

MANATEE COUNTY GOVERNMENT SOURCE SELECTION



SUBJECT	Architectural/ Engineering Services	DATE POSTED	June 26, 2012 <i>MEL</i>
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	July 3, 2012
DEPARTMENT	Financial Management, Purchasing Division	CONSEQUENCES IF DEFERRED	Delay in Services <i>Dennis W. Wallace</i>
SOURCE RECOMMENDATION	Request for Proposals RFP#12-0858BG	AUTHORIZED BY DATE	Dennis Wallace Procurement Contracts and Buyer Manager June 26, 2012

ACTION DESIRED

Authorization to enter into negotiations with CPH of Sarasota, Fawley/Bryant Architects of Sarasota with a downtown Bradenton satellite office, Jerry N. Zoller Architect/ Planner of Bradenton, Moore Design, LLC of Palmetto, Stantec Consulting Services, Inc. of Sarasota, Ugarte & Associates, Inc. of Palmetto to provide Architectural Engineering Services RFP#12-0858BG.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- Manatee County expects that this Request For Proposals will result in an award of contract(s) to provide architectural/engineering services for various projects as required by Manatee County. Consultant shall perform, on an as needed basis, all of the professional services necessary for architectural/ engineering projects for Manatee County.

SUMMARY RESULTS Authorization to enter into negotiations

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
N/A	N/A
COST N/A	SOURCE (ACCT# & NAME) To be determined per Work Assignment.
COMMENTS N/A	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

- Eight local firms were directly contacted and made aware of this Request for Proposal and four (4) local Proposals were received from:
 - CivilServ - Bradenton
 - Moore Design - Bradenton
 - Ugarte & Associates – Palmetto
 - Jerry N. Zoller, Architect/ Planner of Bradenton
 - The County competitively solicited the needed services using a Request For Proposal to select the best qualified firm.
 - 2/26/12 - 3/23/12 the appropriate proposal procedures were followed. The RFP was advertised on DemandStar, locally in the Bradenton Herald, Tempo News, posted on the Manatee County's website and provided to the Manatee County Chamber of Commerce for release to members. Twenty-One (21) proposals were received. The remaining proposal respondents although well qualified were not selected based on a comparison of capabilities of the selected firm. The Firms not selected are as follows:
 - C. Alan Anderson Sarasota
 - Hall Architects – Sarasota
 - GLE – Tampa
 - Long & Assoc. – Tampa
 - BMK Architect – Sarasota
 - Klar & Klar Assoc. - Clearwater
 - Reiss Engineering – Tampa
 - Bessolo Design – St. Petersburg
 - Schenkel Schultz – Tampa
 - Harvard/ Jolly – Tampa
 - IBI Group – Sarasota
 - Elements Architects – Tampa
 - Little John Engineering – Orlando
 - Manuel Synalovski Assoc. – Fort Lauderdale
 - CivilServ - Bradenton
 - The Evaluation Committee Members consisted of:
 - C J Duprey, Building Official, Building and Development Services Department
 - Tom Yarger, Construction Services Project Manager, Property Management Department
 - Blair Getz, Contracts Negotiator, Purchasing Division, Financial Management Department
 - 5/2/2012 the Evaluation Committee convened to review and short list firms from the proposals received. The Committee after extensive discussion voted to short list six (6) firms that submitted Proposals to provide Oral Presentations. Those firms in alphabetical order are:
 - CPH of Sarasota
 - FAWLEY/BRYANT ARCHITECT of Sarasota and a Downtown Bradenton satellite office
 - JERRY N. ZOLLER ARCHITECT/PLANNER of Bradenton
 - MOORE DESIGN, LLC of Palmetto
 - STANTEC CONSULTING SERVICES, INC. of Sarasota
 - UGARTE & ASSOCIATES, INC. of Palmetto
- The six (6) Firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have their own individual skills and expertise that collectively as a team will more than adequately and successfully serve the Property Management Department in all the Assignments presented to them.
- The firms not selected may have strengths in the Request for Proposal criteria that were not related to the potential economic stimulus for Manatee County. However, as stated in the solicitation document, all of the criteria specified in the Request for Proposals were utilized in making the evaluation determination.

- 5/18/12 – 5/18/12 Oral Presentations took place with the six (6) short listed firms. Immediately following the sixth (6th) and final Oral Presentation the Committee conducted a meeting to discuss the six presenting firms. The Committee after considerable discussion and deliberation a vote took place resulting in the selection of all six (6) presenting firms. In the County's best interest the Committee recommends entering into negotiation with these firms to provide the services as presented in the Request For Proposal.
- This Agreement will be managed by the Property Management Department.