

# MANATEE COUNTY GOVERNMENT

## INTENT TO AWARD

<b>SUBJECT</b>	Community Care for the Elderly (CCE) Respite care Services	<b>DATE POSTED</b>	June 20, 2013
<b>PURCHASING REPRESENTATIVE</b>	Blair C. Getz, (941)749-3053	<b>DATE CONTRACT SHALL BE AWARDED</b>	Seven days after posting or soon thereafter
<b>DEPARTMENT</b>	Community Services Department	<b>CONSEQUENCES IF DEFERRED</b>	Delay in Services
<b>SOLICITATION</b>	Request for Proposals #13-0582FL	<b>AUTHORIZED BY</b>	Melissa M. Wendel, CPPO Purchasing Official
		<b>DATE</b>	June 20, 2013

### ACTION DESIRED

Authorize the County Administrator or his designee to execute Agreements to provide Community Care for the Elderly (CCE) Respite Care Services with Home Instead Senior Care of Bradenton and Tidewell Home Health, LLC, dba Approved Home Health of Bradenton.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

- The Scope of Service is contingent upon the availability of funds from the West Central Florida Area Agency on Aging, Inc., the Manatee County Board of Commissioners, as County Lead Agency for the Community Care for the Elderly (CCE) Respite Program which calls for the provision of respite service for relief or rest for a primary caregiver from the constant/continued supervision, companionship, therapeutic and/or respite care of a functionally impaired older person for a specified period of time. The objectives of the resulting Agreement are to:
  1. Relieve the primary care giver (relative or non-relative) of the stress and demands associated with the daily care of the functionally impaired person.
  2. Prevent or reduce inappropriate institutionalization of an impaired person when the caregiver is away and other support is not readily available.
  3. Provide temporary relief and help improve or maintain the physical and mental health of the caregiver, thereby fostering a healthful living environment for both the client and caregiver.
  4. Provide care and maintenance with minimal disruption in the client's life style when the regular caregiver is out of the home.
- Funding Source: State Grant
- Page 2 for further discussion.

### SUMMARY

#### RESULTS

Authorization to execute Agreements with the selected firms

#### ATTACHMENTS: (List in order as attached)

N/A

#### INSTRUCTIONS TO BOARD RECORDS:

N/A

\$200,000 Annually

N/A

<b>COST</b>	<b>SOURCE (ACCT# &amp; NAME)</b>
<b>COMMENTS</b> N/A	<b>AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)</b> N/A

**SOURCE SELECTION (CONTINUED)** \_\_\_\_\_ **Page 2**

- The RFP was advertised on the Manatee County website, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members. Five (5) proposals were received.

All Stat Home Health – Sarasota  
Home Instead Senior Care – Bradenton  
Southern Home Care Services dba ResCare Home Care - Bradenton  
Tidewell Home Health, LLC dba Approved Home Health – Bradenton  
Utopia Home care, Inc – Tampa

- The Evaluation Committee Members consisted of:

Tracie Adams, Human Services Manager, Community Services Manager  
Luz McQuiston, Senior Fiscal Analyst, Neighborhood Services Department  
Blair Getz, Contracts Negotiator, Purchasing Division

- The Evaluation Committee convened on 6/5/2013 and determined two (2) proposers should be selected for negotiations. Those firms, in alphabetical order, were:

Home Instead Senior Care – Bradenton  
Tidewell Home Health, LLC dba Approved Home Health – Bradenton

The two (2) firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have the skills and expertise to adequately and successfully serve the Elderly as they provide the services required by the scope of services.

The remaining respondents listed below, although well qualified, were not selected based on a comparison of capabilities of the selected firms.

A Life at Home-Home Health Care -Bradenton  
All Stat Home Health- Sarasota  
Utopia Home care, Inc. – Tampa

- The County Administrator authorized the negotiations on 6/18/2013 with the selected firms.
- 6/20/13 negotiations concluded resulting in an Agreement and at a cost agreeable to all parties; and determined to be fair and reasonable to the Community Services Department.
- This Agreement may be amended for two (2) additional periods, each of one (1) year.
- The estimated annual expenditure is \$200,000
- This Agreement is managed by the Community Services Department