

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

SUBJECT/TITLE	Labworks Software Support Plan Renewal	DATE POSTED	MC _____
PROCUREMENT REPRESENTATIVE	Thomas Couchois Jr, Procurement Agent II	DATE CONTRACT SHALL BE AWARDED	October 15, 2025
DEPARTMENT	Utilities	CONSEQUENCES IF DEFERRED	Data Loss
TASK NO.	26-R088538TC	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official

NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$26,202.00 with Labworks, LLC for the provision of Labworks Software Support Plan Renewal.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Labworks Software Support Plan Renewal from Labworks, LLC without conducting a competitive solicitation process for the following reason(s).

Manatee County Utilities Department has the need to renew the Labworks, LLC software support plan, an indispensable tool for data management and reporting within their operations. The efficiency gained from this software significantly streamlines the process of accessing crucial information, eliminating the task of manual document searches. Labworks, LLC stands as the exclusive distributor of their software and licensing, a testament to the intricate design and specialized nature of the software. By entrusting the service engineers at Labworks, LLC with installations, support, and project work related to their software, the Department can maintain operational continuity without facing the costly risk of data loss and the time-consuming burden of starting new. The continued use of the software ensures that the Department can seamlessly navigate the complexities of data management and research, ultimately enhancing their productivity and service delivery.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at purchasing@mymanatee.org no later than October 14, 2025 for evaluation and consideration.