



1112 Manatee Avenue West
Bradenton, FL 34205
purchasing@mymanatee.org

Solicitation Addendum

Addendum No.: 1
Solicitation No.: 26-R089544DJ
Solicitation Title: Construction Management at Risk Services for Fleet Maintenance Facility
Addendum Date: March 17, 2026
Procurement Contact: Dave Janney

RFQ 26-R089544DJ is amended as set forth herein. Responses to questions posed by prospective bidders are provided below. This Addendum is hereby incorporated in and made a part of RFQ 26-R089544DJ.

The deadline to submit all inquiries concerning interpretation, clarification or additional information pertaining to this RFQ is March 24, 2026.

ADD:

TABLE OF CONTENTS, SECTION D, FORMS, FORM 11:

The Form 11, Procurement Office Relocation Notification, is by incorporated into the RFP.

CHANGE TO:

SOLICITATION COVER PAGE

**Manatee County BCC
Procurement Division
~~1112 Manatee Avenue West, 7th Floor, Suite 705~~
Bradenton, FL 34205
purchasing@mymanatee.org**

CHANGE TO:

ADVERTISEMENT, DATE, TIME AND PLACE DUE:

The Due Date and Time for submission of Proposals in response to this RFQ is April 9, 2026, by 11:00 AM ET. Proposals must be delivered to the following location: ~~Manatee County Administration Building, 1112 Manatee Ave. W., 7th Floor, Suite 705 Bradenton, FL 34205~~ either in-person or express mail (UPS / FedEx) to Manatee County East-Campus, 9000 Town Center Parkway, Lakewood Ranch, Florida 34202, and time stamped by a Procurement representative by the Due Date and Time. Proposals will be opened immediately following the Due Date and Time at ~~the Manatee County Administration Building, 7th Floor, Suite 705~~ Manatee County East-Campus, River Conference Room.

CHANGE TO:

SECTION A, INSTRUCTIONS TO PROPOSERS, A.02, DUE DATE AND TIME:

The Due Date and Time for submission of Proposals in response to this RFQ is April 9, 2026, by 11:00 AM ET. Proposals must be delivered to the following location: ~~Manatee County Administration Building, 1112 Manatee Ave. W., 7th Floor, Suite 705 Bradenton, FL 34205~~ either in-person or express mail (UPS / FedEx) to Manatee County East-Campus, 9000 Town Center Parkway, Lakewood Ranch, Florida 34202, prior to the Due Date and Time.

CHANGE TO:

SECTION A, INSTRUCTIONS TO PROPOSERS, A.03, PUBLIC OPENING RESPONSES

Sealed Proposals will be publicly opened at ~~Manatee County Administration Procurement Division, Administration Building, 1112 Manatee Ave. W., 7th Floor, Suite 705 Bradenton, FL 34205~~ Manatee County East-Campus, River Conference Room at 9000 Town Center Parkway, Lakewood Ranch, Florida 34202, in the presence of County officials immediately upon expiration of the Due Date and Time. Proposers or their representatives may attend the Proposal opening.

CHANGE TO:

SECTION A, INSTRUCTIONS TO PROPOSERS, A.04, SUBMISSION OF RESPONSES

~~Manatee County
Procurement Division
1112 Manatee Avenue West, 7th Floor, Suite 705
Bradenton, FL 34205~~

Manatee County East-Campus
Procurement Division
9000 Town Center Parkway, 2nd Floor
Lakewood Ranch, Florida 34202

CHANGE TO:

SECTION A, INSTRUCTIONS TO PROPOSERS, A.06, DISTRIBUTION OF SOLITACTION DOCUMENTS

Additionally, the RFQ and all related documents are available for public inspection at the ~~Manatee County Procurement Division, 1112 Manatee Ave. W., 7th Floor, Suite 705, Bradenton, FL 34205~~ Manatee County East-Campus, Procurement Division, 9000 Town Center Parkway, 2nd Floor, Lakewood Ranch, Florida 34202 Call (941) 749-3014 to schedule an appointment. Documents are available between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, with the exception of County holidays.

CHANGE TO:

SECTION A, INSTRUCTIONS TO PROPOSERS, A.33, PROTEST

Protest must be in writing and delivered via email at purchasing@mymanatee.org or by hand delivery to the Procurement Division at ~~1112 Manatee Ave. W., 7th Floor, Suite 705 Bradenton, FL 34205~~ 9000 Town Center Parkway, 2nd Floor, Lakewood Ranch, FL 34202 by 5:00 p.m. on the fifth business day following the date of posting of the Notice of Intent to Award on the County website. There is no stay of the procurement process during a protest. The Purchasing Official shall have the authority to settle and resolve a protest concerning the intended award of a contract.

QUESTIONS AND RESPONSES:

Q1. The instructions to proposers, Tab 8, bullet 8, requires a submission of a signed letter authorizing a County auditor and/or financial analyst access to financial records, including all records prepared by an independent firm, or the financial records of other entities for which you have ownership interest. This request is unusual in the depth of access into confidential financial information. Can three years, or more, of audited financial statements be provided in place of the access cited above?

R1. The County does not intend to conduct a comprehensive financial audit of proposers. During evaluation, the County may request limited financial documentation solely to verify minimum financial responsibility requirements. Any in-depth financial review or audit would occur, only if necessary.

Q2. Is any financial information obtained by the County subject to public disclosure?

R2. See Section A, Instructions to Proposers, A.27, Disclosure.

NOTE:

Deleted items will be ~~struck through~~, added or modified items will be underlined. All other terms and conditions remain as stated in the RFQ.

INSTRUCTIONS:

Receipt of this Addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

END OF ADDENDUM

AUTHORIZED FOR RELEASE

FORM 11 - PROCUREMENT OFFICE RELOCATION NOTICE
RFP No. 26-R089544DJ

Procurement Office Relocation Notice

Effective **Monday, March 30, 2026**, the Manatee County Procurement Division will relocate to:

9000 Town Center Blvd
Lakewood Ranch, FL

All in-person bid and proposal deliveries must be delivered to this new address beginning March 30, 2026.

In-Person Bid & Proposal Delivery Instructions

1. Arrive at **9000 Town Center Blvd, Lakewood Ranch.**
2. Upon entering the lobby, use the **central phone located at the lobby desk.**
3. Dial **extension 3014.**
4. A member of the Procurement team will come to the lobby to receive and **time stamp** your bid or proposal.

Mailing Options

1. **Mailing Address for USPS Delivery**
P.O. Box 1000
Bradenton, FL 34206
2. 9000 Town Center Boulevard CAN NOT accept United States Post Office (USPS) Mail, USPS Express or USPS Priority Express mail. Please use a common carrier such as Federal Express or UPS to deliver packages to the new location.

Please note: **It is the responsibility of the vendor to ensure compliance with all timelines established by Procurement.** Vendors are encouraged to allow sufficient time for delivery to ensure submissions are received and time stamped prior to the stated deadline.

We appreciate your cooperation during this transition. Feel free to give Procurement a call at 941-749-3014 with questions.

Signature

Title

Printed Name

Date