

MANATEE COUNTY GOVERNMENT INTENT TO AWARD

SUBJECT	Fire Extinguisher Inspection / Maintenance Services	DATE POSTED	MC <u>✓ SE 3/3/14</u> DS <u>✗</u> CC <u>✗</u>
PURCHASING REPRESENTATIVE	Bonnie Sietman, Sr. Buyer x3046	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (7 days)
DEPARTMENT	County Blanket (Req'd by Property Mgmt)	CONSEQUENCES IF DEFERRED	N/A
SOLICITATION	RFQ #14-0727BS	AUTHORIZED BY DATE	2/26/2014

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #14-0727BS Fire Extinguisher Inspection / Maintenance Services on an "as required" basis to the lowest, responsive, responsible quoter Florida Fire Service, Inc. located at 2801 East SR 60, Valrico, FL 33594.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This procurement is for fire extinguisher inspection / maintenance services on an "as required" basis – Manatee County blanket order agreement.
- Award is to the lowest, responsive, responsible quoter meeting specifications.
- The term of this agreement is one (1) year with two (2) twelve (12) month renewal options not to exceed total agreement duration of thirty six (36) months.
- The annual estimated expenditure is approximately \$26,000.00.
- The intent of this Request for Quotation (RFQ) is to establish a single source.
- The County solicited Request for Quotation #14-0727BS for Fire Extinguisher Inspections / Maintenance Services from February 14, 2014 through February 26, 2014, appropriate quotation procedures were followed.
- Notice of RFQ #14-0727BS was solicited directly to four (4) companies and uploaded on MyManatee.org.

ATTACHMENTS (List in order of attached)	•	FUNDING SOURCE (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	Annual Estimate \$26,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	Manatee County Blanket Order

- Two (2) vendors submitted a quotation (below) and two (2) no quotes were received from Gulf Coast Fire & Safety Inc. and Piper Fire.

<u>RFQ #14-0727BS</u>		All Florida Fire Equipment St. Petersburg, FL		Florida Fire Service, Inc. Valrico, FL	
<u>Fire Extinguisher Services & Fire Suppression Hood System Services</u>	<u>Annual Estimated Quantity</u>	<u>Price</u>	<u>Extended Price</u>	<u>Price</u>	<u>Extended Price</u>
Annual Fire Extinguisher Inspection/Maintenance/Service	250	\$ 8.00	\$2,000.00	\$ 4.00	\$1,000.00
Six Year Fire Extinguisher Inspection/Maintenance/Service	100	\$ 3.00	\$ 300.00	\$ 15.00	\$1,500.00
Hydrostatic-Test Fire Extinguisher Inspection/Maintenance/Service	100	\$ 3.00	\$ 300.00	\$ -	\$ -
Fire Suppression Hood System Inspection/Maintenance/Service	6	\$ 250.00	\$1,500.00	\$ 72.50	\$ 435.00
Hourly labor rate for service/repairs not covered under this RFQ	35	\$ 10.00	\$ 350.00	\$ -	\$ -
Parts Discount off of MSRP - estimated annual amount of \$1500.00	%	20%	\$1,200.00	35%	\$ 975.00
<u>Grand Total</u>			\$5,650.00		\$3,910.00

- February 27, 2014, received an email from Tom Roberts, Property Management, Building Services, recommending award to Florida Fire Service.

/bls