



MANATEE COUNTY FLORIDA

REQUEST FOR QUOTATION #12-2351GE PAINTING SERVICES

DATE ISSUED: October 8, 2012

DUE DATE: October 19, 2012 at 3:00pm

Manatee County Government
Purchasing Division, Suite 803
1112 Manatee Avenue West
Bradenton, FL 34205

For Information Contact: George Earnest CPPB, Buyer
P 941.749.3044 F 941.749.3034
george.earnest@mymanatee.org

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Manatee County invites your participation in the following quotation. The specifications stated herein are of the minimum requirements. All quotes submitted must be in accordance with the General Terms and Conditions, Specific Terms and Conditions and Minimum Technical Specifications.

Manatee County, a political subdivision of the State of Florida, (hereinafter "Manatee County" or the "County") will receive quotations from individuals, corporations, partnerships, and other legal entities organized under the laws of the State of Florida or authorized to conduct business in the State of Florida.

CLARIFICATION

It shall be the responsibility of all quoters to request any additional clarification of the contents herein. Clarification deadline is October 15, 2012 at 3:00pm, with no requests allowed after that time. Clarification will be furnished by written addendum from Purchasing. Quoters shall not accept any verbal or telecommunication explanation as authorized clarification of the contents herein.

Important Note: A prohibition of Lobbying has been enacted. Please review the paragraph (page 4) carefully to avoid violation and possible sanctions.

AUTHORIZED TO RELEASE: DWW

GENERAL TERMS AND CONDITIONS

QUOTE FORMS

Quotes must be submitted on attached County forms, although additional pages may be attached. Quoters must fully comply with all Quotation Documents, terms, and conditions.

AMERICAN DISABILITIES ACT

The Board of County Commissioners of Manatee County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the County's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for an **Information Conference** or **Bid Opening** should contact the person named on the first page of this Quote Document at least twenty-four (24) hours in advance of either activity.

AUTHORIZED PRODUCT REPRESENTATION

The supplier, by virtue of submitting the name and specifications of a manufacturer's product, will be required to furnish the named manufacturer's product. The supplier's failure to perform accordingly may, in the County's sole discretion, be deemed a breach of contract, and shall constitute grounds for the County's immediate termination of the contract.

CLARIFICATION & ADDENDA

Each quoter shall examine all Request for Quote documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the Request for Quotes shall be made through the Manatee County Purchasing Office. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given. If any addenda are issued to this Request for Quotation, the County will attempt to notify all prospective quoters who have secured same, however, it shall be the responsibility of each quoter, prior to submitting their quote, to contact the Manatee County Purchasing Office (see contact on page 1) to determine if addenda were issued and to make such addenda a part of their quote.

CODE OF ETHICS

With respect to this quote, if any Quoter violates or is a party to a violation of the Code of Ethics of Manatee County per Manatee County Purchasing Code Ordinance 08-43, Article 3, Ethics in Public Contracting, and/or the state of Florida per Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such Quoter may be disqualified from performing the work described in this quote or from furnishing the goods or services for which the quote is submitted and shall be further disqualified from submitting any future quotes or proposals for work or for goods or services for Manatee County.

The County anticipates that all statements made and materials submitted in a quote will be truthful. If a quoter is determined to be untruthful in its quote or any related presentation, such quoter may be disqualified from further consideration regarding this Request for Quotation.

COLLUSION

By offering a submission to this Request for Quotation, the quoter certifies that the quoter has not divulged, discussed or compared their quote with other quoters, and has not colluded with any other quoter or parties to this quote whatsoever. Also, quoter certifies, and in the case of a joint quote each party thereto certifies as to their own organization, that in connection with this quote:

- a. any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other quoter or with any competitor;
- b. any prices and or cost data quoted for this quote have not been knowingly disclosed by the quoter and will not knowingly be disclosed by the quoter, prior to the scheduled opening, directly or indirectly to any other quoter or to any competitor;
- c. no attempt has been made or will be made by the quoter to induce any other person or firm to submit or not to submit a quote for the purpose of restricting competition;
- d. the only person or persons interested in this quote, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this quote or in the contract to be entered into; and
- e. no person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee excepting bona fide employees or established commercial agencies maintained by quoter for purpose of doing business.

DISCLOSURE

Upon receipt all inquiries and responses to inquiries related to the Request for Quotation become "Public Records" and are subject to public disclosure consistent with Chapter 119, Florida Statutes.

Quotes/Proposals become subject to disclosure 30 days after the Opening or if a notice of intended award decision is made earlier than this time as provided by Florida Statute 119.071(1)(b). No announcement or review of the offer shall be conducted at the public opening. If the County rejects all offers and concurrently notices its intent to reissue the solicitation, initial offers are exempt until the County provide notice of its intended decision or, 30 days after the opening of the new offers

DISCOUNTS

Any and all discounts must be incorporated in the prices contained in the quote; and not shown separately. The prices as shown on the quote form shall be the price used in determining award(s).

DISQUALIFYING CRIMINAL MATTERS; CERTIFICATION REQUIRED

A person or affiliate who has been placed on the State's convicted supplier list following a conviction for a public entity crime, as that term is defined in Florida Statute s. 287.133, may not submit a quote, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a quote, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit quotes, proposals, or replies on leases of real property to a public entity; s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted supplier list. may not be awarded or perform work as a supplier, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted supplier list.

