

MANATEE COUNTY GOVERNMENT SOURCE SELECTION

SUBJECT	Mechanical, Electrical, Plumbing Engineering Services (MEP)	DATE POSTED	September 6, 2012 <i>MEP</i>
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	September 13, 2012
DEPARTMENT	Financial Management, Purchasing Division	CONSEQUENCES IF DEFERRED	Delay in services
SOURCE RECOMMENDATION	Request for Proposals #12-1114BG	AUTHORIZED BY	Melissa M. Wendel <i>[Signature]</i>
		DATE	September 6, 2012

ACTION DESIRED

Authorize the County Administrator or his designee to execute Agreements to provide Mechanical, Electrical, Plumbing Engineering Services on an as needed basis, at the direction of the Property Management Department with ATP Engineering South of Bradenton, Global MEP & Fire Engineering, Inc. of Bradenton and KEM Engineering of St. Petersburg. The Property Management Department estimates that the work during this initial one (1) year period will not exceed \$350,000.00.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- The Property Management Department is seeking three (3) Mechanical, Electrical and Plumbing Engineering Firms to provide services on an as needed basis, for project in Manatee County.
- Background / Discussion is continued on Page 2.

SUMMARY RESULTS

Authorization to execute Agreements with the selected firms to provide MEP Engineering Services on an as needed basis, at the direction of the Property Management Department.

ATTACHMENTS: (List in order as attached) Department Memo Dated: September 6, 2012 Agreements (2) Originals from each firm	INSTRUCTIONS TO BOARD RECORDS: Original to Board Records, ATP Engineering South, Global MEP & Fire Engineering, Inc., KEM Engineering. Copies to Blair C. Getz/Purchasing and John Berry/Property Management
COST \$350,000.00 Annually	SOURCE (ACCT# & NAME) To Be Determined Per Work Assignment
COMMENTS N/A	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

- 4/12/12 – 5/8/12 the appropriate proposal procedures were followed. The Request For Proposal (RFP) was broadcast and eight (8) proposals were received.
- July 20, 2012 the County Administrator authorized the Evaluation Committee to commence negotiations with the three (3) selected firms, ATP Engineering South of Bradenton, Global MEP & Fire Engineering, Inc. of Bradenton and KEM Engineering of St. Petersburg.
- August 14, 2012 negotiation concluded resulting in an Agreement and fee schedule that is acceptable to all parties and in the best interest of the County.
- This Agreement may be amended for four (4) additional periods, each of one (1) year.
- The cost per year for this agreement is estimated at less than \$350,000.00. This estimate is based on an analysis of projected requirements for the duration of the agreement.
- The Contract is managed by the Property Management Department.