22)
Manatee County Logo / Sketch / Graphic Standards	Attachment C (pages 23-24)


Manatee County invites your participation in the following quotation. The specifications stated herein are of the minimum requirements. All quotes submitted shall be in accordance with the General Terms and Conditions, Specific Terms and Conditions and Minimum Technical Specifications.

Manatee County, a political subdivision of the State of Florida, (hereinafter “Manatee County” or the “County”) will receive quotations from individuals, corporations, partnerships, and other legal entities organized under the laws of the State of Florida or authorized to conduct business in the State of Florida.

CLARIFICATION

It shall be the responsibility of all quoters to request any additional clarification of the contents herein. Clarification deadline is July 7, 2014 at 3:00. Clarification will be furnished by written addendum from Purchasing. Quoters shall not accept any verbal or telecommunication explanation as authorized clarification of the contents herein.

Important Note: A prohibition of Lobbying has been enacted. Please review paragraph (page 4) carefully to avoid violation and possible sanctions.

AUTHORIZED TO RELEASE: 

GENERAL TERMS AND CONDITIONS

QUOTE FORMS

Quotes shall be submitted on attached County forms, although additional pages may be attached. Quoters shall fully comply with all Quotation Documents, terms, and conditions.

AMERICAN DISABILITIES ACT

The Board of County Commissioners of Manatee County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the County's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for an **Information Conference** or **Bid Opening** should contact the person named on the first page of this Quote Document at least twenty-four (24) hours in advance of either activity.

AUTHORIZED PRODUCT REPRESENTATION

The supplier, by virtue of submitting name and specifications of a manufacturer's product, will be required to furnish the named manufacturer's product. The supplier's failure to perform accordingly may, in the County's sole discretion, be deemed a breach of contract, and shall constitute grounds for the County's immediate termination of the contract.

CLARIFICATION & ADDENDA

Each quoter shall examine all Request for Quote documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the Request for Quotes shall be made through the Manatee County Purchasing Office. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given. If any addenda are issued to this Request for Quotation, the County will attempt to notify all prospective quoters who have secured same, however, it shall be the responsibility of each quoter, prior to submitting their quote, to contact the Manatee County Purchasing Office (see contact on page 1) to determine if addenda were issued and to make such addenda a part of their quote.

CODE OF ETHICS

With respect to this quote, if any Quoter violates or is a party to a violation of the Code of Ethics of Manatee County per Manatee County Purchasing Code Ordinance 08-43, Article 3, Ethics in Public Contracting, and/or the state of Florida per Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such Quoter may be disqualified from performing the work described in this quote or from furnishing the goods or services for which the quote is submitted and shall be further disqualified from submitting any future quotes or proposals for work or for goods or services for Manatee County.

The County anticipates that all statements made and materials submitted in a quote will be truthful. If a quoter is determined to be untruthful in its quote or any related presentation, such quoter may be disqualified from further consideration regarding this Request for Quotation.

COLLUSION

By offering a submission to this Request for Quotation, the quoter certifies that the quoter has not divulged, discussed or compared their quote with other quoters, and has not colluded with any other quoter or parties to this quote whatsoever. Also, quoter certifies, and in the case of a joint quote each party thereto certifies as to their own organization, that in connection with this quote:

- a. any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other quoter or with any competitor;
- b. any prices and or cost data quoted for this quote have not been knowingly disclosed by the quoter and will not knowingly be disclosed by the quoter, prior to the scheduled opening, directly or indirectly to any other quoter or to any competitor;
- c. no attempt has been made or will be made by the quoter to induce any other person or firm to submit or not to submit a quote for the purpose of restricting competition;

- d. the only person or persons interested in this quote, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this quote or in the contract to be entered into; and
- e. no person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee excepting bona fide employees or established commercial agencies maintained by quoter for purpose of doing business.

DISCLOSURE

Upon receipt all inquiries and responses to inquiries related to the Request for Quotation become "Public Records" and are subject to public disclosure consistent with Chapter 119, Florida Statutes.

Quotes/Proposals become subject to disclosure 30 days after the Opening or if a notice of intended award decision is made earlier than this time as provided by Florida Statute 119.071(1)(b). No announcement or review of the offer shall be conducted at the public opening. If the County rejects all offers and concurrently notices its intent to reissue the solicitation, initial offers are exempt until the County provide notice of its intended decision or, 30 days after the opening of the new offers

DISCOUNTS

Any and all discounts shall be incorporated in the prices contained in the quote; and not shown separately. The prices as shown on the quote form shall be the price used in determining award(s).

DISQUALIFYING CRIMINAL MATTERS; CERTIFICATION REQUIRED

A person or affiliate who has been placed on the State's convicted supplier list following a conviction for a public entity crime, as that term is defined in Florida Statute s. 287.133, may not submit a quote, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a quote, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit quotes, proposals, or replies on leases of real property to a public entity; s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted supplier list. may not be awarded or perform work as a supplier, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted supplier list.

In addition, the Manatee County Code prohibits the award of any contract to any person or entity who/which has, within the past 5 years, been convicted of, or admitted to in court or sworn to under oath, a public entity crime or of an environmental law that, in the reasonable opinion of the purchasing official, establishes reasonable grounds to believe the person or business entity will not conduct business in a responsible manner; To ensure compliance with the foregoing, the Code requires all persons or entities desiring to contract with the County to execute and file with the purchasing official an affidavit, executed under the pain and penalties of perjury, confirming that person, entity, and any person(s) affiliated with the entity, does not have a such a record and is therefore eligible to seek and be awarded business with the County. In the case of a business entity other than a partnership or a corporation, such affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, such affidavit shall be executed by the general partner(s). A confirming Criminal Matters Certification Affidavit is attached for this purpose.