In addition, the Manatee County Code prohibits the award of any contract to any person or entity who/which has, within the past 5 years, been convicted of, or admitted to in court or sworn to under oath, a public entity crime or of an environmental law that, in the reasonable opinion of the purchasing official, establishes reasonable grounds to believe the person or business entity will not conduct business in a responsible manner; To ensure compliance with the foregoing, the Code requires all persons or entities desiring to contract with the County to execute and file with the purchasing official an affidavit, executed under the pain and penalties of perjury, confirming that person, entity, and any person(s) affiliated with the entity, does not have a such a record and is therefore eligible to seek and be awarded business with the

County. In the case of a business entity other than a partnership or a corporation, such affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, such affidavit shall be executed by the general partner(s). A confirming Criminal Matters Certification Affidavit is attached for this purpose.

DESCRIPTIVE INFORMATION

Unless otherwise specifically provided in the Quotation Documents, all equipment, materials and articles incorporated in the work covered by this contract shall be new and of the most suitable grade for the purpose intended. Unless otherwise specifically provided in the Quotation Documents, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Manatee County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all quoters that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit quotes in response to this advertisement and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

INDEMNIFICATION

The successful supplier covenants and agrees to indemnify and save harmless the County, its agents and employees, from and against all claims, suits, actions, damages, causes of action, or judgments arising out of the terms of the resulting agreement for any personal injury, loss of life, or damage to the property sustained as a result of the performance or non-performance of services or delivery of goods; from and against any orders, judgments, or decrees, which may be entered against the County, its agents or employees; and from and against all costs, attorney's fees, expenses and other liabilities incurred in the defense of any such claim, suit or action, and the investigation thereof. Nothing in the award, resulting agreement, contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of the County as set forth in Florida Statute Section 768.28.

IRREVOCABLE OFFER

Any quote may be withdrawn up until the date and time set for opening of the quote. Any quote not so withdrawn shall, upon opening, constitute an **irrevocable offer for a period of 90 days** to sell to Manatee County the goods or services set forth in the attached specifications until one or more of the quotes have been duly accepted by the County.

LEGAL NAME

Quotes shall clearly indicate the legal name, address and telephone number of the quoter. Quotes shall be signed above the typed or printed name and title of the signer. The signer must have the authority to bind the quoter to the submitted quote.

LOBBYING

After the issuance of any Invitation for Bids or Request for Quotation, prospective quoters, proposers or any agent, representative or person acting at the request of such quoter or proposer shall not contact, communicate with or discuss any matter relating in any way to the Invitation for Bids or Request for Quotations with any officer, agent or employee of Manatee County other than the Purchasing Director or as directed in the Invitation for Bids or Request for Quotations. This prohibition begins with the issuance of any Invitation for Bids, or Request for Quotations, and ends upon execution of the final contract or when the invitation or request has been cancelled. Violators of this prohibition shall be subject to sanctions as provided in the Manatee County Purchasing Code.

The County reserves the right to amend or to add to the names listed as persons to contact. All amendments or additions to the names listed as persons to contact shall be issued by Purchasing, in writing.

MATHEMATICAL ERRORS

Quotes submitted shall be based on the quantities stated on the Quote Form. Quantities shall be used for the comparison of Quotes. Payment to the Supplier will be made based on the actual quantity of work completed and accepted at the date of payment request, in accordance with the terms of the contract.

In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s), the extended totals shall prevail. All quotes shall be reviewed mathematically and corrected, if necessary, using these standards prior to additional evaluation. Calculations shall be factored to the second decimal point.

MBE/WBE

The State of Florida, Office of Supplier Diversity provides the certification process and the database for identifying certified MBE/WBE firms. This service may be directly accessed at: <http://www.osd.dms.state.fl.us/iframe.htm>

If you have any questions regarding this State service, please contact their office at (850) 487-0915.

MODIFICATION OF QUOTATION DOCUMENTS

If a quoter wishes to recommend changes to the Quotation Documents, the quoter shall furnish in writing, data and information necessary to aid the County in evaluating the request to modify the Quotation Documents. The County is not obligated to make any changes to the Quotation Documents. Unless an addendum is issued as outlined in Clarification & Addenda, the Quotation Documents shall remain unaltered. **Quoters must fully comply with the Quotation Documents, terms, and conditions.**

QUALITY GUARANTEE

If any product/service delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed in this quote, the supplier shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship or manufacturing or shipping damage. Also, the supplier shall refund to Manatee County any money which has been paid for same. The supplier will be responsible for attorney fees in the event the supplier defaults and court action is required.

QUOTE EXPENSES

All expenses for submitting quotes to the County are to be borne by the quoter.

REGULATIONS

It shall be the responsibility of the quoter to assure compliance with any OSHA, EPA and/or other Federal or State of Florida rules, regulations or other requirements, as each may apply.

RESERVED RIGHTS

The County reserves the right to accept or reject any and/or all quotes, to waive irregularities and technicalities, and to request resubmission. Also, the County reserves the right to accept all or any part of the quote and to increase or decrease quantities to meet additional or reduced requirements of the County. Any sole response received by the first submission date may or may not be rejected by the County depending on available competition and current needs of the County. For all items combined, the quote of

the lowest responsive, responsible quoter will be accepted, unless all quotes are rejected. The lowest responsible quoter shall mean that quoter who makes the lowest quote to sell goods and/or services of a quality which conforms closest to or most exceeds the quality of goods and/or services set forth in the attached Quotation Documents or otherwise required by the County, and who is fit and capable to perform the quote as made.

To be responsive, a quoter shall submit a quote which conforms in all material respects to the requirements set forth in the Request for Quotation. To be a responsible quoter, the quoter shall have the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance. Also, the County reserves the right to make such investigation as it deems necessary to determine the ability of any quoter to deliver the goods or service requested. Information the County deems necessary to make this determination shall be provided by the quoter. Such information may include, but shall not be limited to: current financial statements, verification of availability of equipment and personnel, and past performance records.

