



THIS IS NOT AN ORDER

REQUEST FOR QUOTATION: #13-2634GE
MELALEUCA MULCH

MANATEE COUNTY
PURCHASING OFFICE
1112 MANATEE AVENUE WEST, SUITE 803, BRADENTON, FL 34205
ATTENTION: George Earnest CPPB
PHONE (941) 749-3044
FAX (941) 749-3034

Please Respond to Quote Via FAX, 941-749-3034, Attention: George Earnest or
Email to: george.earnest@mymanatee.org

DESCRIPTION

Manatee County invites your participation in the following quotation. The specifications stated herein are minimum requirements. All quotes submitted must be in accordance with the General Conditions and Specifications.

DATE DUE: FRIDAY, October 25, 2013 by 3:00 P.M.

Authorization to Release: *JE*

GENERAL CONDITIONS AND SPECIFICATIONS

PURPOSE

It is the intent of Manatee County to purchase 2 cubic foot bags of Melaleuca mulch, on an as required basis, for the next 12 months. There will be two additional one-year period terms included with this agreement with mutual acceptance. It is the specific purpose of this quote to establish a renewable agreement to secure the cost and availability of the mulch as specified.

BLANKET ORDER

Blanket Purchase Order shall be issued as a result of this request for quotation. A Blanket Purchase Order number, when accompanied by a valid Release Order number will authorize purchases on an "As Required Basis". (Note: The quantities shown on the Quote Form are estimates only. There is no guarantee that these quantities will be released).

SPECIFICATIONS

The County requires FloriMulch® Brand Melaleuca Mulch, in 2.0 cubic foot bags. **No substitutions will be accepted.** A delivery ticket must be supplied with each delivery. The Supplier shall provide a forklift to unload the product with each delivery.

CLARIFICATION

It shall be the responsibility of all vendors to request via fax or email any additional clarification of the contents herein. Clarification will be furnished by written addendum from George Earnest of the Purchasing Office. Vendors shall not accept any verbal or telecommunication explanation as authorized clarification of the contents herein.

TAXES

Manatee County is exempt from Federal and State Sales Taxes.

QUALITY GUARANTEE AND REMEDIAL CLAUSE

If any product does not meet specifications or does not produce the results required of the product, the contractor will be required to replace, at no extra cost to the County, any and all products involved.

PRICING

Prices shall be firm for the first one-year term of the agreement. Price adjustment requests will only be considered in writing within 30 days of the renewal date of the Blanket Purchase Order. Price adjustment requests may be accepted, negotiated or declined. Prices quoted shall include shipping FOB Destination to various delivery points within the county, and shall include all costs associated with supplying the products as ordered and specified.

RESERVED RIGHTS

The County reserves the right to accept or reject any or all quotes, to waive irregularities and technicalities, and to request resubmission. Also, the County reserves the right to accept all or any part of the quote and to increase or decrease quantities or add related items to meet additional or reduced requirements of the County. Any sole response received by the first submission date may or not be rejected by the County depending on available competition and current needs of the County. A sole response under these circumstances may be negotiated toward acceptance by the County.

AWARD

Award shall be made to the responsive and responsible quoter having submitted the lowest total extended price.

QUOTATION RESPONSE FORM

RFQ #13-2634GE, MELALEUCA MULCH

DATE DUE: FRIDAY, OCTOBER 25, 2013 by 3:00 P.M.

We, the undersigned declare that we have reviewed the quote documents and with full knowledge and understanding of the, herewith submit our quote.

DESCRIPTION	UNIT PRICE	EST. ANNUAL QUANTITY	EXTENDED PRICE
FloriMulch® Brand- Melaleuca Mulch- 2.0 cu ft per bag	\$	X 2500 Bags =	\$
Delivery charge (if any)	\$	X 1 =	\$
TOTAL QUOTE PRICE (sum of extended price for both items)			\$

FAX your quote on or before the due date to (941) 749-3034 or email to george.earnest@mymanatee.org. (If necessary, the Quote Response Form may be mailed to Manatee County Purchasing Department, 1112 Manatee Ave. W, Suite 803, Bradenton, FL 34205, Attn: George Earnest.

Company Name

Phone Number

Address

Fax Number

City, State, Zip

Date

Authorized Signature

Print Name Above

Email Address