DESCRIPTIVE INFORMATION

Unless otherwise specifically provided in the Quotation Documents, all equipment, materials and articles incorporated in the work covered by this contract shall be new and of the most suitable grade for the purpose intended. Unless otherwise specifically provided in the Quotation Documents, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Manatee County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all quoters that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit quotes in response to this advertisement and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

INDEMNIFICATION

The successful supplier covenants and agrees to indemnify and save harmless the County, its agents and employees, from and against all claims, suits, actions, damages, causes of action, or judgments arising out of the terms of the resulting agreement for any personal injury, loss of life, or damage to the property sustained as a result of the performance or non-performance of services or delivery of goods; from and against any orders, judgments, or decrees, which may be entered against the County, its agents or employees; and from and against all costs, attorney's fees, expenses and other liabilities incurred in the defense of any such claim, suit or action, and the investigation thereof. Nothing in the award, resulting agreement, contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of the County as set forth in Florida Statute Section 768.28.

IRREVOCABLE OFFER

Any quote may be withdrawn up until the date and time set for opening of the quote. Any quote not so withdrawn shall, upon opening, constitute an **irrevocable offer for a period of 90 days** to sell to Manatee County the goods or services set forth in the attached specifications until one or more of the quotes have been duly accepted by the County.

LEGAL NAME

Quotes shall clearly indicate the legal name, address and telephone number of the quoter. Quotes shall be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the quoter to the submitted quote.

LOBBYING

After the issuance of any Invitation for Bids or Request for Quotation, prospective quoters, proposers or any agent, representative or person acting at the request of such quoter or proposer shall not contact, communicate with or discuss any matter relating in any way to the Invitation for Bids or Request for Quotations with any officer, agent or employee of Manatee County other than the Purchasing Director or as directed in the Invitation for Bids or Request for Quotations. This prohibition begins with the issuance of any Invitation for Bids, or Request for Quotations, and ends upon execution of the final contract or when the invitation or request has been cancelled. Violators of this prohibition shall be subject to sanctions as provided in the Manatee County Purchasing Code.

The County reserves the right to amend or to add to the names listed as persons to contact. All amendments or additions to the names listed as persons to contact shall be issued by Purchasing, in writing.

MATHEMATICAL ERRORS

Quotes submitted shall be based on the quantities stated on the Quote Form. Quantities shall be used for the comparison of Quotes. Payment to the Supplier will be made based on the actual quantity of work completed and accepted at the date of payment request, in accordance with the terms of the contract.

In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s), the extended totals shall prevail. All quotes shall be reviewed mathematically and corrected, if necessary, using these standards prior to additional evaluation. Calculations shall be factored to the second decimal point.

MBE/WBE

The State of Florida, Office of Supplier Diversity provides the certification process and the database for identifying certified MBE/WBE firms. This service may be directly accessed at: <http://www.osd.dms.state.fl.us/iframe.htm>

If you have any questions regarding this State service, please contact their office at (850) 487-0915.

MODIFICATION OF QUOTATION DOCUMENTS

If a quoter wishes to recommend changes to the Quotation Documents, the quoter shall furnish in writing, data and information necessary to aid the County in evaluating the request to modify the Quotation Documents. The County is not obligated to make any changes to the Quotation Documents. Unless an addendum is issued as outlined in Article A.04, the Quotation Documents shall remain unaltered. **Quoters shall fully comply with the Quotation Documents, terms, and conditions.**

QUALITY GUARANTEE

If any product/service delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed in this quote, the supplier shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship or manufacturing or shipping damage. Also, the supplier shall refund to Manatee County any money which has been paid for same. The supplier will be responsible for attorney fees in the event the supplier defaults and court action is required.

QUOTE EXPENSES

All expenses for submitting quotes to the County are to be borne by the quoter.

REGULATIONS

It shall be the responsibility of the quoter to assure compliance with any OSHA, EPA and/or other Federal or State of Florida rules, regulations or other requirements, as each may apply.

RESERVED RIGHTS

The County reserves the right to accept or reject any and/or all quotes, to waive irregularities and technicalities, and to request resubmission. Also, the County reserves the right to accept all or any part of the quote and to increase or decrease quantities to meet additional or reduced requirements of the County. Any sole response received by the first submission date may or may not be rejected by the County depending on available competition and current needs of the County. For all items combined, the quote of the lowest responsive, responsible quoter will be accepted, unless all quotes are rejected. The lowest responsible quoter shall mean that quoter who makes the lowest quote to sell goods and/or services of a quality which conforms closest to or most exceeds the quality of goods and/or services set forth in the attached Quotation Documents or otherwise required by the County, and who is fit and capable to perform the quote as made.

To be responsive, a quoter shall submit a quote which conforms in all material respects to the requirements set forth in the Request for Quotation. To be a responsible quoter, the quoter shall have the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance. Also, the County reserves the right to make such investigation as it deems necessary to determine the ability of any quoter to deliver the goods or service requested. Information the County deems necessary to make this determination shall be provided by the quoter. Such information may include, but shall not be limited to: current financial statements, verification of availability of equipment and personnel, and past performance records.

ROYALTIES AND PATENTS

The supplier shall pay all royalties and license fees for equipment or processes in conjunction with the equipment and/or services he is furnishing. Supplier shall defend all suits or claims for infringement of any patent, trademark or copyright, and shall save the County harmless from loss on account thereof, including costs and attorney's fees.

TAXES

Manatee County is exempt from Federal Excise and State Sales Taxes (F.E.T. Exempt Cert. No. 59-78-0089K and FL Sales Tax Exempt Cert. No. 51-02-027548-53C); therefore, the quoter is prohibited from delineating a separate line item in his quote for any sales or service taxes. Nothing herein shall affect the quoter's normal tax liability.

BE GREEN

All vendors/bidders/quoters/proposers (as applicable) are encouraged to use as many environmentally preferable "green" products, materials, supplies, etc. as possible in order to promote a safe and healthy environment. Environmentally preferable are products or services that the reduced adverse effect on the environment. Provide detail of your organization's initiative and its ability to meet the goal of environmental sustainability.

SPECIFIC TERMS & CONDITIONS

PURPOSE

It is the intent of Manatee County to establish an annual agreement to procure, on an "as required" basis Uniforms – Military Style Clothing, related items, and services for the Manatee County Public Safety Department. It is the specific purpose of this quotation to establish an agreement for the required products and services to secure the cost and availability.