ROYALTIES AND PATENTS

The supplier shall pay all royalties and license fees for equipment or processes in conjunction with the equipment and/or services he is furnishing. Supplier shall defend all suits or claims for infringement of any patent, trademark or copyright, and shall save the County harmless from loss on account thereof, including costs and attorney's fees.

TAXES

Manatee County is exempt from Federal Excise and State Sales Taxes (F.E.T. Exempt Cert. No. 59-78-0089K and FL Sales Tax Exempt Cert. No. 51-02-027548-53C); therefore, the quoter is prohibited from delineating a separate line item in his quote for any sales or service taxes. Nothing herein shall affect the quoter's normal tax liability.

NOTE: ANY OR ALL STATEMENTS CONTAINED IN THE FOLLOWING SECTIONS: GENERAL INFORMATION, GENERAL TERMS AND CONDITIONS, SPECIFIC TERMS AND CONDITIONS, MINIMUM TECHNICAL SPECIFICATIONS OR BASIS OF AWARD, WHICH VARY FROM THE INFORMATION TO QUOTERS SHALL HAVE PRECEDENCE

INSURANCE

The supplier will not commence work under a contract until the supplier has obtained all insurance under this section and such insurance coverage as might be required by the County. The supplier shall obtain, at his expense, the following minimum amounts of insurance (inclusive of any amounts provided by an umbrella or excess policy):

a. Workers' Compensation/Employers' Liability

Part One - There shall be no maximum limit (other than as limited by the applicable statute) for liability imposed by Florida Workers' Compensation Act or any other coverage required by the contract documents which are customarily insured under Part One of the standard Workers' Compensation Policy.

Part Two - The minimum amount of coverage for the coverage required by the contract documents which are customarily insured under Part Two of the standard Workers' Compensation Policy shall be:

<u>\$100,000</u>	(Each Accident)
<u>\$500,000</u>	(Disease-Policy Limit)

\$100,000 (Disease-Each Employee)

b. Commercial General Liability

The limits are to be applicable only to work performed under this contract and shall be those that would be provided with the attachment of the Amendment of Limits of Insurance (Designated Project or Premises) endorsement (ISO Form CG 25 03) to a Commercial General Liability Policy with the following minimum limits.

Products/Completed Operations Aggregate	<u>\$500,000</u>
Personal and Advertising Injury	<u>\$300,000</u>
Each Occurrence	<u>\$300,000</u>
Fire Damage (Any One Fire)	<u>\$500,000</u>
Medical Expense (Any One Person)	<u>\$500,000</u>

c. Business Auto Policy

Each Occurrence Bodily Injury and Property Damage Liability Combined
\$300,000

Annual Aggregate (If Applicable) Three Times Each Occurrence Limit

d. Owners Protective Liability Coverage

The minimum OPC Policy limits per occurrence and, if subject to an aggregate, annual aggregate to be provided by the quoter(s) shall be the same as the amounts shown above as the minimum per occurrence and general policy aggregate limits respectively required for the Commercial General Liability coverage. The limits afforded by the OPC Policy and any excess policies shall apply only to the Owner and the Owner's officials, officers, agents and employees and only to claims arising out of or in connection with the work under this contract.

e. Certifications of Insurance and Copies of Policies

Certificates of Insurance in triplicate evidencing the insurance coverage specified in the above paragraphs shall be filed with the Purchasing Manager before operations are begun. The required certificates of insurance shall name the types of policy, policy number, date of expiration, amount of coverage, companies affording coverage, and also shall refer specifically to the quote number, project title and location of project. Insurance shall remain in force at least one year after completion and acceptance of the project by the County, in the amounts and types as stated herein, including coverage for all products and services completed under this contract.

ADDITIONAL INSURED: - The successful supplier shall name Manatee County, a political subdivision of the State of Florida, shall be specifically named as additional insured on all policies.

If the initial insurance expires prior to the completion of operations and/or services by the supplier, renewal certificates of insurance and required copies of policies shall be furnished by the supplier and delivered to the Purchasing Official thirty (30) days prior to the date of their expiration.

Nothing herein shall in any manner create any liability of the County in connection with any claim against the supplier for labor, services, or materials, or of subcontractors; and nothing herein shall limit the liability of the supplier or his sureties to the County or to any workers, suppliers, material men or employees.

SPECIFIC TERMS & CONDITIONS

PURPOSE

It is the intent of the County of Manatee to purchase on an "as required" basis Painting Services as a result of this Request For Quotes (RFQ). These services may consist of prepping, priming, and painting the interiors and exteriors of various County structures and buildings. The prices quoted shall be used for payment and shall be deemed to include payment in full for all transportation, labor, and equipment used in delivering all services and supplies to the County's satisfaction.

BLANKET ORDER

Blanket Purchase Order(s) shall be issued as a result of this RFQ. A Blanket Purchase Order number, when accompanied by a valid Release Order number provided by an authorized County department, will authorize purchases on an "**as required**" basis. Each invoice must indicate the Blanket Purchase Order number followed by a valid Release Order number.

CANCELLATION

It is mutually understood and agreed that any award made as a result of this bid may be canceled by the vendor upon 90 days written notice by Certified Mail to the County. However, the County is hereby authorized to purchase, in accordance with the prices quoted, services during this 90 day interim provided the County requests delivery during this period.

The County reserves the right to terminate a contract by giving 30 days written notice of intention to terminate if at any time the vendor fails to abide by or fulfill any of the terms and conditions of the contract. The County also reserves the right to terminate this contract at the convenience of the County, with or without cause.

QUANTITIES

Exact quantities of product to be procured under this contract cannot be determined at this time. Orders will be issued on an "as required basis"; therefore no quantities are herein specified.

