

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT	Supply of Motor Oil and Lubricants for Fleet	DATE POSTED	12/26/13 ✓ SE
PURCHASING REPRESENTATIVE	George Earnest CPPB, PH (941) 749-3044 <i>GE</i>	DATE CONTRACT SHALL BE AWARDED	
DEPARTMENT	Public Works/Fleet Division	CONSEQUENCES IF DEFERRED	Inefficiency in obtaining oils and lubricants.
SOLICITATION	RFQ 13-2027GE, Oil and Lubricants	AUTHORIZED BY DATE	Dennis Wallace <i>Dennis W. Wallace</i>

ACTION DESIRED

Authorization to award the contract to Best Line Oil Company, Tampa, Florida.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee Code of Laws

BACKGROUND/DISCUSSION

- On November 4, 2013 RFQ 13-2027GE for Oils and Lubricants was posted. One addendum was issued November 19. On November 22, 2013 four responses were received.
- Per the Basis of Award in the RFQ Specific Terms and Conditions "Suppliers must quote all items for their quote to be considered responsive."
- After an evaluation of the quote responses, Best Line Oil Company as the only responsive and responsible lowest quote is recommended for the award.

SUMMARY

Recommend issuing a blanket purchase order to Best Line Oil Company for a term not to exceed four (4) years.

ATTACHMENTS	FUNDING SOURCE (Acct Number, Name, Annual Budget)
Quote Tabulation Form	5010003698-595000 Fleet Division \$130,000

QUOTE PRICE TABULATION FORM

RFQ #13-2027GE for Oils and Lubricants

VENDOR	COMMENTARY	TOTAL QUOTE PRICE
Best Line Oil Company Tampa, FL	All items were quoted. Submittal is responsive.	\$ 297,832.47
Lynch Oil Company Kissimmee, FL	The following Groups had one or more items not quoted: Group I - Hydraulic Fluid, Group II – Motor Oil, Group III – Transmission Fluid, Group IV – Gear Lubricants, Group V – HD Drivetrain Oil, Group VII – Other Fluids/Oils. Submittal is not responsive.	\$ 202,211.04
Newsome Oil Company Orlando, FL	The following Groups had one or more items not quoted: Group I - Hydraulic Fluid, Group III – Transmission Fluid, Group VII – Other Fluids/Oils. Submittal is not responsive and Quote Total is not lowest.	\$318,388.58
Palmdale Oil Company Tampa, FL	The following Groups had one or more items not quoted: Group I - Hydraulic Fluid, Group VII – Other Fluids/Oils. Submittal is not responsive.	\$281,364.84