BLANKET ORDER

Blanket Purchase Order shall be issued as a result of this Request for Quotation. A Blanket Purchase Order number, when accompanied by a valid Release Order number provided by an authorized County employee shall authorize products and services on an "As Required Basis".

CANCELLATION

It is mutually agreed that any award made as a result of this quotation may be cancelled by the Vendor upon ninety (90) days written notification by Certified mail to the County. However, the County is hereby authorized to purchase, in accordance with the prices quoted, any quantity of materials during this ninety (90) day interim provided the County requests delivery during this period.

The County reserves the right to terminate the agreement by giving thirty (30) days written notice of intention to terminate if at any time the Vendor fails to abide by or fulfill any of the terms and conditions of the agreement. The County also reserves the right to terminate this agreement for the convenience of the County, with or without cause.

PAYMENT

Within forty-five (45) days after completion of delivery and / or services by the Vendor, acceptance by the County, and presentation of an appropriate invoice, the County shall pay the total amount due. Payment invoices shall indicate both the Blanket Purchase Order number and the Release Order number.

PRICES

Quoters shall quote individual uniforms, related items, and services F.O.B Destination, including all discounts in accordance with the unit of measure indicated on the Quotation Form. . The prices quoted shall be used for payment and shall be deemed to include payment in full for all transportation, labor, and equipment required in the delivery of all products and supplies to the point of delivery.

PRICE ADJUSTMENTS FOR RENEWAL PERIODS

Prices shall remain firm for the first twelve month term. Requested price changes may be adjusted annually provided that upon review by the County of Vendor supplied documentation a price increase may be warranted. If the County should consider said increase unwarranted or unreasonable, the County reserves the right to refuse request, terminate the agreement with the Vendor and select a second Vendor, or re-advertise.

RENEWAL AND TERMINATION

If not cancelled by the Vendor or the County, the awarded Blanket Purchase Order shall be automatically renewed beyond the first 12-month agreement for two (2) additional 12-month periods, not to exceed thirty-six (36) months provided there are no changes in price, terms, or specifications.

REGULATIONS

It shall be the responsibility of each Vendor to assure compliance with any OSHA, EPA, and/or Federal or State of Florida rules, regulations or other requirements, as each may apply.

WARRANTY, MAINTENANCE SERVICE, AND SUPPORT

If any product / service delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specification listed in this quotation, the Vendor shall pick up the product from the County at no expense to the County. Also, the Vendor shall refund to Manatee County any money which has been paid for same. The Vendor shall be responsible for attorney fees in the event the Vendor defaults and court action is required.

MINIMUM TECHNICAL SPECIFICATIONS

SCOPE OF WORK

Quotations are solicited on behalf of Manatee County Public Safety, for the purpose of establishing an annual agreement on an “as required” basis with a qualified Vendor to provide Uniforms-Military Style Clothing, related items and services.

AVAILABILITY OF PRODUCT LITERATURE, SAMPLES, PROOFS, AND OVERALL CUSTOMER SERVICE

Vendor shall provide catalogs (upon request), or on-line capability, for each manufacturer’s uniforms, sizing, and color charts.

Successful Vendor and / or their authorized representatives shall be available to discuss uniforms needs within forty-eight (48) hours of initial request either verbal or written.

Successful Vendor shall provide samples / proofs of silk screening within seven (7) days of request for approval. Vendor shall follow all guidelines of the new Manatee County logo (guide lines provided after award).

DELIVERY

Uniforms and related products shall be delivered to the requisitioner within thirty (30) days of receipt of a valid release order, unless otherwise agreed upon with authorized Manatee County representative.

EMBROIDERY AND SILK SCREEN MEDIA

The new Manatee County “sunshine” logo may be used on all new uniforms. Vendor shall follow all guidelines regarding the new logo and departmental patches. All embroidery, patches, and silk screen media shall become the property of Manatee County, and shall be delivered to the County upon expiration / termination of the agreement resulting from this Request for Quotation.

MANUFACTURERS, BRAND NAMES, AND STYLES

All uniforms shall be furnished in accordance with acceptable brands designated on the Quotation Form.

During the term of this agreement, new uniforms or related items may be added to the list provided the items are comparable to the styles offered on the original Quotation Form and offered at the same price. Additions shall be at the discretion of the Purchasing Department.

Discontinued items may be replaced with updated items from the manufacturer, or a similar item from another manufacturer provided replacement items have been approved by a Manatee County representative. Additions shall be at the discretion of the Purchasing Department.

Prior to approving substitutions, the Vendor shall provide documentation from the manufacturer regarding discontinued and /or replacement uniforms or related items.

QUANTITIES

The exact quantities of uniforms and related items cannot be determined at this time.

MINIMUM TECHNICAL SPECIFICATIONS

MILITARY STYLE UNIFORMS

Uniforms, related items, and services are requirements of the Manatee County Public Safety Department (Administration, Animal Services, Emergency Communications, Emergency Medical Technicians / Emergency Medical Services, and Emergency Management). Uniforms, related items, alterations, and embroidery services ordered by the requesting department(s) shall meet all the specifications contained in this Request for Quotation.

SHIRTS, COMMON FEATURES:

Stitched-in pleats in front and back to give the appearance of permanent military creases, three (3) stitched pleats on the back and (1) one centered on each side in the front. Pleats do not have to extend through shirts flaps or pockets. Badge reinforcements shall be inside sling-type of self-goods, minimum 1" wide, to extend from joining seam to left front pocket. Special Pocket Features: Breast Pockets (2 each) shall have minimum 1" box pleats, approximately 5" deep x 5" wide, mitered corners, 1" pencil division in left pocket, and pocket flap. Pocket flaps shall be 3-pointed or scalloped, Velcro closures preferred but buttons or snaps acceptable. Epaulets measure approximately 2" and shall be tapered to approximately 1-1/2", stitched to shoulders with letter X. Creased and edge-stitched epaulet construction-unacceptable. Sleeve and closing operations shall be safety-stitched. Buttons - pearlized in matching or coordinating colors. Zippers - nylon with nylon coil, matching binder seam, coordinated color for all components. Minimum length for all shirts shall be approximately 32-1/2" measured from collar seam to bottom of tail center of back. Shirts available in various colors.