WORK AUTHORIZATION

Any work authorized for procurement under this contract shall be on an "as required" basis at various locations within the County. The vendor is not authorized to proceed with, and will not be compensated for, any work that is not authorized by a valid Release Order Number issued by the County's Representative. All work shall be scheduled with the County's Representative.

The vendor shall be given a scope of work for each project and shall be required to visit the work site to develop a project specific quote. The vendor's quote to the County for completing the work shall include the number of days to complete the work and the total price to complete the work, including the work items required in accordance with the attached Quote Form. The County reserves the right to disapprove the quote and shall have no obligation to issue a Release Order for the work.

If during performance of the Work, additional work is determined to be required, a written proposal must be provided to the County for approval before any additional work is performed.

DELIVERY TIME

The primary goal of this contract is the speedy acquisition of painting services; therefore the vendor's responsiveness under the terms of this contract is paramount. Upon notification (verbal or written) of a need for services, the vendor shall acknowledge the request and shall be expected to prepare a quote for presentation to the County Representative within 72 hours from time of notification, unless otherwise agreed to by the County Representative. The vendor shall prepare as part of their quote, the start date and estimated completion date for each project. Failure to provide a quote within the time specified may result in the work being performed by others and/or termination of this contract.

RENEWAL

Unless cancelled, **this term agreement shall be automatically extended/ renewed** beyond the first 12-month contract period for four (4) additional twelve (12) month optional periods not to exceed a total contract duration of sixty (60) months providing there are no changes of prices, terms or conditions. **Written notice of intention not to renew must be submitted by the vendor 90 days prior to the end of any contract period.** Should the Vendor choose not to renew the quote, the County reserves the right to terminate the Contract with that Vendor and select the next qualified quoter or solicit a new Request for Quote.

BASIS OF AWARD

Award will be made to the responsive, responsible quoter having the lowest total quote. The County reserves the right to make multiple awards. Quoters shall quote each item to be considered responsive.

Whenever two or more quotes which are equal with respect to price, quality and service are received, a quote received from a local business shall be given preference in award. Whenever two or more quotes which are equal with respect to price, quality and service are received, and both quotes or neither of these quotes are received from a local business, the award shall be determined by a chance drawing conducted by the purchasing office and open to the public.

Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be procured, and which certifies within its quote that for at least six (6) months prior to the announcement of the solicitation of quotes it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employees at that location.

MINIMUM TECHNICAL SPECIFICATIONS

QUOTER QUALIFICATIONS AND ABILITIES

All quoters must have performed verifiable interior and exterior commercial painting services as specified herein, within the most recent three (3) year period of time. Quoter's shall provide their Florida Painting Contractor license number and three (3) commercial references of comparable scope are required and must be submitted with the attached Supplier's Questionnaire and Reference Form.

GENERAL PAINTING REQUIREMENTS

- a. The Contractor shall take all necessary precautions to protect the building's adjoining surfaces and equipment from damage incurred with their operations.
- b. All material shall be applied according to the manufacturer's specifications with special attention to surface preparation, thinning of material, and drying time between coats.
- c. All furnishings and equipment shall be placed back in the original locations. All spaces must be cleaned and left in an acceptable condition.
- d. The Contractor shall be responsible for the provision of adequate and proper safety precautions for both their workmen and all persons in or around the work area at all times.
- e. The Contractor will be responsible to repair all damage to any and all property damaged by their operations or employees.
- f. All work shall conform to all existing Building Codes and Regulations. The work must be accomplished with professional methods and standards of the trade.
- g. The Contractor must be mindful of different security protocols at different County locations and abide by them.
- h. The Contractor shall maintain proper respectful demeanor around all County employees as well as the general public by maintaining proper clothing standards, language and attitude. All employees of the Contractor shall at all times wear a uniform indentifying the Contractor.

MATERIALS

The majority of the paints and primers that will be used in conjunction with these services shall be from Scott Paint. The County shall order these products for each job and have them delivered to the job site for receipt by the paint contractor for each project.

For any projects where Scott Paint is not specified or used, the Contractor shall supply the paints and primers at cost plus the applicable markup or discount as noted on the quote price form.

The Contractor shall be responsible to provide all equipment and ancillary items needed to complete each project, and these shall be included in the price bid on the quote price form. These items include, but are not limited to, brushes; rollers; drop clothes; scaffolding, pressure washers; pressure washer cleaning solutions; thinners; putties, and caulking.

JOB MEASUREMENTS

All jobs shall be based on a square foot price, as listed on the quote price form, of the area to be painted. It shall be the responsibility of the Contractor to verify the square footage of all areas to be painted when preparing their quote estimate for each project done under this contract.

PAINTING SERVICE SPECIFICATIONS

All Work shall be done in accordance with the paint manufacturer's specifications for each product used during each project. Below are the general painting specifications that shall be used for each project:

- a. **Examination-** The Contractor shall examine all substrates prior to application and report any deficiencies to the County Representative. Do not proceed with work until all unsatisfactory conditions have been corrected. As part of the examination, the Contractor shall inspect all surfaces for proper installation and suitability for accepting primers, putty, caulking, paints and coatings as required.
- b. **Surface Conditions -** Proper adhesion is vital to the success of the system and is dependent upon the quality of the substrate to which the new coating system is being applied. For proper adhesion, all surfaces to be coated must be cleaned and free from dirt, mildew, mold, algae, grease, oil, and any loose, powdery, chalky residues that can inhibit poor bonding and adhesion. Each surface shall be cleaned and prepared as specified. The Contractor is responsible for the finish of the work. Should any surface be found unsuitable to produce a proper paint or sealant finish, the County Representative shall be notified in writing and no material shall be applied until the unsuitable surfaces have been made satisfactory.
- c. **Surface Preparations-** Existing painted surfaces to be painted shall be tested for system adhesion. If the existing system is found not to be adhered to the substrate sufficiently, the existing paint shall be removed before the new paint is applied. The Contractor shall feather sand to obtain smooth edges, spot prime and let dry. All previously painted surfaces to receive new paint shall be prepared so as to have a "like new" finish after the new paint is applied and has cured. Preparation shall include the following:
 1. **Interior Cleaning:** Wash substrates with Trisodium Phosphate or a good grease cutting detergent as approved by County Representative and wipe dry. Make sure all grease, oil, etc. has been removed.
 2. **Exterior Cleaning:** All exterior surfaces to be painted shall be properly pressure cleaned to remove dirt, mildew, chalked paint, and foreign materials. All exterior surfaces to be painted shall be water blasted at 2000 PSI or more depending upon substrate conditions with the following solution to remove mildew, mildew spores, and other surface contaminants: Mix 1 part bleach to 3 parts water and mix thoroughly. Let solution remain on surface one half hour and then thoroughly rinse with clean water. If dirt remains, wash with non-sudsing detergent. Rinse thoroughly and allow surface to dry before painting. Minor cracks in exposed block or poured concrete shall be patched with Elastomeric Patching Compound. Finished patches shall be closely matched to existing surface.
 3. **Metal prep:** Metals shall be mechanically hand-tooled to bright metal, treat with a phosphoric acid based metal prep or converter and primed with an Industrial Acrylic Rust Inhibitive Primer, following label directions.
 4. **Hand Scrapping:** Any loose and scaling paint not removed by pressure washing shall be removed by wire brushing or other suitable power tool cleaning.
 5. **Masonry Surfaces:** All masonry surfaces are to be cleaned and bonded with Latex Surface Conditioner, white or clear prior to patching, unless specified otherwise.
 6. **Wood Inspection:** Painted wood surfaces shall be carefully inspected for evidence of deterioration or surface imperfections.

7. **Final Surface Prep:** Sandpaper any hard glossy surfaces to ensure proper adhesion. Fill nail holes, imperfections and cracks with putty. Edges, corners and raised grain shall be eased by sanding. Each coat required shall be sanded except the last.
- d. **Hardware Protection-** Remove hardware and accessories such as plates, lighting fixtures, hinges, etc., that are not to be painted, or provide surface protection prior to surface preparation or painting. Hardware and accessories shall be reinstalled by the Contractor unless otherwise specified and agreed upon.
- e. **Priming and Sealing-** Primer and sealers should be applied exactly as specified on the data sheet or product label and shall only be thinned where indicated. Do not prime or seal areas that are damp or wet and when rain is imminent. The use of a moisture meter is required when surfaces are of questionable moisture content.
- f. **Patching and Caulking-** All door jambs, baseboards, and interior window casings shall be properly caulked with Acrylic Siliconized Latex Caulk unless otherwise specified or specifically excluded. Minor puttying and filling may be necessary on trim and door jambs. The Contractor shall use urethane caulk on all exterior surfaces unless directed otherwise.

All construction joints, expansion joints, window and door perimeters shall be carefully inspected for caulking deterioration, loss of adhesion, cracking or loss of properties. Failing caulking shall be removed and the area cleaned prior to re-caulking to assure desired adhesion to both surfaces. Where the existing caulking is removed, a Neoprene rope shall be installed as a back-up surface to ensure proper sealant compaction. In the areas listed above, there may be no caulking or sealant at all. If this condition does exist, the Contractor shall clean the area prior to caulking to ensure adhesion. A neoprene rope shall be installed as a back-up surface if openings are more than 1/4 inch.

Prior to commencing the painting operation, the Contractor shall repair all existing exterior defective caulking and defective building joints, as well as any new openings. All masonry cracks of hairline nature or less shall be patched with Elastomeric Patching Compound. Masonry cracks of more than 1/8 inch in width shall be cut out, cleaned, Neoprene rope installed, filled with one part Polyurethane Sealant to meet Federal Spec. TT-S-00230C, Type II, Class A, USDA approved and FDA approved and to match adjacent surfaces in texture and uniformity. All applications of Elastomeric Patching Compound shall result in a minimum 1/8 inch build-up of material over the cracked areas and feathered and textured into adjacent surfaces. Sound out all masonry cracks to determine bond to substrate. If hollow sound or disbonding is present, remove loose substrate and prime with concrete-to-concrete primer. Apply concrete patching material in void and finish with Elastomeric Patching Compound to match the adjacent to match the adjacent substrate in texture and uniformity. Remove all tape, patching compound, caulking or sealant in any previously patched areas and re-patch and repaint as specified.

- g. **Coating Applications-** The Contractor shall check to verify that the coating is of proper color. Proper measures shall be taken to insure that surrounding areas not to be coated are protected by appropriate means. The Contractor shall insure that cars, boats and other vehicles are parked sufficiently distant, or are covered, so as not to be hit with coating, splatter or drips.

Do not coat in high winds or if rain is imminent.

Use and maintain quality installation tools including brushes, rollers, airless sprayers, tips, etc.

All coatings shall be applied to specific dry film thickness (milage) indicated by the paint manufacturer of the product being applied.

All coatings shall be applied to full opacity without runs, sags, pinholes, lap marks, etc.

All coatings are to be applied according to specifications and label directions.

Special Note: Apply second top coat material to all substrates where necessary to obtain complete hiding.

- h. **Periodic and Final Cleanup-** Upon completion of the work and before acceptance and final payment is made, the Contractor shall clean and remove from the premises all surplus and discarded materials, rubbish and temporary structures. All property, both public and private, which has been damaged during the prosecution of the work shall be restored in an acceptable manner and the Contractor shall leave the work area in a neat and presentable condition. All buildings and grounds shall be left in the same or better state of cleanliness as was found before job commencement.

