


MANATEE COUNTY GOVERNMENT SOURCE SELECTION

SUBJECT	Printer Repair Service	DATE POSTED	July, 12, 2012
PURCHASING REPRESENTATIVE	Charles Bentley 941-749-3036	DATE CONTRACT SHALL BE AWARDED	
DEPARTMENT	Information Technology	CONSEQUENCES IF DEFERRED	N/A
SOURCE RECOMMENDATION	Laser Rite Business Systems	AUTHORIZED BY DATE	 7/12/2012

ACTION DESIRED

Authorization to award RFQ 12-2174CB to Laser Rite Business Systems for warranty and non-warranty printer repair service for the Information Technology Department.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- The County solicited a Request for Quote (RFQ) #12-2174CB for printer repair services. The quotation package was issued July 2, 2012.
- Notice of RFQ #12-0305CB was emailed to successfully to one vendor and uploaded to MyManatee.org on July 3, 2012.
- Two (2) quotes were received:
 - Laser Rite Business Systems, Sarasota, Florida
 - Office Store Depot, Inc., Pasadena, California

SUMMARY

Recommend award to Laser Rite Business Systems

ATTACHMENTS: (1) Tabulation	COMMENT:	
COST As required	SOURCE (ACCT# & NAME)	5070005700 595007
COMMENTS	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)	N/A

TABULATION
RFQ #12-2174CB - WARRANTY NON-WARRANTY PRINTER REPAIR

		Office Store Depot, Inc. Pasadena, CA		Laser Rite Business Systems Sarasota, FL	
		Labor rate per Hour	Total Annual Amount	Labor rate per Hour	Total Annual Amount
Estimated Annual # of Hours:	50	\$ 48.14	\$ 2,407	\$ 39.00	\$ 1,950
Parts Mark-up / (Mark-down)			5%		(30%)