SHIRTS, BASIC CATEGORIES:

Men's and women's short and long sleeve shirts, polyester, 100% textured, featherweight polyester, gabardine weave, approximately 4.5 ounces/sq. yd. Front placket approximately 1-1/2" wide with seven (7) pearlized buttons or 15" zipper, Convertible-style collar with permanent, sewn-in or fused-in collar stays; double yoke, Women's sizes 30-48 inclusive; Men's collar sizes 14 - 20, inclusive (including half sizes: 14-1/2, 15-1/2, etc.). These shirts may come with flaps and straps of a contrasting color; both options are provided for on the Quotation Form. Uniforms may be ordered with either short or long sleeves; both options provided for on Quotation Form. Colors: various colors (in either pin stripe or solid colors). Men's & Women's short and long sleeve shirts, same as above with the following exceptions: cotton-poly blend (65% Dacron polyester, 35% combed cotton) instead of 100% polyester; Sanforized; approximately 4.25 ounces/sq. yd.

PANTS AND SLACKS, BASIC CATEGORIES

Men's and women's dress trousers, polyester, 100% texturized, minimum 8.5-oz./sq. yd. gabardine weave polyester, modern, updated women's / men's uniform slacks and shall have 2 front and 2 back pockets. Dart on each side and back, for a tailored appearance. Two quarter pockets front, two hip pockets with button tabs back, Permanent creases, option for half-elastic waists (elastic in back only), minimum 1" wide elastic strip with stretch capability to 30% and full recovery . NOTE: The Comfort in Action waistband by Martin's is acceptable in place of the half-elastic waist. If no elastic in waist, or waist is not a Comfort in Action, it shall have Ban-Ral (or a similar material) to keep the waist from rolling and Snugtex (or a similar material) to help hold shirt tails in place. Men's waist sizes 28-54 and women's sizes 6-26. Pants shall be available in various colors.

EMT TROUSERS (CARGO PANTS):

Men's and women's cargo pants; 65/35 poly/cotton blend, minimum 7.8-oz/sq. yd., one cargo pocket on left thigh with velcro flap, one vertical instrument pocket on right thigh, w/four (4) compartments and two (2) velcro strips inside the largest compartment for holding instruments, slant (quarter) pocket on each side of hip - no flaps, two (2) back pockets with button on left flaps, brass zipper, self-locking, double-lined belt loops, reinforced knees: Men's waist sizes 28-54 and women's sizes 6-26. Available colors: black, navy blue, and tan.

MINIMUM TECHNICAL SPECIFICATIONS

MILITARY STYLE UNIFORMS (continued)

SHORTS:

Men's & Women's: 65/35 Polyester/cotton twill blend, minimum 6.5-ounces/sq. yd., 100% sanforized, wrinkle-resistant cotton, minimum 6.7-ounces/sq. yd., pleated, no cuffs, two (2) quarter front and two (2) back patch pockets, half-elastic, Ban-Ral or Comfort-in-Action waists (elastic in back only), minimum 1" wide elastic strip: Men's waist sizes 28 to 54" and women's sizes 6-26. Available colors: black, navy blue, dark brown, dark green, and tan

JUMP SUITS:

65% Polyester/35% Cotton Twill, Style: Full-cut and bar-tacked at zipper bottom, pockets, etc. (with reinforced knees and double-stitched crotch seams), zippered front, short sleeves, elasticized waistband (1" elastic in a min. 1-112" wide waistband), heavy-duty metal zipper, 24" - 30" depending on size of jumpsuit, pockets: Left and right breast pocket; left-and-right quarter (slant-type) pockets; left hand-right hip pockets with Velcro flap on one side and hidden zipper on the other; Sizes: XSM - 4XL in regular, long and X-long; Color: Navy blue

**Manatee County
EMS**

BASIS OF AWARD

A single award shall be made to the responsive, responsible quoter having the lowest total cost quotation, for Uniforms – Military Style Clothing, related items, and services for the Manatee County Public Safety Department, meeting all specifications and qualifications contained in this Request for Quotation.

The County reserves the right to place orders with other vendors in the event of an urgent, immediate need, delivery requirements, availability of service or the quality of service cannot be met by the lowest priced Vendor(s) at the time of need.

Whenever two or more quotes which are equal with respect to price, quality and service are received, a quote received from a local business shall be given preference in award. Whenever two or more quotes which are equal with respect to price, quality and service are received, and both quotes or neither of these quotes are received from a local business, the award shall be determined by a chance drawing conducted by the purchasing office and open to the public.

Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be procured, and which certifies within its quote that for at least six (6) months prior to the announcement of the solicitation of quotes it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employees at that location.

QUOTATION FORM

REQUEST FOR QUOTATION #14-1930BS – REVISION 1

UNIFORMS – MILITARY STYLE CLOTHING

We, the undersigned, hereby declare that we have carefully reviewed the quote documents, and with full knowledge and understanding of the aforementioned herewith submit this quote, meeting each and every specification, term and condition contained in this Request for Quotation. We understand that the quote specifications, terms and conditions in their entirety shall be made a part of any agreement or contract between Manatee County and the successful quoter. Failure to comply shall result in contract default, whereupon, the defaulting Vendor shall be required to pay for any and all re-procurement costs, damages, and attorney fees as incurred by the County.

Required Completed Documentation:

Quotation Form (pages 11-16), local preference (if applicable), and Attachment B (pages 21-22). Please return documentation, signed, no later than July 11, 2014 at 3:00pm via fax, e-mail or hand carried.

