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Solicitation Addendum

Addendum No.:	1
Solicitation No.:	26-TA006408AF
Solicitation Title:	Alzheimer's Disease Initiative (ADI) and Community Care for the Elderly (CCE) In-Home Services
Addendum Date:	April 15, 2026
Procurement Contact:	Ashley Forrest

Request for Proposals (RFP) No. 26-TA006408AF is amended as set forth herein. Responses to questions posed by prospective bidders are provided below. This Addendum is hereby incorporated into and made a part of RFP No. 26-TA006408AF.

The deadline to submit all inquiries concerning interpretation, clarification or additional information pertaining to this RFP is April 14, 2026 at 11:00 AM ET

CHANGE TO:

EXHIBIT 2, PROPOSAL RESPONSE REQUIREMENTS, TAB 6 – PROPOSER AND TEAM'S EXPERIENCE

6. Provide a minimum of two (2) references for similar services performed by Proposer. References shall include projects performed for governmental and non-governmental organizations, including those funded in whole or in part with State and/or Federal funds. All references must be agreeable to responding to an inquiry by the County.

Reference should include the following information:

a. ~~Client~~ **Contracting Entity** Name
b. ~~Client~~ **Contracting Entity** Address
c. ~~Client~~ **Contract/Project** Contact Name
d. ~~Client~~ **Contract/Project** Contact Phone and Fax Numbers
e. ~~Client~~ **Contract/Project** Contact Email Address
f. Brief description of work (1-2 sentences)
g. Performance period (start/end dates)
h. Total Dollar Value of Contract

QUESTIONS AND RESPONSES:

Q1. In order to formally express our interest and be considered for this bid, is all we need to do is submit the requested documents and information by the deadline of 04/29/2026?

R1. Yes.

Q2. Are all documents and submissions turned in via original (paper printed) as well as saved to a usb, and all turned in in the same package either in person or by mail? There is no "portal or platform" in which we can upload to?

R2. Refer to Section A.04, Submission of Proposals.

Q3. Is there a specific schedule given for clients that are sent to us under this program or is it up to us to build a schedule to the persons liking?

R3. Case Managers will provide a care plan stating the number of authorized hours for each service per week and the provider will then work with the client directly for scheduling those hours.

Q4. Are the reimbursement rates in the "request for proposals" accurate?

R4. Yes.

Q5. Form 1 – Acknowledgement Of Addenda (page 21) – can you explain what this is as I am unsure and it is asking for signatures on our end.

R5. Form 1, Acknowledgement of Addenda confirms you've reviewed any addendums posted.

Q6. When the requirements mention organizing things by "TABS", does it literally mean colored tabs or just sections or pages broken up by part with clear labels for separation?

R6. Either are acceptable.

Q7. On Pages 43/44, where it states " agency must submit written policies" as well as "agency must submit written procedures"…. Is that being included after the TABS or will that be requested separately following an award for the bid?

R7. We will request this after an agreement has been executed.

Q8. Form 9 Indemnity and Hold Harmless, Page 40. What is the Procurement Agent looking for under "Project Number and/or Name"?

R8. Please reference the RFP Number and Title.

Q9. Are references required only from organizations, or are client references acceptable as well?

R9. Refer to Change To section in this Addendum No. 1.

Q10. Should the two references come from distinct, unrelated sources, or is it acceptable to have two individuals from the same organization?

R10. References should be different organizations.

Q11. Also, please confirm that letters of reference should be included within the proposal and not submitted separately.

R11. Refer to Exhibit 2, Proposal Response Requirements, Section G, Tab 6 – Proposer and Team's Experience.

Q12. Page 43 – 1.05 – Written Policies And Procedures: Do we need to include A-L in our proposal? I ask only due to it not being on the list of how to organize the tabs?

R12. Refer to R7.

Q13. Page 44 – 1.05 – Written Procedures: Do we need to include A-D in our proposal? I ask only due to it not being on the list of how to organize the tabs?

R13. Refer to R7.

NOTE:
Deleted items will be ~~struck through~~, added or modified items will be <u>underlined</u>. All other terms and conditions remain as stated in the RFP.

INSTRUCTIONS:
Receipt of this Addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

END OF ADDENDUM

AUTHORIZED FOR RELEASE

Brent Sargent Digitally signed by Brent Sargent Date: 2026.04.15 14:49:53 -04'00'