## Re: RFP #12-0513DC ADA Consulting Services - Negotiation Request

Ed Hunzeker to: Melissa Wendel 07/11/2012 02:33 PM
Cc: Deborah CareyReed, Dennis Wallace

Melissa,

Please proceed.

Thank you!

Ed Hunzeker
County Administrator
Manatee County Government
(941) 745-3798

| Melissa Wendel | Mr. Hunzeker, We are communicating the reco... | 07/11/2012 12:28:42 PM |
|---|---|---|

From: Melissa Wendel/MCG
To: Ed Hunzeker/MCG@MCG
Cc: Dennis Wallace/MCG@MCG, Deborah CareyReed/MCG@MCG
Date: 07/11/2012 12:28 PM
Subject: RFP #12-0513DC ADA Consulting Services - Negotiation Request

**Mr. Hunzeker,**
**We are communicating the recommended selection of BOLEY CENTERS, INC of St. Petersburg, Florida to perform TITLE II ADA CONSULTING SERVICES. Upon your approval of the recommendation of the Evaluation Committee, staff will proceed with the posting of the selection and begin negotiations. If you choose, you may direct staff to present this recommendation to the Board of County Commissioners for consideration.**

**Thank you,**
**Melissa**

Melissa M. Wendel, CPPO
Purchasing Official
Manatee County Purchasing Division
941-749-3054

| Dennis Wallace | Melissa - for your review. Thanks. DWW -----... | 06/22/2012 10:48:50 AM |
|---|---|---|

From: Dennis Wallace/MCG
To: Melissa Wendel/MCG@MCG
Date: 06/22/2012 10:48 AM
Subject: Fw: RFP #12-0513DC ADA Consulting Services - Negotiation Request (revised 06/18/2012)

Melissa - for your review. Thanks. DWW

----- Forwarded by Dennis Wallace/MCG on 06/22/2012 10:51 AM -----

From: Deborah CareyReed/MCG
To: Dennis Wallace/MCG@MCG

Date: 06/20/2012 11:14 AM
Subject: RFP #12-0513DC ADA Consulting Services - Negotiation Request (revised 06/18/2012)

Dennis,
Approval is requested for the following recommendation to negotiate a contract with the first ranked firm, **Boley Centers, Inc., St. Petersburg, Florida** for Title II ADA Consulting Services at an estimated cost of $25,000.

**PROJECT DESCRIPTION:**
The Community Services Department through the Purchasing procurement process has requested proposals from interested parties for the expertise of an experienced consultant to review and provide a written report on the County's services and programs for compliance with current regulations implementing ADA Title II.

**SOLICITATION:**
This proposal was advertised on the Manatee County website and broadcasted to over 800 companies thru Demand Star. Twenty-seven (27) County registered vendors were directly solicited. Proposals were received from the following five (5) firms:

ADAAG Consulting Services, Miami FL
Boley Centers, St. Petersburg FL
DMK Associates, Venice FL
GLE Associates, Tampa FL
Little John Engineering Assoc., Orlando FL

**EVALUATION COMMITTEE (voting) MEMBERS**:
Brenda Rogers, Director, Community Services
Al Meronek, Property Management
Deborah Carey-Reed, Financial Management Department

The Evaluation Committee convened on March 12, 2012 and evaluated all proposals received. Discussions emphasized the County's requirement for the consultant to review County programs and services, i.e., parks, transit, and permitting accessibility, not the physical and structural barriers.

Evaluation of the submittals revealed that all proposers possessed the qualifications to perform ADA analysis; but all did not detail strength in Title II reporting as the two selected firms listed below who each referenced over 20 years of ADA experience. Proposers' cost offer was also taken in consideration during evaluation to determine which proposals best meet the needs of the County.

Unanimously, the Evaluation Committee voted to invite the two selected firms (listed in alphabetical order) for oral presentations based on their relevant experience, cost, and demonstration of a clear understanding of the County requirements.

**Boley Centers, Inc.**
Established in 1970, Boley Centers is a private, not-for-profit diverse organization with more than 40 service centers throughout Pinellas County serving individuals with mental disabilities, the homeless and youth in Pinellas, Hillsborough, Manatee, Pasco, and Sarasota Counties. They provide a wide variety of treatment, recovery, and vocational services; a network of living opportunities in community residences and apartment; and a large staff of people (230) dedicated to improving the lives of individuals with disabilities. For the past 30 years, Boley Centers has been accredited by the commission on Accreditation of Rehabilitation Facilities. They are the state affiliate of the Southeast Technical Assistance Centers which offers training and technical

assistance to promote voluntary compliance with all Titles of the ADA. Boley Centers offer on-site consultation services to help employers, government agencies and private businesses with compliance.

Boley Centers proposal included a vast and long term experience with Title II reporting as well as contracts (Hillsborough and St. Petersburg agencies) with whom they are currently providing on-going ADA consulting services. Boley's lead agent on this contract has been providing ADA consulting services for the past 19 years and has extensive experience conducting accessibility compliance audits and evaluations with the appropriate focus on program access into the case of Title II entities; he has also provided training and technical assistance for all sectors impacted by the ADA to a variety of audiences, both in the public and private sectors, i.e., Hillsborough County, Pinellas County, Osceola County, City of West Palm Beach, Governor's ADA Working Group, the Southeast Disability and Business Technical Assistance Center annual conferences, The ADA National Symposium, the Florida Department of Corrections, Mahaffey Theater, Tropicana Field. Proposed Cost: $25,000 for report; additional services at $125 per hour.

Exceptional references were received from agencies currently contracted with Boley validating Boley's expertise, professionalism, responsiveness to requests, and reporting clarity.

**ADAAG Consulting Services**

Incorporated in 1995, ADAAG is a full-service accessibility consulting firm that is nationally recognized with the experience and qualifications to provide the required services for assessment of programs and services. ADAAG has experience in conducting compliance surveys, certifications, transition and implementation plans updates and development for hospitals, theme parks, correctional facilities, courthouses, and public agencies from Florida to California including Alaska. Current contracts include long standing contracts with Monroe County and with various Miami government agencies for Title II consulting services; other referenced contracts are: FDOT, Broward County Transportation, Louisiana DOT, Community Redevelopment Agency of the City of Los Angeles, Los Angeles School District, City of Tallahassee, Leon County, City of Live Oak, City of Marathon. They are also qualified in ADA technical training. Proposed Cost: $12,970 for report; $115 per hour.

**RECOMMENDATION:**

Oral presentations scheduled for May 18 2012 were cancelled because:

ADAAG Consulting Services withdrew their proposal because of scheduling conflicts in proceeding with participation in this procurement.

Boley Centers had requested postponement of presentation to complete a business venture closing on this date.

The Evaluation Committee met on June 4, 2012 to further discuss the qualifications and experience of all submittals; and unanimously voted to rank Boley Centers, Inc. as the first ranked firm as a result of their overall capabilities to meet the County's requirements.

The remaining respondents, listed alphabetically below, were not selected based on a comparison of capabilities of the selected firms as stated in the solicitation document. All of the criteria specified in the RFP were utilized in the selection determination.

DMK Associated, Venice FL
GLE, Tampa FL
Little John Engineering, Orlando FL