MANATEE COUNTY PURCHASING
1112 MANATEE AVENUE WEST, SUITE 803
BRADENTON, FL 34205
BONNIE SIETMAN, SENIOR BUYER, PURCHASING DEPARTMENT
P 941.749.3046 F 941.749.3034
bonnie.sietman@mymanatee.org

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

(Print Name & Title of Signer)

COMPANY ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: _____ FAX: _____

FEIN #: _____

BUSINESS LICENSE NUMBER: _____

NUMBER OF YEARS COMPANY HAS BEEN IN BUSINESS: _____

Acknowledge Addendum No. _____ Dated: _____

Acknowledge Addendum No. _____ Dated: _____

Company Name: _____

RFQ #14-1930BS - Revision 1

Uniforms - Military Style Clothing, related items, and services

Item	<u>DESCRIPTION</u>	Size XS-XL Estimated Annual Quantity	Brand of Clothing (if not specified)	Price Each	Extended Pricing
SECTION I: MILITARY STYLE UNIFORMS					
A	LIBERTY (NO SUB) MEN'S AND WOMEN'S SHORT SLEEVE SHIRT, WITH ZIPPER, POLYESTER GABARDINE, WITH CONTRASTING POCKET FLAPS, SHOULDER STRAPS AND BADGE TABS	10	NO SUB		
B	SAME AS A, WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
C	SAME AS A WITH BADGE TABS (NO SUB)	5	NO SUB		
D	SAME AS A WITH LONG SLEEVE (NO SUB)	5	NO SUB		
E	SAME AS D WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
F	LIBERTY (NO SUB) MEN'S AND WOMEN'S SHORT SLEEVE SHIRT, WITH ZIPPER, POLYESTER GABARDINE, WITH PLAIN COLOR POCKET FLAPS, SHOULDER STRAPS	30	NO SUB		
G	SAME AS F, WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
H	SAME AS F WITH BADGE TABS (NO SUB)	5	NO SUB		
I	SAME AS F WITH LONG SLEEVE (NO SUB)	5	NO SUB		
J	SAME AS I WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
K	DRESS SLACKS, MEN AND WOMEN, 100% POLYESTER/COTTON	20			
L	DICKIE (NO SUB) E.M.S. TROUSERS, 65/35 POLY-COTTON	150	NO SUB		
M	DICKIE (NO SUB) E.M.S. TROUSERS, STANDARD SERVICE, POLY-COTTON TWILL	50	NO SUB		
P	TROUSERS, 5.11 TAC-LITE (NO SUB) 65/35 poly cotton, all colors	20	NO SUB		
Q	SHORTS, 5.11 TAC-LITE (NO SUB), all colors, #73287	10	NO SUB		
R	SHIRTS, 5.11 TAC-LITE (NO SUB), All colors, short sleeve, sizes small - xlarge	20	NO SUB		
S	MARTINS (NO SUB) JUMPSUIT, E.M.S., SHORT SLEEVES	150	NO SUB		
U	KIT = PATCHES, EMBROIDERY, REFLECTIVE STRIPES PER EACH JUMPSUIT, (1 LOT CHARGE) - Embroider "MANATEE COUNTY EMS" on back in 2" stitched lettering, County patch on left sleeve and designation patch on right sleeve. Jumpsuits to have 2" reflective stripes on bottom of both legs and end of both sleeves and 1" strips across the back at the waist and center chest.	150	N/A		
SUB TOTAL - SECTION 1					\$

Company Name: _____

RFQ #14-1930BS - Revision 1

Uniforms - Military Style Clothing, related items, and services

Item	<u>DESCRIPTION</u>	Size XXL- XXXL Estimated Annual Quantity	Brand of Clothing (if not specified)	Price Each	Extended Pricing
<u>SECTION I-1: MILITARY STYLE UNIFORM</u>					
A-1	LIBERTY (NO SUB) MEN'S AND WOMEN'S SHORT SLEEVE SHIRT, WITH ZIPPER, POLYESTER GABARDINE, WITH CONTRASTING POCKET FLAPS, SHOULDER STRAPS AND BADGE TABS	10	NO SUB		
B-1	SAME AS A-1, WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
C-1	SAME AS A-1 WITH BADGE TABS (NO SUB)	5	NO SUB		
D-1	SAME AS A-1 WITH LONG SLEEVE (NO SUB)	5	NO SUB		
E-1	SAME AS D-1 WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
F-1	LIBERTY (NO SUB) MEN'S AND WOMEN'S SHORT SLEEVE SHIRT, WITH ZIPPER, POLYESTER GABARDINE, WITH PLAIN COLOR POCKET FLAPS, SHOULDER STRAPS	20	NO SUB		
G-1	SAME AS F-1, WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
H-1	SAME AS F-1 WITH BADGE TABS (NO SUB)	5	NO SUB		
I-1	SAME AS F-1 WITH LONG SLEEVE (NO SUB)	5	NO SUB		
J-1	SAME AS I-1 WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
K-1	DRESS SLACKS, MEN AND WOMEN, 100% POLYESTER/COTTON	10			
L-1	DICKIE (NO SUB) E.M.S. TROUSERS, 65/35 POLY-COTTON	20	NO SUB		
M-1	DICKIE (NO SUB) E.M.S. TROUSERS, STANDARD SERVICE, POLY-COTTON TWILL	20	NO SUB		
P-1	TROUSERS, 5.11 TAC-LITE(NO SUB) 65/35 poly cotton, all colors	5	NO SUB		
Q-1	SHORTS , 5.11 TAC-LITE (NO SUB) , all colors, #73287	5	NO SUB		
R-1	SHIRTS, 5.11 TAC-LITE (NO SUB), All colors, short sleeve, sizes small - xlarge	5	NO SUB		
S-1	MARTINS (NO SUB) JUMPSUIT, E.M.S., SHORT SLEEVES	20	NO SUB		
U-1	KIT = PATCHES, EMBROIDERY, REFLECTIVE STRIPES PER EACH JUMPSUIT, (1 LOT CHARGE) - Embroider "MANATEE COUNTY EMS" on back in 2" stitched lettering, County patch on left sleeve and designation patch on right sleeve. Jumpsuits to have 2" reflective stripes on bottom of both legs and end of both sleeves and 1" strips across the back at the waist and center chest.	20	N/A		
SUB TOTAL - SECTION I-1					\$