The Contractor shall schedule periodic cleaning to keep the worksite and adjacent properties free from accumulations of waste materials, rubbish and debris resulting from the painting process. The Contractor shall leave all work sites in a neat and orderly fashion at the end of each work day.

MANUFACTURER'S SPECIFICATIONS

When a paint manufacturer provides a specification for a painting project, the manufacturers' specification will supersede the general specifications included in this document with regards to surface preparation and material application only. It shall be the Contractor's responsibility to follow the manufacturer's specifications when applicable.

SUBCONTRACTORS

The Contractor shall perform the work with its own employees under its immediate supervision and shall not subcontract any portion of the work unless prior written approval is received by the County Representative.

WARRANTY

The Contractor shall warranty all work performed under this contract to be free from defects in material and workmanship against peeling, bleeding, and fading for a minimum period of three (3) years.

In the event that any painted surface fails to maintain its integrity during the warranty period, the Contractor shall supply all labor and materials necessary to return the surface to its condition as accepted by the County. All repaired areas shall be indiscernible from adjacent non-repaired areas; this may require repainting an entire surface. All warranty work shall be accomplished in a timely manner at no cost to the County.

QUOTATION FORM

REQUEST FOR QUOTATION 12-2351GE
PAINING SERVICES

We, the undersigned, hereby declare that we have carefully reviewed the quote documents, and with full knowledge and understanding of the aforementioned herewith submit this quote, meeting each and every specification, term and condition contained in this Request for Quotation. We understand that the quote specifications, terms and conditions in their entirety shall be made a part of any agreement or contract between Manatee County and the successful quoter. Failure to comply shall result in contract default, whereupon, the defaulting supplier shall be required to pay for any and all re-procurement costs, damages, and attorney fees as incurred by the County.

Required Completed Documentation:

Quotation Form and Quote Price Form, Supplier's Questionnaire/References (pages 18-19), local preference (if applicable, pages 21-24), Attachment B (pages 25-26) and Attachment C (pages 27-28). Please return documentation, signed, no later than October 19, 2012 at 3:00pm via fax, e-mail or hand carried to:

MANATEE COUNTY PURCHASING
1112 MANATEE AVENUE WEST, SUITE 803
BRADENTON, FL 34205
GEORGE EARNEST, BUYER, PURCHASING DEPARTMENT
P 941.749.3044 F 941.749.3034
george.earnest@mymanatee.org

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

(Print Name & Title of Signer) DATE: _____

COMPANY ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: _____ FAX: _____

FEIN #: _____ BUSINESS LICENSE NUMBER: _____

NUMBER OF YEARS COMPANY HAS BEEN IN BUSINESS: _____

Acknowledge Addendum No. _____ Dated: _____

Acknowledge Addendum No. _____ Dated: _____

Acknowledge Addendum No. _____ Dated: _____

Item	Description	Unit Of Measure	Unit Price (LABOR ONLY)
Exterior Applications			
1	Masonry Walls or Surfaces up to twelve (12) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
1a	Masonry Walls or Surfaces up to twelve (12) foot high- additional coat of paint coating	Square Foot	
2	Masonry Walls or Surfaces between thirteen (13) and forty (40) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
2a	Masonry Walls or Surfaces between thirteen (13) and forty (40) foot high- additional coat of paint coating	Square Foot	
3	Masonry Walls or Surfaces over forty (40) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
3a	Masonry Walls or Surfaces over forty (40) foot high- additional coat of paint coating	Square Foot	
4	Metal Walls up to twelve (12) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
4a	Metal Walls up to twelve (12) foot high- additional coat of paint coating	Square Foot	
5	Metal Walls between thirteen (13) and forty (40) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
5a	Metal Walls between thirteen (13) and forty (40) foot high- additional coat of paint coating	Square Foot	
6	Metal Walls over forty (40) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
6a	Metal Walls over forty (40) foot high- additional coat of paint coating	Square Foot	
7	Wood Walls up to twelve (12) foot high- price includes all required prep work, coat of primer, and one coat of paint coating.	Square Foot	

Item	Description	Unit Of Measure	Unit Price (LABOR ONLY)
7a	Wood Walls up to twelve (12) foot high- additional coat of paint coating	Square Foot	
8	Wood Walls between thirteen (13) and forty (40) foot high- price includes all required prep work, coat of primer, and one coat of paint coating.	Square Foot	
8a	Wood Walls between thirteen (13) and forty (40) foot high- additional coat of paint coating	Square Foot	
9	Wood Walls over forty (40) foot high- price includes all required prep work, coat of conditioner, and one coat of paint coating.	Square Foot	
9a	Wood Walls over forty (40) foot high- additional coat of paint coating	Square Foot	
10	Soffit, Facia, and Gutters- price includes all required prep work, coat of conditioner or primer, and one coat of paint coating.	Lineal Foot	
10a	Soffit, Facia, and Gutters- additional coat of paint coating	Lineal Foot	
11	Doors up to 2'6" x 7'0" (both sides)- price includes aall required prep work, coat of conditioner or primer, and one coat of paint coating	Each Door	
11a	Doors up to 2'6" x 7'0" (both sides)- additional coat of paint coating	Each Door	
12	Doors bigger than 2'6" x 7'0" (both sides)- price includes all required prep work, coat of conditioner or primer, and one coat of paint coating	Each Door	
12a	Doors bigger than 2'6" x 7'0" (both sides)- additional coat of paint coating	Each Door	
13	Pressure Washing Only of Exterior Walls	Square Foot	
14	Pressure Washing Only of Exterior Sidewalks	Lineal Foot	

