

MANATEE COUNTY GOVERNMENT SOURCE SELECTION

SUBJECT	Body Removal and Transport Services	DATE POSTED	September 6, 2012 <i>MEJ</i>
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	September 13 2012
DEPARTMENT	Financial Management, Purchasing Division	CONSEQUENCES IF DEFERRED	Delay in removal of bodies
SOURCE RECOMMENDATION	Request for Proposals #12-1251BG	AUTHORIZED BY	Melissa M. Wendel <i>[Signature]</i>
		DATE	September 6, 2012

ACTION DESIRED

Authorization for County Administrator or his designee to execute Agreements for Body Removal and Transport Services for a period of one (1) year beginning October 1, 2012 or the date of execution whichever is later with Brasota Mortuary Transfer, Palmetto, Florida, in accordance with the provisions of the Agreement.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- Agreement provides for the continued services of a professional mortuary transfer company to transport deceased bodies, as required, from points within Manatee County to the Medical Examiner's office. Agreement contains a renewal clause for yearly renewals of four (4) additional years through September 30, 2017.
- Funding Source: General Revenue
- Background / Discussion continued on Page 2.

SUMMARY

RESULTS Authorization to execute Agreement.

ATTACHMENTS: (List in order as attached)

Agreement (2) Originals
Department Memo Dated: August 16, 2012

INSTRUCTIONS TO BOARD RECORDS:

Original to Board Records, Brasota Mortuary Transfer, Inc., 509 15th Avenue W, Palmetto, FL 34221. Copies to Blair C. Getz/Purchasing and Brenda Rogers, Director, Community Services Department.

COST Not to Exceed \$160,000.00 for fiscal year 2013

SOURCE (ACCT# & NAME) 0010015307-Medical Examiner Transport

COMMENTS N/A

AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

- July 27, 2012 the County Administrator authorized the Evaluation Committee to commence negotiations with Brasota Mortuary Transfer, Inc of Palmetto, FL
- August 16, 2012 negotiation concluded resulting in an Agreement and fee schedule that is acceptable to all parties and in the best interest of the County.
- This Agreement may be amended for four (4) additional periods, each of one (1) year.
- The cost per year for this agreement is estimated at less \$160,000.00 for the first fiscal year 2013. This estimate is based on an analysis of projected requirements for the duration of the agreement.
- This Agreement is managed by the Community Services Department.