Company Name: _____

RFQ #14-1930BS - Revision 1

Uniforms - Military Style Clothing, related items, and services

Item	<u>DESCRIPTION</u>	Size XXXXL & Up Estimated Annual Quantity	Brand of Clothing (if not specified)	Price Each	Extended Pricing
<u>SECTION I-2: MILITARY STYLE UNIFORM</u>					
A-2	LIBERTY (NO SUB) MEN'S AND WOMEN'S SHORT SLEEVE SHIRT, WITH ZIPPER, POLYESTER GABARDINE, WITH CONTRASTING POCKET FLAPS, SHOULDER STRAPS AND BADGE TABS	10	NO SUB		
B-2	SAME AS A-2, WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
C-2	SAME AS A-2 WITH BADGE TABS (NO SUB)	5	NO SUB		
D-2	SAME AS A-2 WITH LONG SLEEVE (NO SUB)	5	NO SUB		
E-2	SAME AS D-2 WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
F-2	LIBERTY (NO SUB) MEN'S AND WOMEN'S SHORT SLEEVE SHIRT, WITH ZIPPER, POLYESTER GABARDINE, WITH PLAIN COLOR POCKET FLAPS, SHOULDER STRAPS	5	NO SUB		
G-2	SAME AS F-2, WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
H-2	SAME AS F-2 WITH BADGE TABS (NO SUB)	5	NO SUB		
I-2	SAME AS F-2 WITH LONG SLEEVE (NO SUB)	5	NO SUB		
J-2	SAME AS I-2 WITH BUTTONS INSTEAD OF ZIPPER (NO SUB)	5	NO SUB		
K-2	DRESS SLACKS, MEN AND WOMEN, 100% POLYESTER/COTTON	10			
L-2	DICKIE (NO SUB) E.M.S. TROUSERS, 65/35 POLY-COTTON	20	NO SUB		
M-2	DICKIE (NO SUB) E.M.S. TROUSERS, STANDARD SERVICE, POLY-COTTON TWILL	5	NO SUB		
P-2	TROUSERS , 5.11 TAC-LITE(NO SUB) 65/35 poly cotton, all colors	5	NO SUB		
Q-2	SHORTS, 5.11 TAC-LITE (NO SUB), all colors, #73287	5	NO SUB		
R-2	SHIRTS, 5.11 TAC-LITE (NO SUB), All colors, short sleeve, sizes small - xlarge	5	NO SUB		
S-2	MARTINS (NO SUB) JUMPSUIT, E.M.S., SHORT SLEEVES	10	NO SUB		
U-2	JUMPSUIT, (1 LOT CHARGE) - Embroider "MANATEE COUNTY EMS" on back in 2" stitched lettering, County patch on left sleeve and designation patch on right sleeve. Jumpsuits to have 2" reflective stripes on bottom of both legs and end of both sleeves and 1" strips across the back at the waist and center chest.	10	N/A		
SUB TOTAL - SECTION I-2					\$
TOTAL COST - SECTIONS I, I-1, and I-2					\$

Company Name: _____

RFQ #14-1930BS - Revision 1

Uniforms - Military Style Clothing, related items, and services

SECTION II - EXECUTIVE CLOTHING					
A	EXECUTIVE SHIRT , 65/35% POLY/COTTON	5			
B	EXECUTIVE SHIRT, 100% COTTON	5			
C	EXECUTIVE TROUSERS, 65/35% POLY/COTTON	5			
D	EXECUTIVE TROUSERS, 100% COTTON	5			
F	MARTINS (NO SUB), LADIES SHIRT	5			
G	#600 FNV, LADIES TROUSERS	5			
TOTAL COST - SECTION II					\$
Item	SECTION III - COLLAR BRASS, PLATES, TIES	Annual Quantity	Brand of Product	Price Each	Extended Pricing
A	COLLAR BRASS - SINGLE BAR	20			
B	COLLAR BRASS - DOUBLE	10			
C	COLLAR BRASS - INSIGNIA	60			
D	EMPLOYEE NAME PLATE (include engraved name)	35			
E	EMPLOYEE - ENGRAVED (NUMBER) YEARS OF SERVICE PLATE	35			
F	AMERICAN FLAG LAPEL PIN (gold border, solid-filled colors, 4-color)	10			
G	BLACK TIE, WOMEN'S, CROSSOVER POLYESTER WITH ADJUSTABLE BAND AND BUTTON SNAPS	5			
H	BLACK TIE, MEN'S, BREAKAWAY, SIZE LONG, SOLID BLACK	10			
TOTAL COST - SECTION III					\$
Item	SECTION IV: ALTERATIONS	Estimated Annual Quantity		Price Each	Extended Pricing
A	HEM PANTS/SHORTS/JUMPSUITS	20			
B	SHORTEN RISE IN PANT/SHORTS	20			
C	TAKE IN/LET OUT WAIST AND BACK SEAM IN PANTS/SHORTS	10			
D	REPLACE ZIPPER IN PANTS/SHORTS	5			
E	REPLACE ZIPPER IN SHIRTS	10			
F	REPAIR AN OPEN SEAM	10			
G	REMOVE A SEWN ON PATCH AND REPLACE WITH NEW PATCH	25			
H	REPLACE ELASTIC IN A WAIST BAND	10			
I	REPLACE A POCKET LINING	5			
J	SEW REFLECTIVE STRIPS ON EMS UNIFORMS (PRICE PER SQ FT)	10			
K	REMOVE REFLECTIVE STRIPS AND REPLACE (PRICE PER SQ FT)	10			
TOTAL COST - SECTION IV					\$