Item	Description	Unit Of Measure	Unit Price (LABOR ONLY)
Interior Applications			
15	Walls up to twelve (12) feet high- price includes all required prep work, coat of primer, and one coat of paint.	Square Foot	
15a	Walls up to twelve (12) feet high- additional coat of paint	Square Foot	
16	Walls over twelve (12) feet high- price includes all required prep work, coat of primer, and one coat of paint.	Square Foot	
16a	Walls over twelve (12) feet high- additional coat of paint	Square Foot	
17	Ceilings- price includes all required prep work, coat of primer, and one coat of paint.	Square Foot	
17a	Ceilings- additional coat of paint	Square Foot	
18	Doors up to 2'6" x 7'0" (both sides)- price includes aall required prep work, coat of conditioner or primer, and one coat of paint coating	Each Door	
18a	Doors up to 2'6" x 7'0" (both sides)- additional coat of paint coating	Each Door	
19	Doors bigger than 2'6" x 7'0" (both sides)- price includes all required prep work, coat of conditioner or primer, and one coat of paint coating	Each Door	
19a	Doors bigger than 2'6" x 7'0" (both sides)- additional coat of paint coating	Each Door	
TOTAL FOR QUOTE AWARD PURPOSES (sum of items 1 to 19a) \$			
20	Contractor Supplied Paints and Primers		
a	Vendors Cost plus a % markup	_____ % Markup	
b	Percentage discount from a published price list (if applicable)	_____ % Discount	

REQUEST FOR QUOTATION 12-2351GE, PAINTING SERVICES

SUPPLIER'S QUESTIONNAIRE/REFERENCES

THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR QUOTE

1. Licensed Florida Painting Contractor and certified to do business within Florida

Yes _____ No _____ (check one) for _____ continuous years';

Current FL Painting Contractor License # _____ Expiration: _____

2. Summary of any litigation filed against the quoter in the past five years which is related to the services provided. The summary shall state the nature of the litigation, a brief description of the case, the outcome or projected outcome, and the monetary amounts involved.

3. Have you ever failed to complete work awarded to you? If so, where and why?

Company Name: _____

REQUEST FOR QUOTATION 12-2351GE, PAINTING SERVICES

QUESTIONNAIRE/REFERENCES

THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR QUOTE

4. Three current references from commercial projects in Florida for similar services.

A. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE
DETAILS: _____

B. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

C. CUSTOMER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NO: _____ SERVICE PERIOD: _____

SERVICE DETAILS: _____

Company Name: _____

Attachment "A"

STATEMENT OF NO OFFER

REQUEST FOR QUOTATION 12-2351GE

PAINTING SERVICES

If you do not intend to quote please return this form immediately to:

Manatee County Purchasing
1112 Manatee Avenue West, Suite 803
Bradenton, Florida 34205

We, the undersigned, have declined to quote on RFQ 12-2351GE for the following reason(s):

- Specifications too restrictive
- Insufficient time to respond
- We do not offer this product or service
- Our schedule would not permit us to perform
- Unable to meet specifications
- Specifications unclear (explain below)
- Other (specify below)

REMARKS:

Thank you for your input.

Company Name: _____

Company Address: _____

Telephone: _____

Date: _____

Signature: _____

(Print or type name and title of above signer)

MANATEE COUNTY LOCAL PREFERENCE LAW AND VENDOR REGISTRATION

F.01 Vendor Registration

All vendors are encouraged to register with Manatee County using the on-line "Vendor Registration" web page on www.mymanatee.org.

Enclosed is a copy of the current Manatee County law that details the County's Local Preference and definition of a Local Business.

If you assert that your firm meets the stated definition of a Local Business, we ask that in addition to registering on the County's Web page, you fill out the attached "Affidavit As To Local Business Form" that is included in this section of the quote, have the completed document notarized, and mail the original to the following address: Manatee County Administration Center, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

Your cooperation in registering your business with Manatee County will enhance our opportunities to identify sources for goods and services, plus identify Local Businesses. This information is used for soliciting quotations up to \$250,000.00 and for competitive solicitations of larger purchases.

You will note that Manatee County collaborates with the Manatee Chamber of Commerce, posting quotes on www.manateechamber.com as well as using the same vendor categories for registration.

Our staff can assist you with your registration as needed. Our office hours are 8:00 A.M. to 5:00 P.M., Monday through Friday on regular business days. Please call (941) 749-3014 if you wish to have a purchasing staff member assist you.

Quick steps to on line registration: www.mymanatee.org

A link to "Purchasing" is listed under the "Quick Links" on page one of this County Web Site. On the left hand side of the Purchasing Web page, click on "Vendor Registration."

This will bring up the Vendor Registration form for on-line input. Please note that the definition of a "Local Business" changed on March 17, 2009. The Web page will be updated to include the current Law which has been provided in this section of the quote.

Thank you for reviewing this information and considering registering your business with Manatee County. Registration is not mandatory; however, by taking the time to register, you are helping the County to provide timely notifications of quotation, quote, and proposal opportunities to your

F.02 Section 2-26-6. Local preference, tie quotes, local business defined.

(a) Whenever a responsible local business quoter and a responsible non-local business quoter are found, upon the opening of quotes, to have both submitted the lowest responsive quote, the quote of the local quoter shall be awarded the contract. Should more than one responsible local business quoter match the responsible non-local business quoter's lowest responsive quote, or should no responsible local business quoter match the lowest responsive quote but two or more responsible non-local business quoters submit lowest responsive quotes for equal amounts, then the award of the contract shall be determined by a chance drawing, coin toss, or similar tie-breaking method conducted by the purchasing office and open to the public. Any quoters seeking to be recognized as local businesses for purposes of this local business preference provision may be required by the terms of the quote announcement to certify they meet the definition of local business set forth in this section, and to register as a local business with the county in the manner prescribed by the county to facilitate the county's ability to track the award

of contracts to local businesses and to allow the county to provide future notifications to its local businesses concerning other quoting opportunities.

