

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SOLE SOURCE CONTRACT**

SUBJECT/TITLE	Horizon 3100 Oil & Grease Extractor	DATE POSTED	MC _____
PROCUREMENT REPRESENTATIVE	Kelly Driscoll, Procurement Agent I	DATE CONTRACT SHALL BE AWARDED	April 1, 2026
DEPARTMENT	Utilities	CONSEQUENCES IF DEFERRED	The laboratory's efficiency would be decreased, increased turnaround time, and additional staff time.
TASK NO.	26-R089633KD	AUTHORIZED BY DATE	Purchasing Official

NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$64,492.06 with Biotage, LLC for the provision of Horizon 3100 Oil & Grease Extractor.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure Horizon 3100 Oil & Grease Extractor from Biotage, LLC without conducting a competitive solicitation process for the following reason(s).

The Manatee County Utilities Department Central Laboratory currently uses the Horizon 2100 Oil & Grease Extractor to provide analytical services to the three (3) Water Reclamation Facilities. The same consumables and spare parts will be used for the current and new extractor. If one unit needs repair, having a secondary extractor would eliminate the need to subcontract analyses resulting in a cost increase.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at purchasing@mymanatee.org no later than March 31, 2026 for evaluation and consideration.