Company Name: _____

RFQ #14-1930BS - Revision 1

Uniforms - Military Style Clothing, related items, and services

Item	<u>SECTION V: EMBROIDERY SET UP CHARGES</u>	Estimated Annual Quantity		Price Each	Extended Pricing
USE NEW 2014 MANATEE COUNTY GOVERNMENT "SUN" LOGO (FOLLOW COLOR, BACKGROUND, SIZE GUIDELINES, ETC.) (Manatee County Seal no longer applicable on clothing and related items)					
A	ONE TIME COST - "SUN" LOGO SET UP	1			
B	EMBROIDERY 1 - 3,000	10			
C	EMBROIDERY 3,001 - 4,000	10			
D	EMBROIDERY 4,001 - 5,000	10			
E	EMBROIDERY 5,001 - 6,000	10			
F	EMBROIDERY 6,001 - 7,000	10			
G	EMBROIDERY 7,001 - 8,000	10			
H	CHARGES FOR EACH ADDITIONAL 1,000 STICHES	10			
TOTAL COST - SECTION V					\$
Item	<u>SECTION VI: EMBROIDER NAMES, DEPARTMENT NAMES, FLAGS, LOGO'S, etc. (no abbreviations)</u>	Estimated Annual Quantity		Price Each	Extended Pricing
USE NEW 2014 MANATEE COUNTY GOVERNMENT "SUN" LOGO (FOLLOW COLOR, BACKGROUND, SIZE GUIDELINES, ETC.) (Manatee County Seal no longer applicable on clothing and related items)					
A	NAME (1-10 LETTERS)	20			
B	NAME (11 + LETTERS)	10			
C	DEPARTMENT NAME - SINGLE LINE	20			
D	DEPARTMENT NAME - SECOND LINE	20			
E	AMERICAN FLAG (gold border, solid-filled colors, 4-color)	10			
F	PUBLIC SAFETY PATCH	200			
G	PARAMEDIC OR EMT	200			
H	ANIMAL SERVICES	50			
J	SEW PATCH ON PURCHASED GARMENT	5			
K	SEW PATCH ON SUPPLIED GARMENT	5			
L	EMBROIDERY CHARGE TO SUPPLIED GARMENT	5			
M	DISCOUNT OFF OF PUBLISHED CATALOG PRICING FOR ITEMS NOT LISTED			Percentage off MSRP _____	
TOTAL COST - SECTION VI					\$
TOTAL COST - SECTIONS I, I-1, I-2, II, III, IV, V, AND VI					\$

Company Name: _____

Attachment "A"

STATEMENT OF NO OFFER

REQUEST FOR QUOTATION #14-1930BS – REVISION 1

UNIFORMS – MILITARY STYLE CLOTHING

If you do not intend to quote please return this form immediately to:

Manatee County Purchasing
1112 Manatee Avenue West, Suite 803
Bradenton, Florida 34205

We, the undersigned, have declined to quote on RFQ #14-1930BS – Revision 1, for the following reason(s):

- Specifications too restrictive
- Insufficient time to respond
- We do not offer this product or service
- Our schedule would not permit us to perform
- Unable to meet specifications
- Specifications unclear (explain below)
- Other (specify below)

REMARKS:

Thank you for your input.

Company Name: _____

Company Address: _____

Telephone: _____

Date: _____

Signature: _____

(Print or type name and title of above signer)

MANATEE COUNTY LOCAL PREFERENCE LAW AND VENDOR REGISTRATION

F.01 Vendor Registration

All Vendors are encouraged to register with Manatee County using the on-line "Vendor Registration" web page on www.myanatee.org.

Enclosed is a copy of the current Manatee County law that details the County's Local Preference and definition of a Local Business.

If you assert that your firm meets the stated definition of a Local Business, we ask that in addition to registering on the County's Web page, you fill out the attached "Affidavit As To Local Business Form" that is included in this section of the quote, have the completed document notarized, and mail the original to the following address: Manatee County Administration Center, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

Your cooperation in registering your business with Manatee County will enhance our opportunities to identify sources for goods and services, plus identify Local Businesses. This information is used for soliciting quotations up to \$250,000.00 and for competitive solicitations of larger purchases.

You will note that Manatee County collaborates with the Manatee Chamber of Commerce, posting quotes on www.manateechamber.com as well as using the same vendor categories for registration.

Our staff can assist you with your registration as needed. Our office hours are 8:00 A.M. to 5:00 P.M., Monday through Friday on regular business days. Please call (941) 749-3014 if you wish to have a purchasing staff member assist you.

Quick steps to on line registration: www.myanatee.org

A link to "Purchasing" is listed under the "Quick Links" on page one of this County Web Site. On the left hand side of the Purchasing Web page, click on "Vendor Registration."

This will bring up the Vendor Registration form for on-line input. Please note that the definition of a "Local Business" changed on March 17, 2009. The Web page will be updated to include the current Law which has been provided in this section of the quote.

Thank you for reviewing this information and considering registering your business with Manatee County. Registration is not mandatory; however, by taking the time to register, you are helping the County to provide timely notifications of quotation, quote, and proposal opportunities to your

F.02 Section 2-26-6. Local preference, tie quotes, local business defined.

(a) Whenever a responsible local business quoter and a responsible non-local business quoter are found, upon the opening of quotes, to have both submitted the lowest responsive quote, the quote of the local quoter shall be awarded the contract. Should more than one responsible local business quoter match the responsible non-local business quoter's lowest responsive quote, or should no responsible local business quoter match the lowest responsive quote but two or more responsible non-local business quoters submit lowest responsive quotes for equal amounts, then the award of the contract shall be determined by a chance drawing, coin toss, or similar tie-breaking method conducted by the purchasing office and open to the public. Any quoters seeking to be recognized as local businesses for purposes of this local business preference provision may be required by the terms of the quote announcement to certify they meet the definition of local business set forth in this section, and to register as a local business with the county in the manner prescribed by the county to facilitate the county's ability to track the award of contracts to local businesses and to allow the county to provide future notifications to its local businesses concerning other quoting opportunities.

(b) Nothing herein shall be deemed to prohibit the inclusion of requirements with respect to operating and maintaining a local place of business in any invitation for quotes when the quoter's location materially affects the provisions of the services or supplies that are required by the invitation.

(c) Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be procured, and which certifies within its quote that for at least six (6) months prior to the announcement of the solicitation of quotes it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employees at that location.

(d) Each solicitation for quotes made by the county shall contain terms expressly describing the local business preference policies of the county, and shall provide that by electing to submit a quote pursuant to a request for quotes, all quoters are deemed to understand and agree to those policies.