(b) Nothing herein shall be deemed to prohibit the inclusion of requirements with respect to operating and maintaining a local place of business in any invitation for quotes when the quoter's location materially affects the provisions of the services or supplies that are required by the invitation.

(c) Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be procured, and which certifies within its quote that for at least six (6) months prior to the announcement of the solicitation of quotes it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employees at that location.

(d) Each solicitation for quotes made by the county shall contain terms expressly describing the local business preference policies of the county, and shall provide that by electing to submit a quote pursuant to a request for quotes, all quoters are deemed to understand and agree to those policies.

(e) For all contracts for architecture, professional engineering, or other professional services governed by Florida Statute § 287.055, the Consultants' Competitive Negotiation Act, the county shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

(f) Local preference shall not apply to the following categories of contracts:

1. Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
2. Contracts for professional services subject to Florida Statute § 287.055, the Consultants' Competitive Negotiation Act, except as provided for in subsection (e) above;
3. Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
4. Purchases or contracts made pursuant to a non-competitive award process, unless otherwise provided by this section;

F.02 Section 2-26-6. Local preference, tie quotes, local business defined. (Continued)

5. Any quote announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the county commission or county administrator, or where such suspension is, in the opinion of the county attorney, required by law.

(g) To qualify for local preference under this section, a local business must certify to the County that it:

1. Has not within the five years prior to the quote announcement admitted guilt or been found guilty by any court or state or federal regulatory enforcement agency of violation of any criminal law, or a law or administrative regulation regarding fraud;

2. Is not currently subject to an unresolved citation or notice of violation of any Manatee County Code provision, except citations or notices which are the subject of a current legal appeal, as of the date of the quote announcement;

3. Is not delinquent in the payment of any fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, except any such sums which are the subject of a current legal appeal.

Ref: Ordinance 09-21 and 09-23 PASSED AND DULY ADOPTED in open session, with a quorum present and voting, on the 17th day of March, 2009.

MANATEE COUNTY GOVERNMENT - AFFIDAVIT AS TO LOCAL BUSINESS
(Complete and Initial Items B-F)

A. Authorized Representative

I, [name] _____, am the [title] _____ and the duly authorized representative of: [name of business] _____, and that I possess direct personal knowledge to make informed responses to these certifications and the legal authority to make this Affidavit on behalf of myself and the business for which I am acting; and by electing to submit a quote pursuant to this Request for Quotation, shall be deemed to understand and agree to the local business preference policies of Manatee County; and that I have the direct knowledge to state that this firm complies with all of the following conditions to be considered to be a Local Business as required by the Manatee County Code of Law, Section 2-26-6.

B. Place of Business: I certify that the above business is legally authorized to engage in the sale of goods and/or services and has a physical place of business in Manatee, DeSoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one (1) fulltime employee at that location. The physical address of the location which meets the above criteria is: _____ [Initial] _____

Business Phone Number: _____

Email Address: _____

C. Business History: I certify that business operations began at the above physical address with at least one fulltime employee on [date] _____ [Initial] _____

D. Criminal Violations: I certify that within the past five years of the date of this Quote announcement, this business has not admitted guilt nor been found guilty by any court or local, state or federal regulatory enforcement agency of violation of any criminal law or administrative regulation regarding fraud. [Initial] _____

E. Citations or Code Violations: I certify that this business is not currently subject to any unresolved citation or notice of violation of any Manatee County Code provision, with the exception of citations or notices which are the subject of a legal current appeal within the date of this quote announcement. [Initial] _____

F. Fees and Taxes: I certify that this business is not delinquent in the payment of fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, with the exception of those which are the subject of a current legal appeal. [Initial] _____

Each of the above certifications is required to meet the qualification of "Local Business" under Manatee County Code of Law, 2-26-6.

Signature of Affiant _____

STATE OF FLORIDA COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by (name of person making statement).

(Notary Seal) Signature of Notary: _____

Name of Notary: (Typed or Printed) _____

Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____

Submit executed copy to Manatee County Purchasing - Suite 803 - 1112 Manatee Avenue West - Bradenton, FL 34205

Attachment "B"

PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION

SWORN STATEMENT PURSUANT TO ARTICLE 6,
MANATEE COUNTY PURCHASING CODE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Manatee County Board of County Commissioners by

[print individual's name and title]

_____ for _____

[print name of entity submitting sworn statement]

whose business address is: _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____.

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____

I understand that no person or entity shall be awarded or receive a county contract for public improvements, procurement of goods or services (including professional services) or a county lease, franchise, concession or management agreement, or shall receive a grant of county monies unless such person or entity has submitted a written certification to the County that it has not:

- (1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or
- (2) been convicted of an agreement or collusion among quoters or prospective quoters in restraint of freedom of competition, by agreement to quote a fixed price, or otherwise; or
- (3) been convicted of a violation of an environmental law that, in the sole opinion of the County's Purchasing Director, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or
- (4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or
- (5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity,

whether wholly owned, partially owned, or one which has common ownership or a common Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction shall prove the same with documentation satisfactory to the County's Purchasing Director. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with the County.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR THE COUNTY ADMINISTRATOR DETERMINES THAT SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.

[Signature]

STATE OF FLORIDA
COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 20 ____
by _____.

My commission expires _____

Notary Public Signature

[Print, type or stamp Commissioned name of Notary Public]

Signatory Requirement - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.