

MANATEE COUNTY GOVERNMENT INTENT TO AWARD

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|----------------------------------|--|---------------------------------------|--|
| SUBJECT | Removal of Australian Pines from Botanical Area at Robinson Preserve | DATE POSTED | MC <u>5/14/14</u> ✓SE CC <u>5/14/14</u> ✓SE |
| PURCHASING REPRESENTATIVE | Donna M. Stevens ext. 3045 | DATE CONTRACT SHALL BE AWARDED | Seven days from date posted |
| DEPARTMENT | Parks and Natural Resources Department | CONSEQUENCES IF DEFERRED | Delay in project |
| SOLICITATION | RFQ #14-1796-DS | AUTHORIZED BY DATE | Donna Stevens <u>DMStevens</u> May <u>14</u> , 2014 |

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quote # 14-1796-DS, Removal of Australian Pines from Botanical Area at Robinson Preserve, to the lowest, responsive and responsible bidder **Olive Branch Enterprises of FL, Inc., 2904 45th St. E. Bradenton Florida 34208** for a total base bid of **\$42,762.50.**

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Law

BACKGROUND/DISCUSSION

It is the intent of Manatee County to engage a vendor to provide all necessary labor, material, equipment and incidentals required performing the removal of Australian Pines and other designated exotic trees within the project area.

The work shall be performed in accordance with the related standards and specifications noted in the Request for Quotation.

Background/discussion continued on page 2.

| | | | |
|--|--|---|---|
| ATTACHMENTS (List in order of attached) | Department Recommendation Quote Tabulation | FUNDING SOURCE (Acct Number & Name) | <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds |
| COST | \$42,762.50 | AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement) | |

- Appropriate quote procedures were followed. Notice of Quote availability advertised on mymanatee.org and the Manatee Chamber of Commerce. Notice of Quote for viewing electronically transmitted to 13 Contractors.
- Two (2) quotes were received.
- One (1) no quote received.
- | | |
|--------------------------------------|-----------------------|
| <u>Manatee County Firm</u> | <u>Quote Offering</u> |
| Olive Branch Enterprises of FL, Inc. | \$42,762.50 |
- | | |
|----------------------------------|-----------------------|
| <u>Sarasota County Firm</u> | <u>Quote Offering</u> |
| Island Tree Services, Inc. | \$99,918.50 |
| Stantec Consulting Services Inc. | No Quote |
- On May 14, 2014 received from Parks and Natural Resources Department the recommendation to award to Olive Branch for a total base bid of **\$42,762.50** with a **completion date of May 31, 2014.**
- This funding source for this Agreement (PARK- Robinson Preserve Amenities) 3036085200- 534000/ 6085200-0000.

MEMORANDUM

To: Melissa Wendel, Purchasing Official
From: Max Dersch, Resource Management Division Manager
Date: **May 14, 2014**
Subject: Recommendation for Award - RFQ 14-1796-DS Removal
of Australian Pines from Botanical Area at Robinson
Preserve



Melissa,

The bids for the above referenced project have been reviewed by Staff. It is recommended that the contract be awarded to the apparent responsive and responsible bidder, Olive Branch Enterprises of FL, in the amount of \$42,762.50 and in accordance with the terms and conditions of the bid package.

If you have any questions, please let me know.

Thank you

A handwritten signature in black ink, appearing to read "Max Dersch", is written over a horizontal line.

CC: file
MD/JLR

Parks & Natural Resources Department
Administrative Division
5502 33rd Avenue Drive West, Bradenton, FL 34209
Phone: (941)742-5923

| REVISED QUOTE TABULATION RFQ# 14-1796-DS | | | | | | | | | | | |
|---|--|--------------|-----|---|---------------|--|---------------|--|---------------|--|--|
| Removal of Australian Pines from Botanical Area at Robinson Preserve | | | | | | | | | | | |
| Quote Due Date May 7, 2014 at 2:00 pm | | | | | | | | | | | |
| | | | | Olive Branch Enterprises of FL, Inc. 2904 45th Street E Bradenton FL 34208 (MANATEE COUNTY) | | Island Tree Service, LLC P.O. Box 18933 Sarasota, FL 34276-1933 (SARASOTA COUNTY) | | Stantec Consulting Services Inc. 6900 Professional Parkway East Sarasota Florida, 34240 | | | |
| ITEM NO. | ITEM DESCRIPTION | UNIT MEASURE | QTY | UNIT PRICE | EXTENDED COST | UNIT PRICE | EXTENDED COST | UNIT PRICE | EXTENDED COST | | |
| 1 | Fell Designated Trees | EA | 231 | \$125.00 | \$28,875.00 | \$285.00 | \$65,835.00 | No Quote/ Specifications too restrictive/ Insufficient time to respond/Unable to meet specifications.Do not have the specific Experience requested | | | |
| 2 | Pile Debris on Site | LS | 1 | \$3,000.00 | \$3,000.00 | \$7,500.00 | \$7,500.00 | | | | |
| 3. | Fell additional trees as requested (quantity provided is an estimate only) | EA | 50 | \$125.00 | \$6,250.00 | \$300.00 | \$15,000.00 | | | | |
| 4. | Pile Debris from additional trees on site | LS | 1 | \$750.00 | \$750.00 | \$2,500.00 | \$2,500.00 | | | | |
| SUBTOTAL BASE QUOTE | | | | | \$38,875.00 | | \$90,835.00 | | | | |
| 5 | Contract Contingency | % | 10 | | \$3,887.50 | | \$9,083.50 | | | | |
| TOTAL CONTRACT AWARD-- REMOVAL OF AUSTRALIAN PINE FROM BOTANICAL AREA AT ROBINSON PRESERVE | | | | | \$42,762.50 | | \$99,918.50 | | | | |
| Acknowledge Addendum # 1 | | | | | yes | | yes | | | | |
| Site Visit | | | | | yes | | yes | | | | |
| Public Contracting & Environmental Crimes Certification | | | | | yes | | yes | | | | |

DM Stevens 5/14/14