(e) For all contracts for architecture, professional engineering, or other professional services governed by Florida Statute § 287.055, the Consultants' Competitive Negotiation Act, the county shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

(f) Local preference shall not apply to the following categories of contracts:

1. Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
2. Contracts for professional services subject to Florida Statute § 287.055, the Consultants' Competitive Negotiation Act, except as provided for in subsection (e) above;
3. Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
4. Purchases or contracts made pursuant to a non-competitive award process, unless otherwise provided by this section; F.02 Section 2-26-6. Local preference, tie quotes, local business defined. (Continued)
5. Any quote announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the county commission or county administrator, or where such suspension is, in the opinion of the county attorney, required by law.

(g) To qualify for local preference under this section, a local business shall certify to the County that it:

1. Has not within the five years prior to the quote announcement admitted guilt or been found guilty by any court or state or federal regulatory enforcement agency of violation of any criminal law, or a law or administrative regulation regarding fraud;
2. Is not currently subject to an unresolved citation or notice of violation of any Manatee County Code provision, except citations or notices which are the subject of a current legal appeal, as of the date of the quote announcement;
3. Is not delinquent in the payment of any fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, except any such sums which are the subject of a current legal appeal.

Ref: Ordinance 09-21 and 09-23 PASSED AND DULY ADOPTED in open session, with a quorum present and voting, on the 17th day of March, 2009.

MANATEE COUNTY GOVERNMENT - AFFIDAVIT AS TO LOCAL BUSINESS
(Complete and Initial Items B-F)

A. Authorized Representative

I, [name] _____, am the [title] _____ and the duly authorized representative of: [name of business] _____, and that I possess direct personal knowledge to make informed responses to these certifications and the legal authority to make this Affidavit on behalf of myself and the business for which I am acting; and by electing to submit a quote pursuant to this Request for Quotation, shall be deemed to understand and agree to the local business preference policies of Manatee County; and that I have the direct knowledge to state that this firm complies with all of the following conditions to be considered to be a Local Business as required by the Manatee County Code of Law, Section 2-26-6.

B. Place of Business: I certify that the above business is legally authorized to engage in the sale of goods and/or services and has a physical place of business in Manatee, DeSoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one (1) fulltime employee at that location. The physical address of the location which meets the above criteria is:
_____ [Initial] _____

Business Phone Number: _____

Email Address: _____

C. Business History: I certify that business operations began at the above physical address with at least one fulltime employee on [date] _____ [Initial] _____

D. Criminal Violations: I certify that within the past five years of the date of this Quote announcement, this business has not admitted guilt nor been found guilty by any court or local, state or federal regulatory enforcement agency of violation of any criminal law or administrative regulation regarding fraud. [Initial] _____

E. Citations or Code Violations: I certify that this business is not currently subject to any unresolved citation or notice of violation of any Manatee County Code provision, with the exception of citations or notices which are the subject of a legal current appeal within the date of this quote announcement. [Initial] _____

F. Fees and Taxes: I certify that this business is not delinquent in the payment of fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, with the exception of those which are the subject of a current legal appeal. [Initial] _____

Each of the above certifications is required to meet the qualification of "Local Business" under Manatee County Code of Law, 2-26-6.

Signature of Affiant _____

STATE OF FLORIDA COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by (name of person making statement).

(Notary Seal) Signature of Notary: _____

Name of Notary: (Typed or Printed) _____

Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____

Submit executed copy to Manatee County Purchasing - Suite 803 - 1112 Manatee Avenue West - Bradenton, FL 34205

Attachment "B"

PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION

SWORN STATEMENT PURSUANT TO ARTICLE 6,
MANATEE COUNTY PURCHASING CODE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Manatee County Board of County Commissioners by _____
[print individual's name and title]

_____ for _____
[print name of entity submitting sworn statement]

whose _____ business _____ address _____ is:

and (if applicable) its Federal Employer Identification Number (FEIN) is _____. If the entity has no

FEIN, include the Social Security Number of the individual signing this sworn statement:

I understand that no person or entity shall be awarded or receive a county contract for public improvements, procurement of goods or services (including professional services) or a county lease, franchise, concession or management agreement, or shall receive a grant of county monies unless such person or entity has submitted a written certification to the County that it has not:

- (1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or
- (2) been convicted of an agreement or collusion among quoters or prospective quoters in restraint of freedom of competition, by agreement to quote a fixed price, or otherwise; or
- (3) been convicted of a violation of an environmental law that, in the sole opinion of the County's Purchasing Director, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or
- (4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or
- (5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared

organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction shall prove the same with documentation satisfactory to the County's Purchasing Director. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with the County.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR THE COUNTY ADMINISTRATOR DETERMINES THAT SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.

[Signature]

STATE OF FLORIDA
COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 20 ____
by _____.

My commission expires _____

Notary Public Signature

[Print, type or stamp Commissioned name of Notary Public]

Signatory Requirement - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.

Introduction

Consistent use of graphics, colors and their application can unify a County visually as a single, unified area. Additionally, consistent use of colors and graphics can make County property, assets and communication easily identifiable as belonging to or coming from the County.

This document details and defines the County logo and its use. It should provide clear instruction as to what the County logo is, how it is to be used and clarify how it adapts and applies per department.

Color Palette

The colors adopted by the County have been designed to coordinate across the County with and throughout various County departments. The colors have been drawn from elements of the geographic area and have been seen as representing the area. The colors (shown below) are "set" and should not be added to or altered in any way. This provides a unique group of colors, separate from other area counties and municipalities and help provide a distinct identification for Manatee County.

The full palette of three colors is the primary color use and should be attempted at all times. Additionally, there is a preferred "hierarchy" of color use, with the relative emphasis shown below.

Color are adjusted by setting the Red, Green and Blue values respectively. Those values are normally referenced using the pattern: RGB

{ BRAND COLORS }

SEA BLUE	PMS 310	Red: 110 Green: 205 Blue: 230
TURQUOISE	PMS 325	Red: 91 Green: 198 Blue: 199
RUST	PMS 159	Red: 217 Green: 102 Blue: 41

Handwritten signature and date: [Signature] 23

Logo Color: One-Color Standards

Some instances will require a one-color version of our logo, (for example a black-and-white newspaper ad). Where possible, the ink choices for one-color applications should be restricted to black.

